# Meeting Minutes

# Metropolitan Utility Coordinating Council

MUCC, C/O Jarrod Morrison, 3700 SE 17th Ave, Portland, OR 97202

## April 28, 2010

**Our next meeting will be May 26, 2010 at the Village Inn in NE Portland**

**ATTENDEES:** See attached listing.

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**REPORTS:**

**Treasurer’s Report for March 2010:**

M Bank Golf Fund Golf Fund Rodeo Visa

(Checking) (Savings)

Beginning Balance $ 4,907.77 $ 1,121.81 $ 5.00 $ 0.00 $ -

Ending Balance $ 5,657.87 $ 1,121.81 $ 5.00 $ 0.00 $ -

**Payments / Purchases / Income:**

We received dues from eighteen various organizations, purchased a banner and paid bank fees. Please see the updated list near the end of the minutes to see if your company has paid its dues. Send your dues to Jarrod Morrison at the address above.

As a non-profit organization, all monies collected go for supplies/events to educate the public!

Our ending balance (total of all accounts) must be under $5,000 at the end of the year or we will have to pay (very high) taxes.

There are opportunities coming up where we can get some good exposure to the public. See the P & E report.

### *Damage Report: See the end of the minutes.*

The Common Ground Alliance (CGA) encourages the use of their Damage Information Reporting Tool (DIRT). Please check this out at [www.cga-dirt.com](http://www.cga-dirt.com)

**P&E Report (Publicity and Education):**

P&E General:

New:

The Yard Garden & Patio show has been wrapped up. The gift cards from the raffle has been mailed out to the winners.

Next month will begin the Pizza Parties. Four to five projects have been monitored and will be contacted for a pizza party in late May. If you would like to help out at any of these Pizza Parties, contact Don Patterson.

The Fishing Derby will be taking place this summer. See attached flyer for details. Volunteers will be needed, as well as prize donations. The MUCC has voted to spend $250 for the Fishing Derby.

Emery & Sons will hold their 3rd annual Relay for Life Cruise In on June 26th. They are asking for sponsors ($200 cash/prizes) and will put all sponsors names on the T-shirts. Contact Jennifer Carter at 503-588-7576. Don Patterson will get more info for next months meeting.

Requests for cards/pens/hats/other items are being downsized because OUNC doesn’t want to run out of inventory. Please only order what you really need.

Disney targets younger audiences up to teenagers. We’d like to get in on one of their safety nights.

We are trying to put together a “locater training.”

Money for TV ads is being rolled into radio ads. It really hit the market in April. Williams donated money and wants us to hit the cities along their routes.

Don Patterson will be doing a 15-20 minute radio spot on one of the AM shows in the Dalles.

Old:

OUNC is looking for new promotional items. Send your ideas to Don Patterson.

Please send any ideas to help get the word out to Don Patterson ([dwp@nwnatural.com](mailto:dwp@nwnatural.com)) or to Anita Floyd ([anita.floyd@qwest.com](mailto:anita.floyd@qwest.com)).

811 CAMPAIGN:

Jarrod Morrison will find out if the Home Depot campaign will be revived.

The magnets are being updated to look more like the color code cards. Both are available.

The OUCC meets the 2nd Wednesday of the month at the One Call Center in Portland.

You may go to [www.call811.com](http://www.call811.com/) website for more information.

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REGIONAL LAW UPDATE: The Coos Bay event has been postponed. There was a roadblock trying to get the lists of people for attendees. Updates to follow as they come in. It will be free, includes lunch, and will have lots of SWAG. The local councils will be asked to recommend contractors for the Golden Shovel Award for exceptional prevention of damages. Send your recommendations to Gary Hyatt ([gfh@nwnatural.com](mailto:gfh@nwnatural.com)). They will be relying heavily on the councils to volunteer. Sign up will be at [www.digsafelyoregon.com](http://www.digsafelyoregon.com) closer to the time of the event.

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**Upcoming Events:**

2010 GOLF TOURNAMENT:

The date is set for July 23rd, 2010 with a 7:30 shotgun start. Start thinking about joining the fun – either by playing or by volunteering at the event! The Committee will be meeting after the next MUCC meeting. Last year we had 92 players.

2011 LOCATE RODEO: There will not be a Locate Rodeo in 2010. This will be a biennial event.

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**OLD BUSINESS:**

**RAA** - The next RAA hearing is on May 17th, 2010 at the PUC Building at 550 Capitol St NE, Salem. Be sure to bring change for the parking meters if you attend.) There will be 4-5 hearings.

Several members have had problems with not being able to get through to the phone number/person who called in the locate ticket. Gary suggested getting on the Construction Contractor Board or Landscaper Contractor Board web sites to get phone numbers. Go to <http://www.oregon.gov/CCB/> , the Constructin Contractors’ Board to get phone numbers for locate tickets.

**NEW BUSINESS:**

If everyone will e-mail their current and/or upcoming projects to Dawn Haase [dhaase@co.clackamas.or.us](mailto:dhaase@co.clackamas.or.us) they will be attached to the Minutes e-mail so everyone will know where projects are or will be happening and can schedule accordingly.

The Joint States Meeting (Oregon, Idaho, Montana, Washington and Alaska) will be meeting September 14-16 in Tacoma WA. It is a three-day event, with Golf on September 14th. There will be six vendors there.

Qwest is merging with Centurytel.

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Remember – CCC – Communicate, Coordinate, Cooperate!

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VOLUNTEERS: As you have read, there are a variety of opportunities for all to volunteer and help spread the word of our Call before You Dig message. These are great opportunities to network and get to know each other better too. Take advantage of these opportunities and make new friends. If you are able, make yourself available to be on a committee or to volunteer on any of the upcoming projects and events these next couple of years. This is what this Council is all about and how we strive to be excellent!

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**O**regon **U**tility **N**otification **C**enter **O**regon **U**tility **C**oordinating **C**ouncil

[www.digsafelyoregon.com](http://www.digsafelyoregon.com/) [www.oucc.net](http://www.oucc.net/)

Check out the websites for info on the Oregon Dig Law, upcoming events and on your local Council(s).

*There are new changes to the website – check them out.*

Also available: see information on best practices at [www.commongroundalliance.com](http://www.commongroundalliance.com/)

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*Respectfully submitted by Dawn Haase.*

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The next meeting: Date: Wednesday, May 26th at 7:30am

Location: Village Inn at 1621 N.E 10th Ave in Portland

The ****2010**** schedule is the 4th Wednesday of each month except November

(the week before Thanksgiving) and December (no meeting).

January 27th  February 24th March 24th April 28th

May 26th June 23rd July 28th August 25th

September 22nd October 27th November 17th Dec - No meeting

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2010 MUCC Executive Board

MUCC, C/O Jarrod Morrison, 3700 SE 17th Ave, Portland, OR 97202

# *PRESIDENT*: Gary Hyatt, NW Natural, 220 NW 2nd Ave, 3rd Floor, Portland OR 97209

# Office - (503) 226-4211 ext 4320, [gfh@nwnatural.com](mailto:gfh@nwnatural.com)

# *VICE PRESIDENT / TREASURER*: Jarrod Morrison, Portland General Electric , 3700 SE

# 17th Ave, Portland, OR 97202, Office - 503-736-5505, Cell - 503-849-7043

Fax - 503-736-5500, [Jarrod.Morrison@pgn.com](mailto:Jarrod.Morrison@pgn.com)

# *SECRETARY*: Dawn Haase, Clackamas County DTD Eng, 150 Beavercreek Rd

Oregon City OR 97045, Office – (503) 742-4682, Cell – (503) 789-5728

Fax – (503) 742-4659, [dhaase@co.clackamas.or.us](mailto:dhaase@co.clackamas.or.us)

# *PUBLICITY & EDUCATION*: Don Patterson, NW Natural, 220 NW 2nd Ave, 3rd Floor

# Portland OR 97209, Office - (503) 226-4211 ext 4387, Cell – 503-806-0845

Fax – (503) 273-4822, [dwp@nwnatural.com](mailto:dwp@nwnatural.com)

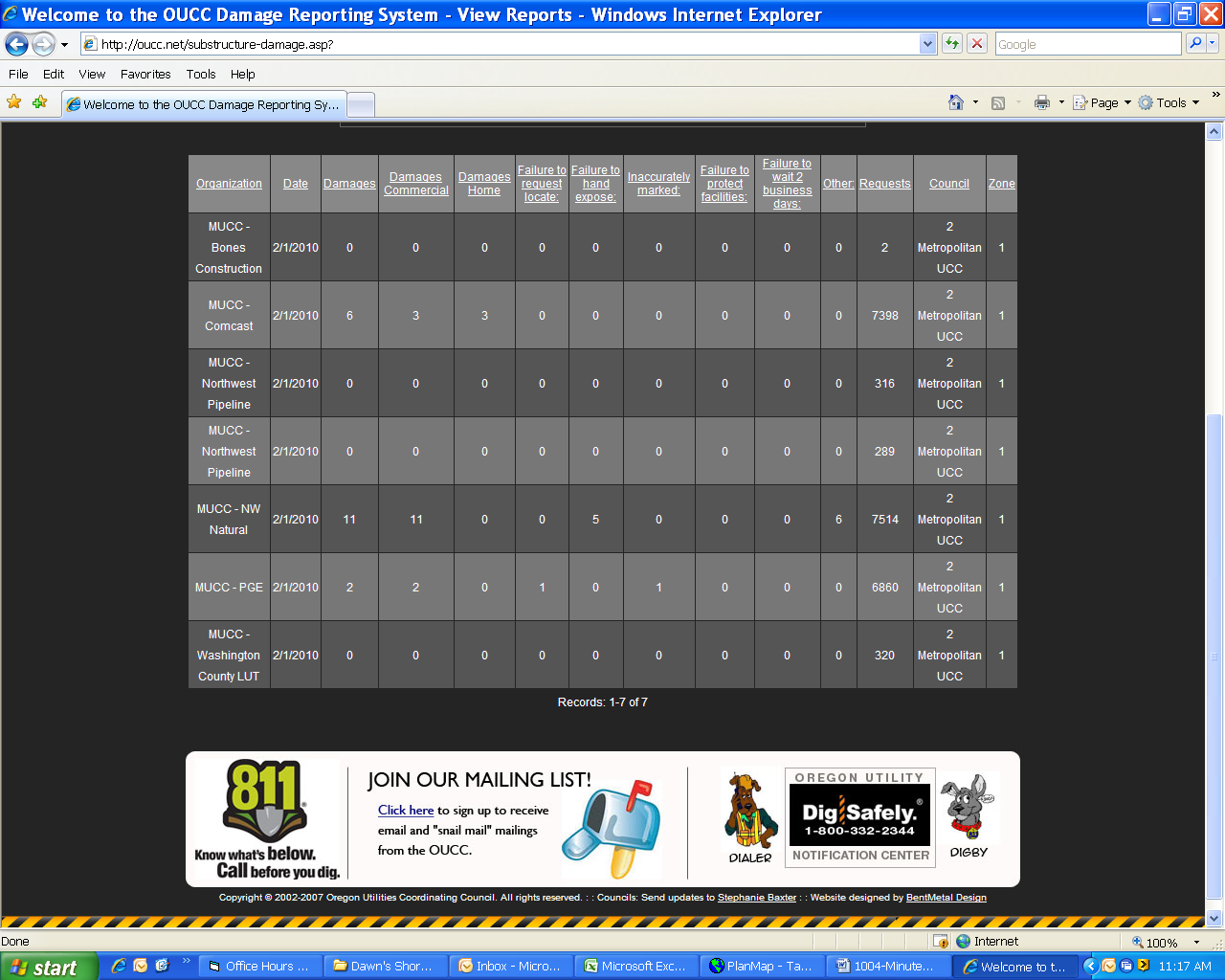
# *DAMAGE CHAIR*: Shannon Davis, Qwest, 100 NW Kearney Ave, Bend, OR 97701

# Office - 541-388-5296, Fax - 541 388-5269, [Shannon.Davis@qwest.com](mailto:Shannon.Davis@qwest.com)

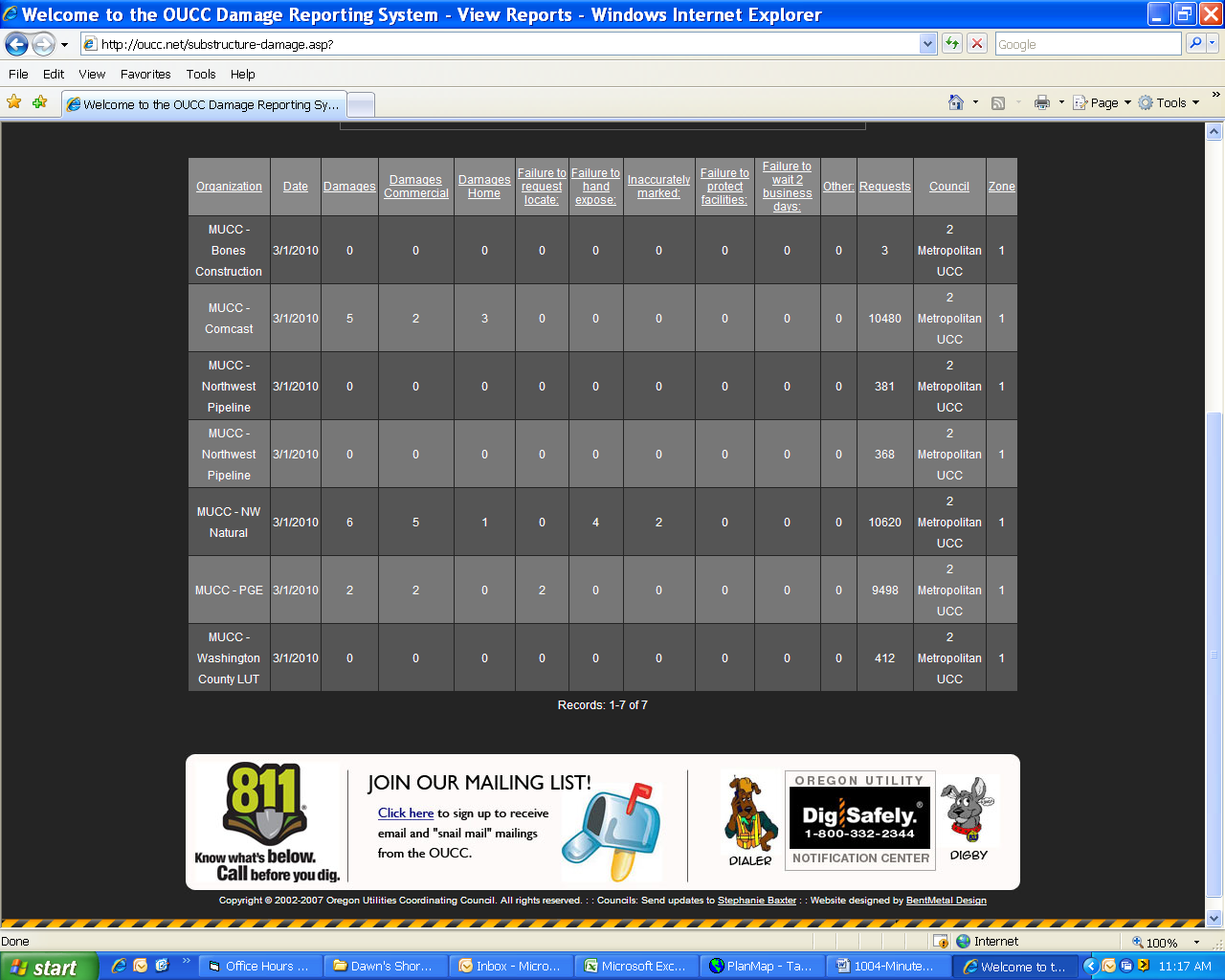
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| **2010 MUCC PAID MEMBERS**  **As of 04-26-10** | | |
| Bones Construction, Inc.  City of Gresham, OPS Center  City of Hillsboro  City of Lake Oswego  City of Milwaukie  City of Oregon City  City of Sandy  City of Tigard  City of Tualatin  Clackamas County  Comcast | Dirt & Aggregate Interchange, Inc  Ditch Witch Northwest  Emery & Sons Construction  James W Fowler Co.  K&D Services of Oregon, Inc.  Lakeside Industries  Locates Down Under  Locating, Inc  Loy Clark Pipeline  Multnomah County  North Sky Communications  Northwest Natural Gas | ODOT  Oldcastle Precast  PacifiCorp / Pacific Power  Portland General Electric  Qwest  Sunrise Water Authority  Superior Fence Construction  Tri-State Construction  Tualatin Valley Water District  Washington County LUT  Williams Pipeline |

Damage Report In 2010 **we must have a minimum of three (3) damage reports per month**. Please submit your damages within 30 days. The following is from the Website <http://oucc.net/> taken **May 24, 2010**:

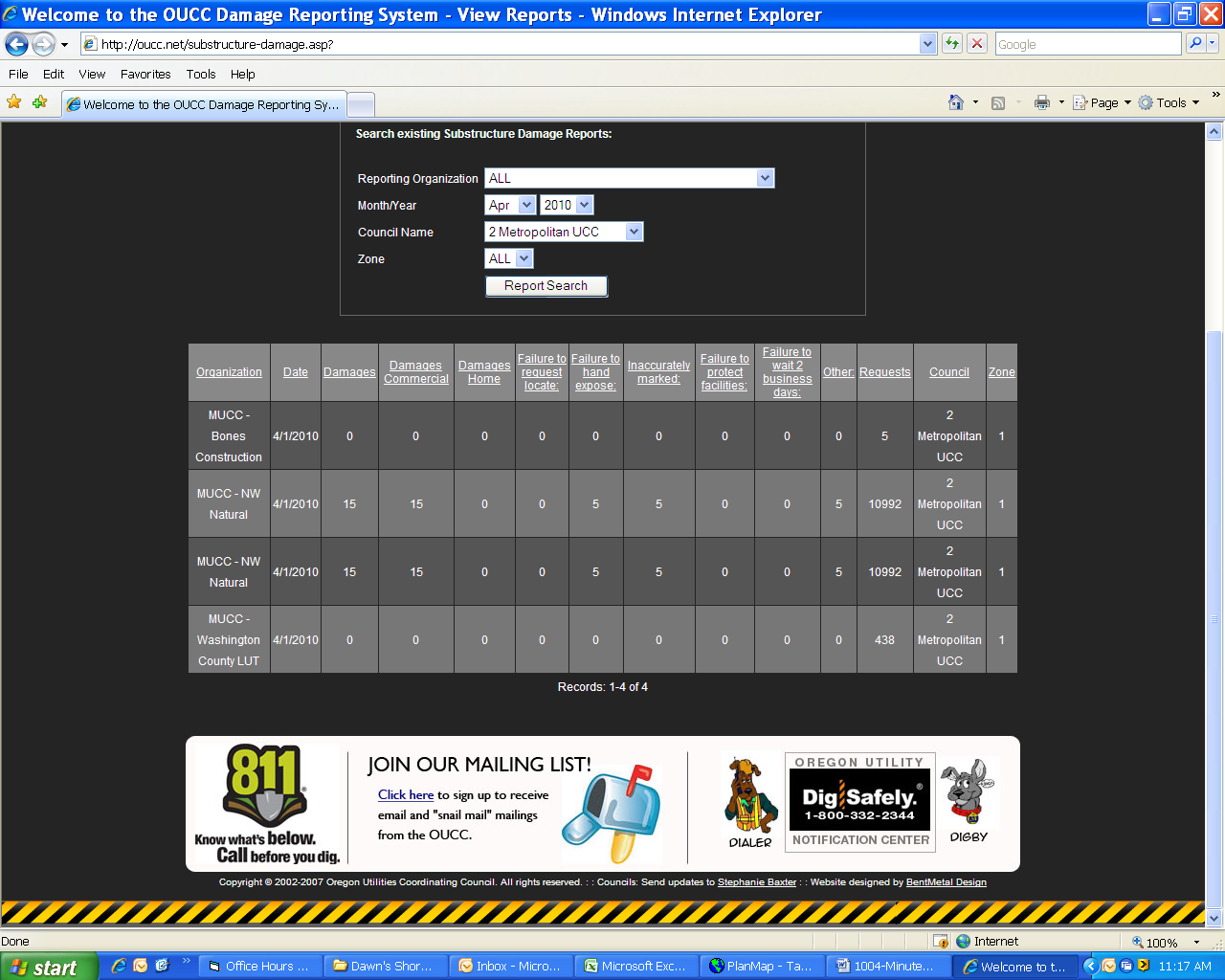
**February** 2010: ***Seven submittals for damages…***



**March** 2010:  ***Seven submittals for damages…***

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**April** 2010: ***Four submittals so far – Don’t forget to report your damages!***



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| Date: May 25th, 2010 | | |  |  |  |  |  |  |  |
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| Prepared by: Jarrod Morrison | | |  |  |  |  |  |  |  |
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| **Golf at NRFCU** | |  |  |  |  |  |  |  |  |
| Beginning Balance | | $1,121.81 |  |  |  |  |  |  |  |
| Ending Balance | | $1,121.81 |  |  |  |  |  |  |  |
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| **M Bank** |  |  |  |  |  |  |  |  |  |
| Beginning Balance | | $5,657.85 |  |  |  |  |  |  |  |
| Ending Balance | | $5,907.85 |  |  |  |  |  |  |  |
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| **Closed Golf** | |  |  |  |  |  |  |  |  |
| Beginning Balance | | $ 5.00 |  |  |  |  |  |  |  |
| Ending Balance | | $ 5.00 |  |  |  |  |  |  |  |
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| Transactions | |  |  |  |  |  |  |  |  |
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| Account |  | Date | Amount |  | Description | |  |  |  |
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| **NRFCU** |  |  |  |  |  | | | | |
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| Net Change | |  | 0.00 |  | May Transactions | | | | |
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| Account |  | Date | Amount |  | Description | |  |  |  |
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| **Mbank** |  | 04/27/2010 | $500.00 |  | Deposit of dues from several organizations | | | | |
|  |  | 05/13/2010 | ($250.00) |  | Check #1565 to Stone Creek for Golf | | | | |
|  |  |  |  |  | Tournament deposit | | | | |
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| Net Change | |  | $ 250.00 |  | May Transactions | | | | |
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