# Meeting Minutes

# Metropolitan Utility Coordinating Council

MUCC, C/O Jarrod Morrison, 3700 SE 17th Ave, Portland, OR 97202

## June 23, 2010

**Our next meeting will be July 28th, 2010 at the Village Inn in NE Portland**

**ATTENDEES:** See attached listing.

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**REPORTS:**

**Treasurer’s Report for May 2010:** No report at the June Meeting.

 M Bank Golf Fund Golf Fund Rodeo Visa

 (Checking) (Savings)

Beginning Balance $ 5,657.77 $ 1,121.81 $ 5.00 $ 0.00 $ -

Ending Balance $ 5,907.87 $ 1,121.81 $ 5.00 $ 0.00 $ -

**Payments / Purchases / Income:**

We received dues from various organizations and paid the deposit for the Golf Tournament. Please see the updated list near the end of the minutes to see if your company has paid its dues. Send your dues to Jarrod Morrison at the address above.

As a non-profit organization, all monies collected go for supplies/events to educate the public!

Our ending balance (total of all accounts) must be under $5,000 at the end of the year or we will have to pay (very high) taxes.

### *Damage Report: See the end of the minutes.*

The Common Ground Alliance (CGA) encourages the use of their Damage Information Reporting Tool (DIRT). Please check this out at [www.cga-dirt.com](http://www.cga-dirt.com)

**P&E Report (Publicity and Education):**

P&E General: Send your ideas to Don Patterson (dwp@nwnatural.com) and Anita Floyd (anita.floyd@qwest.com)

New:

 Columbia Gorge/Hood River areas are planning radio ads to promote 811 as well as using small newspaper ads. Don Patterson has checked into our local area and found that there is one radio company that owns about a dozen smaller newspapers in the local region. We can run a single ad (3.5” x 4” in color) in these local papers for just $145/month. Don Patterson will put together a proposal for our information and vote for the next MUCC meeting. We are thinking of doing several months of advertising this summer/fall and perhaps 6 months of advertising next year.

 The Festival of Balloons takes place this weekend in Tigard. The OUNC has a game at the Disney booth near the NWNG booth. Check it out and let us know how it goes! It is a form of Crochet.

 They will also be at the Disney booth at the State Fair August 27 – September 6, 2010. This is a great way to get kids involved in learning to call before you dig!

Old:

 Requests for cards/pens/hats/other items are being downsized because OUNC doesn’t want to run out of inventory. Please only order what you really need.

 Disney targets younger audiences up to teenagers. We’d like to get in on one of their safety nights.

 We are trying to put together a “locater training.”

 Money for TV ads is being rolled into radio ads. It really hit the market in April. Williams donated money and wants us to hit the cities along their routes.

 Don Patterson will be doing a 15-20 minute radio spot on one of the AM shows in the Dalles.

OUNC is looking for new promotional items.

The State Meeting was last week. New ideas were being discussed for public contact. The Yard, Garden and Patio raffle went over well.

 In an effort to get the schools more involved with teaching Call Before You Dig, we could have high school students help out at our events at the booth for credits for school.

 Next month will begin the Pizza Parties. Four to five projects have been monitored and will be contacted for a pizza party in the near future. If you would like to help out at any of these Pizza Parties, contact Don Patterson.

811 CAMPAIGN:

 Home Depot is breaking out in the western region. Go into your local Home Depot and if you do not see the 811 info, ask at the Contractors desk.

 There is a new banner that will rotate through the Portland stores.

In Oregon, the stores will carry Key Chains for all equipment and color code cards. The “Associates” who will be trained to answer questions will have patches on their aprons.

The magnets are being updated to look more like the color code cards. Both are available.

The OUNC meets the 2nd Wednesday of the month at the One Call Center in Portland.

 You may go to [www.call811.com](http://www.call811.com/) website for more information.

NW Regional Common Ground Alliance:

This alliance was formed 6 or 7 years ago. Next meeting should be in August, here in Portland. Gary Hyatt will confirm the date. If you want to go, send an e-mail to Gary Hyatt.

REGIONAL LAW UPDATE: The Coos Bay event has been postponed (indefinitely). There was a roadblock trying to get the lists of people for attendees. Updates to follow as they come in.

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**Upcoming Events:**

2010 Relay for Life Cruise In – Saturday, June 26th: Emery & Sons are holding their 3rd annual Relay for Life Cruise In. They are asking for sponsors ($200 cash/prizes) and will put all sponsors names on the T-shirts. Contact Jennifer Carter at 503-588-7576. Don Patterson will get more info for next month’s meeting. The MUCC will be helping with a donation for this event. Proceeds from this event will benefit the American Cancer Society.

2010 Fishing Derby – Vernonia – Saturday, July 10th: The Fishing Derby will be taking place July 10th in Vernonia. Flyer with details to be sent separately. Fishermen are wanted! Volunteers are needed, as well as prize donations. The MUCC has voted to spend $250 for the Fishing Derby.

2010 GOLF TOURNAMENT – Friday, July 23rd, 7:30 shotgun start: Join the fun by playing or volunteering at the event! The Committee will meet again soon to iron out all the details and prizes! We currently have 6 commitments (24 players) and have room for more! Sign up now!

2010 Joint States Meeting – Tacoma WA – September 14th-16th: The Joint States Meeting (Oregon, Idaho, Montana, Washington and Alaska) is a three-day event, with Golf on September 14th. There will be six vendors there. Registration will be online.

2010 Locate Training – Lane County: Lane County will be hosting a class for locators through Staking University. Details will be available soon.

2011 LOCATE RODEO: There will not be a Locate Rodeo in 2010. This will be a biennial event.

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**OLD BUSINESS:**

**RAA** - Hearings are at the PUC Building at 550 Capitol St NE, Salem. Be sure to bring change for the parking meters if you attend. The last RAA hearing was on June 15th, 2010. There were 3 hearings.

Several members have had problems with not being able to get through to the phone number/person who called in the locate ticket. Gary suggested getting on the Construction Contractor Board or Landscaper Contractor Board web sites to get phone numbers. Go to <http://www.oregon.gov/CCB/> , the Construction Contractors’ Board to get phone numbers for locate tickets.

**NEW BUSINESS:**

Send your current and/or upcoming projects to Dawn Haase dhaase@co.clackamas.or.us and they will be attached to the Minutes e-mail so everyone will know where projects are or will be happening and can schedule accordingly.

Qwest and Centurytel will be merging the first part of 2011.

Washington County is going to be utilizing a new permitting system – Permits Plus. (This is the same system that Clackamas County is currently using.)

It was suggested that the locate tickets be available on the job site with the contractors plans/permits/approvals.

There is a Landscapers Conference in December. OUCC will have their booth there.

Locating Inc is suggesting that the letters “UL” be placed along the curb/edge of roadway for any Unlocatable Lines.

Many have expressed interest in having a presentation by the Locating Companies to explain their processing and have a Q & A session. It was discussed to have it on a September morning from approximately 7:30 – 10:30. Details to follow as they become available.

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Remember – CCC – Communicate, Coordinate, Cooperate!

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VOLUNTEERS: As you have read, there are a variety of opportunities for all to volunteer and help spread the word of our Call before You Dig message. These are great opportunities to network and get to know each other better too. Take advantage of these opportunities and make new friends. If you are able, make yourself available to be on a committee or to volunteer on any of the upcoming projects and events these next couple of years. This is what this Council is all about and how we strive to be excellent!

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| **O**regon **U**tility **N**otification **C**enter[www.digsafelyoregon.com](http://www.digsafelyoregon.com/) | **O**regon **U**tility **C**oordinating **C**ouncil[www.oucc.net](http://www.oucc.net/) |

Check out the websites for info on the Oregon Dig Law, upcoming events and on your local Council(s).

*There are new changes to the website – check them out.*

Also available: see information on best practices at [www.commongroundalliance.com](http://www.commongroundalliance.com/)

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*Respectfully submitted by Dawn Haase.*

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The next meeting: Date: Wednesday, July 28th at 7:30am

Location: Village Inn at 1621 N.E 10th Ave in Portland

The ****2010**** schedule is the 4th Wednesday of each month except November

(the week before Thanksgiving this year) and December (no meeting).

January 27th  February 24th March 24th April 28th

May 26th June 23rd July 28th August 25th

September 22nd October 27th November 17th Dec - No meeting

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2010 MUCC Executive Board

MUCC, C/O Jarrod Morrison, 3700 SE 17th Ave, Portland, OR 97202

# *PRESIDENT*: Gary Hyatt, NW Natural, 220 NW 2nd Ave, 3rd Floor, Portland OR 97209

# Office - (503) 226-4211 ext 4320, gfh@nwnatural.com

# *VICE PRESIDENT / TREASURER*: Jarrod Morrison, Portland General Electric , 3700 SE

# 17th Ave, Portland, OR 97202, Office - 503-736-5505, Cell - 503-849-7043

Fax - 503-736-5500, Jarrod.Morrison@pgn.com

# *SECRETARY*: Dawn Haase, Clackamas County DTD Eng, 150 Beavercreek Rd

 Oregon City OR 97045, Office – (503) 742-4682, Cell – (503) 789-5728

Fax – (503) 742-4659, dhaase@co.clackamas.or.us

# *PUBLICITY & EDUCATION*: Don Patterson, NW Natural, 220 NW 2nd Ave, 3rd Floor

# Portland OR 97209, Office - (503) 226-4211 ext 4387, Cell – 503-806-0845

Fax – (503) 273-4822, dwp@nwnatural.com

# *DAMAGE CHAIR*: Shannon Davis, Qwest, 100 NW Kearney Ave, Bend, OR 97701

# Office - 541-388-5296, Fax - 541 388-5269, Shannon.Davis@qwest.com

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| **2010 MUCC PAID MEMBERS****As of 04-26-10** |
| Bones Construction, Inc.City of Gresham, OPS CenterCity of HillsboroCity of Lake OswegoCity of MilwaukieCity of Oregon CityCity of SandyCity of TigardCity of TualatinClackamas CountyComcast | Dirt & Aggregate Interchange, IncDitch Witch NorthwestEmery & Sons ConstructionJames W Fowler Co.K&D Services of Oregon, Inc.Lakeside IndustriesLocates Down UnderLocating, IncLoy Clark PipelineMultnomah County North Sky CommunicationsNorthwest Natural Gas | ODOTOldcastle PrecastPacifiCorp / Pacific PowerPortland General ElectricQwestSunrise Water AuthoritySuperior Fence ConstructionTri-State ConstructionTualatin Valley Water DistrictWashington County LUTWilliams Pipeline |

Damage Report: In 2010 **we must have a minimum of three (3) damage reports per month**. Please submit your damages within 30 days. The following is from the Website <http://oucc.net/> taken **July 26, 2010**:

**April** 2010: ***Six submittals for damages…***



**May** 2010:  ***Six submittals for damages…***

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**June** 2010: ***Four submittals so far – Don’t forget to report your damages!***

