# Meeting Minutes

# Metropolitan Utility Coordinating Council

MUCC, C/O Troy Klein, 220 NW 2nd Ave, 11th Floor, Portland, OR 97209

## July 25th, 2012

**Our next meeting will be August 22nd, 2012**

At the Francis Xavier’s Restaurant, 1933 NE 181st St, Gresham[**http://www.yellowpages.com/portland-or/mip/francis-xaviers-restaurant-11967024/map?lid=11967024**](http://www.yellowpages.com/portland-or/mip/francis-xaviers-restaurant-11967024/map?lid=11967024) **(Control +Click mouse on link for Map Directions & Menu)**

**ATTENDEES:** See attached listing.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**REPORTS:**

**Treasurer’s Report for July 2012:**

 M Bank Visa

Beginning Balance $ 7,875.09 $ -

Ending Balance $ 5,858.89 $ -

1. Deposit of $200 for member dues, 1- Deposit of $2467 for Golf fees, 1- Check written for $3150 to Stone Creek Golf Course, $1533.20 for golf prizes, signs & petty cash.

**Payments / Purchases / Income:**

As a non-profit organization, all monies collected go for supplies/events to educate the public!

Our ending balance (all accounts) must be under $5,000 at the end of the year or we will have to pay taxes.

### *Damage Report: See attached*

### *We must have five (5) entities reporting monthly – be sure to report your damages by the 18th of each month!*

The Common Ground Alliance (CGA) encourages the use of their Damage Information Reporting Tool (DIRT). You can check this out at [www.cga-dirt.com](http://www.cga-dirt.com)

**P&E Report (Publicity and Education):**

P&E General: Send your ideas to Don Patterson (dwp@nwnatural.com) and Anita Floyd (anita.floyd@centurylink.com)

New:

Anita Floyd updated us about the Lars Larson radio advertisment. He is currently currently working on the script and will be out closer to August & he will be running it for 2 months.

Old:

Don Patterson will be at the TVW Golf Tournament on Friday June 29th promoting “811” He will have an “811” educational contest & give out a $50 gift card sponsored by NW Natural at this event. We were unable to piggy back w/ Frontier so we had to do a sponsorship of $300.

Don is still looking for summer events. Please let him know of anything that you are aware of.

 Anita Floyd reminded us to make sure to “Like” Oregon Utility Notification Center on Facebook and spread the word to our Facebook friends. We were asked to keep track of materials given out at all events.

Anita also mentioned that Lars Larson will be running an “811” radio add in July & August. His show airs on 17 stations throughout the state.

OUNC has sponsored $5000 to JJ Harrison the rodeo barrel man to promote “811” during his performances at the Pro Rodeo’s. Anita also told us that the “811” float that was displayed at the Starlight Parade in June was a great success. The entire float cost around $13,500 which came out of their advertising budget.

 Anita Floyd reported that 21 people were trained in the May Locator Training Session in Sun River.

Don Patterson reported the possibility of putting ads in some Bi-lingual local newspapers. He has been in contact with someone associated with the Asian Reporter. That person has contacts with other local Bi-Lingual newspapers. Don asked for ideas for Annual Events, especially for Washington County.

Anita Floyd announced that they have contracted out 6 events with Radio Disney. They will be making big cut outs of Dialer & Digby dogs. They will also be designing a new 811 dig safely brochure.

Anita Floyd asked “What topics” would like to be discussed at the Joint States Meeting in September 2012. She announces there will be 3 Locator Trainee Courses in 2012. She said there will be Letters of Solicitation going out to large companies for the Radio TV advertising.

Damage Prevention videos are now available from the CGA.

We are looking for local community sponsors! Please talk to any of our local vendors who sell/rent items where it would benefit us and the public to have our handout in the store. If the store will agree to have our handouts available for the public, pass their contact info on to Don to get it set up. If the store wants to make a donation for a giveaway at one of the events that we attend, that would be great as well, but it is not required. We mostly want to get our handouts into their stores so the public has access to it!

An event that is coming up that we can discuss attending is the Mississippi Street Fair. More details to follow.

See Upcoming Events / Meetings for the Locator Training Sessions this year.

Columbia Gorge/Hood River areas are planning radio ads to promote 811 as well as using small newspaper ads. Don Patterson has checked into our local area and found that there is one radio company that owns about a dozen smaller newspapers in the local region. We can run a single ad (3.5” x 4” in color) in these local papers for just $145/month.

Requests for cards/pens/hats/other items are being downsized because OUNC doesn’t want to run out of inventory. Please only order what you really need.

811 CAMPAIGN:

 Adam Franco w/ OUNC announced that the **811 Damage Prevention Bike** was unveiled at the 2011 Greater Chesapeake Damage Prevention Training Conference November 2, 2011, in Ocean City, Maryland. For more details go to:

<http://designbyjoyce.com/pauljr/811_bike.html>

 Home Depot is breaking out in the western region. Go into your local Home Depot and if you do not see the 811 info, ask at the Contractors desk.

In Oregon, the stores will carry Key Chains for all equipment and color code cards. The “Associates” who will be trained to answer questions will have patches on their aprons.

The OUNC meets the 2nd Wednesday of the month at the One Call Center in Portland.

 You may go to [www.call811.com](http://www.call811.com/) website for more information.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Upcoming Events / Meetings:**

**JOINT STATES MEETING: Tuesday – Thursday, September 18th – 20th, 2012 @ Ocean View Resort 414 N Prom, Seaside, OR -Registration Forms are available now @** <http://www.oucc.net/joint-states-registration.asp> **and hotel reservations available @** <http://www.oceanviewresort.com/>

**OUNC/OUCC 2012 BOARD MEETING: Thursday, September 20th, 2012 @ Ocean View Resort 414 N Prom, Seaside, OR. OUNC meets in the morning & OUCC meets in the afternoon.**

**LOCATOR TRAINING SESSION: Tuesday & Wednesday, October 9th & 10th, 2012 8:30am – 4:00pm @ Wildhorse Casino, Pendleton, OR. For registration questions, contact: Laura Venida 503-236-3721** OUNClaura@aol.com

 **2011 - Spirit Mountain Casino**
27100 S.W. Salmon River Highway, Grand Ronde, OR 97347

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**OLD BUSINESS:**

**RAA** -

Next meeting date unknown at this time. You are invited to attend, but you can only watch & not participate. Hearings are at the PUC Building at 550 Capitol St NE, Salem. Be sure to bring change for the parking meters if you attend. The OUNC has asked Michael Thompson to put together a summary of the RAA hearings. This would benefit the local councils to help promote education to the local contractors in the areas where infractions are the highest.

### Anita Floyd made a suggestion to have a drawing to sponsor a member to attend the Joint States Meeting, which is coming up in September. She also reminded everyone who plans on attending to get signed up ASAP.

Jarrod Morrison asked that if anyone that has photo’s of Damages, Interesting Locates, Funny situations or anything to do with locates, to please send them to him at Jarrod.Morrison@pgn.com. These pictures will be displayed, judged & awards will be presented at the Joint States Meeting in September. Get those turned in ASAP!! See attached flyer

### A motion was passed to donate $300 again this year to the YUCC annual Fishing Derby. Troy will take care of getting a check to them.

 Anita Floyd shared that Oregon Utility Notification Center -811 is now on Facebook. She asked that find their page and “Like” them share with your friend & spread the word.

### Gary Hyatt announced that the Governor has proclaimed April 2012 Safe Digging Month! He reminded us all that the Joint States meeting is on September 18th through the 20th. The deadline for registering is September 10th. Please register ASAP.

 Jarrod also mentioned that soon Portland General Electric customers will be able to enter a drawing on their website when they “Promise to call 811” customers will then have a chance to win some great prizes. He also informed us that the One Call Board Pipeline Safety Group is looking into advertising 811 at local rodeos.

 Adam Franco notified us that the ticket count is up 7% from this time last year. Adam also informed us that excavator information can be accessed via the ITIC site, (but special access has to be granted by the center).  If someone is interested they can speak with the database department to get setup to access the report. Using the Contractor report you can obtain all available contact information for excavators based on the following parameters:

Date range during which a locate was filed.

District codes that were notified on the ticket.

County the work was taking place within.

Type of locate filed.

Finally, Carl Clinton with Clackamas County reviewed the Oregon Revised Statutes regarding monuments. Please see attachment.

 Gary announced some of the Guest Speakers that have committed to speak at the Joint States Meeting in September. There are also 9 venders so far. The registration fee for this event is $125, rooms are available for $86. See Upcoming Events / Meetings above for dates & registration links.

 Jarrod Morrison spoke about the need for more promotion on dig regulations & the education of “reasonable accuracy”. He said that this topic was brought up at a board meeting.

Don Patterson was asked to put together a letter to mail out to local banks, notifying them that if they have offsite ATM’s that would have phone lines in the public ROW’s to join the One-Call, as those lines should be located. Anyone who can help with this project, please contact Don Patterson.

 If you know of any websites that could benefit by having a link to our website, please pass the website on to Don Patterson to check it out. Getting our link onto other websites is a good way to be visible online and can reach many people.

REMINDER…Send your current and/or upcoming projects to Marta Hashash at marta.hashash@locatinginc.com and they will be attached to the Minutes e-mail so everyone will know where projects are or will be happening and your company can schedule accordingly.

*811 Locate Requesting is available 24/7! Don’t wait until first thing Monday morning to call in your locates – you’ll find the lines are packed with everyone else calling at the same time! Call Saturday or Sunday if you want to get your request in early. Still expect two (2) business days for the locates to show up!*

*Should you encounter an un-located utility while excavating – stop digging, call 811 to report it immediately, determine that there is no immediate danger, and you can continue working (if your project allows) using extreme care in the affected area. See Page 23 (5) in the Standards Manual.*

**NEW BUSINESS:**

###  A motion was passed for MUCC to sponsor registration fees for 4 members to attend the Joint States Meeting in Seaside, OR. in September. We will hold a drawing at next months meeting. You must be present to win.

###

REMINDER…Send your current and/or upcoming projects to Marta Hashash at marta.hashash@locatinginc.com and they will be attached to the Minutes e-mail so everyone will know where projects are or will be happening and your company can schedule accordingly.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Remember – CCC – Communicate, Coordinate, And Cooperate!

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

VOLUNTEERS NEEDED: As you have read, there are a variety of opportunities for all to volunteer and help spread the word of our Call before You Dig message. These are great opportunities to network and get to know each other better. Take advantage of these opportunities and make new friends. If you are able, make yourself available to be on a committee or to volunteer on any of the upcoming projects and events these next couple of years. This is what this Council is all about and how we strive to be excellent!

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| **O**regon **U**tility **N**otification **C**enter[www.digsafelyoregon.com](http://www.digsafelyoregon.com/) | **O**regon **U**tility **C**oordinating **C**ouncil[www.oucc.net](http://www.oucc.net/) |
|  |  |
|  |  |

Check out the websites for info on the Oregon Dig Law, upcoming events and on your local Council(s).

*There are new changes to the website – check them out.*

Also available: see information on Best Practices at [www.commongroundalliance.com](http://www.commongroundalliance.com/)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Respectfully submitted by Marta Hashash.*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The next meeting: Date: August 22nd, at 11:30am

 Location: Francis Xavier’s Restaurant 1933 NE 181st St. Gresham, OR

<http://www.yellowpages.com/portland-or/mip/francis-xaviers-restaurant-11967024/map?lid=11967024>

The ****2012**** schedule is the 4th Wednesday of each month (November is

the week after Thanksgiving this year) and December (no meeting).

January 25th  February 22nd March 28th April 25th

May 23rd June 27th July 25th August 22nd

September 26th October 24th November 28th Dec - No meeting

2012 MUCC Executive Board

MUCC, C/O Troy Klein, 220 NW 2nd Ave, 11th Floor, Portland, OR 97209

# *PRESIDENT*: Gary Hyatt, NW Natural, 220 NW 2nd Ave, 3rd Floor, Portland OR 97209

# Office - (503) 226-4211 ext. 4320, gfh@nwnatural.com

# *VICE PRESIDENT / TREASURER*: Troy Klein, NW Natural, 220 NW 2nd Ave, 11th Floor, Portland OR 97209, Office - (503) 226-4211 ext. 2442, Cell – (503) 341-7862, tak@nwnatural.com

# *SECRETARY*: Marta Hashash, Locating Inc, 6601 NE 78th Ct, Portland OR 97218

 Office – (503) 255-4634, Fax – (503) 254-7469, Cell – (503) 302-3970 marta.hashash@locatinginc.com

# *PUBLICITY & EDUCATION*: Don Patterson, NW Natural, 220 NW 2nd Ave, 3rd Floor

# Portland OR 97209, Office - (503) 226-4211 ext 4387, Cell – (503) 806-0845

Fax – (503) 273-4822, dwp@nwnatural.com

# *DAMAGE CHAIR*: Dawn Haase, Clackamas County DTD Eng, 150 Beavercreek Rd., Oregon City, OR 97045

# Office – (503) 742-4682, Fax – (503) 742-4659, Cell – (503) 789-5728 dhaase@co.clackamas.or.us

|  |
| --- |
| ****2012 MUCC PAID MEMBERS********As of 05-16-12**** |
| Bones Construction, Inc.CenturyLink City of HillsboroCity of Lake OswegoCity of MilwaukieCity of Oregon CityCity of TigardCity of Tualatin | Clackamas CountyComcastDirt & Aggregate InterchangeDitch Witch NorthwestLinescape LLCLocates Down UnderLocating Inc.Loy Clark PipelineMultnomah County | North Sky Communications NW NaturalOld Castle PrecastOlympic PipelinePacificorpSunrise Water AuthorityWashington CountyWilliams Pipeline |