# Meeting Minutes

# Metropolitan Utility Coordinating Council

MUCC, C/O Troy Klein, 220 NW 2nd Ave, 11th Floor, Portland, OR 97209

## January 23rd, 2013

**Our next meeting will be February 27th, 2013**

At the Francis Xavier’s Restaurant, 1933 NE 181st St, Gresham[**http://www.yellowpages.com/portland-or/mip/francis-xaviers-restaurant-11967024/map?lid=11967024**](http://www.yellowpages.com/portland-or/mip/francis-xaviers-restaurant-11967024/map?lid=11967024) **(Control +Click mouse on link for Map Directions & Menu)**

**Meeting called to order by President Adam Franco at 11:45am**

**ATTENDEES:** See attached listing.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**REPORTS:**

**Treasurer’s Report for January 2013:**

 M Bank Visa

Beginning Balance $ 4,983.62 $ -

Ending Balance $ 4,921.09 $ -

**Payments / Purchases / Income:**

Gary Hyatt’s retirement card -$2.99

Golf tournament committe meeting lunch -$59.54

As a non-profit organization, all monies collected go for supplies/events to educate the public!

Our ending balance (all accounts) must be under $5,000 at the end of the year or we will have to pay taxes.

### *Damage Report: See attached*

### *Be sure to report your damages by the 20th of each month! We need five (5) entities reporting monthly.*

The Common Ground Alliance (CGA) encourages the use of their Damage Information Reporting Tool (DIRT). You can check this out at [www.cga-dirt.com](http://www.cga-dirt.com)

**P&E Report (Publicity and Education):**

P&E General: Send your ideas to Don Patterson (dwp@nwnatural.com) and Anita Floyd (anita.floyd@centurylink.com)

New:

We will do a follow up w/ Anita Floyd about getting Michael Thompson to be a guest speaker as it had been suggested a few months ago. (See Old News below highlighted below)

The 811 bike will be brought out to the area sometime this summer. An event is still being looked for to display it at.

P&E is still looking for smaller events.

Old:

Some promotional ideas that were suggested include:

 Bring back the drawings for prizes at the meetings. (gift cards, tools, case of white paint, etc…)

 Attend (with the booth) local events (send event names/dates to Don Patterson)

 Have a Contractor’s Breakfast (around March of 2013)

 Personalized merchandise with MUCC on the label – contact Anita Floyd after we have ideas

 Purchase shirts from OUNC (72 shirt minimum) for giveaways and event staff etc…

 Every 3rd meeting, have a guest speaker

 It was suggested that we have Michael Thompson come and speak at one of our first meetings next year to discuss Locate Laws and who they protect. We will need to send out invitations to this meeting to get RSVP’s to know if there will be enough seating at our regular meeting location. RSVP’s can be sent to Troy Klein at tak@nwnatural.com. The date for this will be sent out when it is scheduled with the location determined on the RSVP’s.

See Upcoming Events / Meetings for the Locator Training Sessions this year.

811 CAMPAIGN:

For details on the **811 Damage Prevention Bike** go to: <http://designbyjoyce.com/pauljr/811_bike.html>

 Home Depot is breaking out in the western region. Go into your local Home Depot and if you do not see the 811 info, ask at the Contractors desk.

In Oregon, the stores will carry Key Chains for all equipment and color code cards. The “Associates” who will be trained to answer questions will have patches on their aprons.

The OUNC meets the 2nd Wednesday of the month at the One Call Center in Portland.

 You may go to [www.call811.com](http://www.call811.com/) website for more information.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Upcoming Events / Meetings:**

**OUNC/OUCC BOARD MEETINGS: The second Wednesday of every month. See their website for more information on upcoming meetings.** <http://www.digsafelyoregon.com/meetings.asp>

**MUCC MEETINGS: The fourth Wednesday of every month. See the schedule near the end of the minutes for each monthly meeting date. The location is Francis Xavier’s restaurant in Gresham. (Link to location at the top of the minutes.)**

**OAR COMMITTEE MEETING: Wednesday, February 6th, 2013 at the Clackamas Community College,** Wilsonville Training Center- Room 200 29353 SW Town Center Loop E Wilsonville, OR
[www.clackamas.edu/wilsonville](http://www.clackamas.edu/wilsonville)

**2013 YARD, GARDEN AND PATION SHOW: Friday through Sunday, February 8-10, 2013 at the Oregon Convention Center in Portland. See this link for additional information.** <http://www.ygpshow.com/highlights.php>

**OREGON GOSH CONFERENCE: Monday through Thursday, March 4-7, 2013 at the Oregon Convention Center in Portland. The theme is “Safety: It’s a Marathon, Not a Sprint”. For more info see their website:** <http://oregongosh.com/2013-oregon-gosh-conference-coming-to-portland/>

Continued…

**CLARK PUBLIC UTILITIES HOME & GARDEN IDEA FAIR: Friday through Sunday, March 4-7, 2013 at the Expo Center in Portland.** <http://www.betterlivingshow.org/blog.Vancouver-Home-and-Garden-Idea-Fair-Clark-County-show.htm>

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**OLD BUSINESS:**

**RAA** - 1 hearing was held in January.Next hearing date is unknown at this time. Hearings are at the PUC Building at 550 Capitol St NE, Salem. Be sure to bring change for the parking meters if you attend. Everyone is invited to attend, but you can only watch & not participate.

The holiday calendar observed by the One-Call was discussed as there was a change on the Friday after Thanksgiving. It was not observed this year as a legal holiday as it had been in the past & caught Locating Companies by surprise. Adam Franco will discuss with the OUNC board if it is possible to add a link on their website of the legal holidays that will be observed by them in the future. The website they use is <http://www.opm.gov>.

A motion was passed in October to by-pass the By Laws for 2013 until they can be reviewed & reworded if needed.

Gary Hyatt made the suggestion that as a council we can file an RAA for our active members that have repeated damagers damaging their facilities.

The OUNC has asked Michael Thompson to put together a summary of the RAA hearings. This would benefit the local councils to help promote education to the local contractors in the areas where infractions are the highest.

If you know of any websites that could benefit by having a link to our website, please pass the website on to Don Patterson to check it out. Getting our link onto other websites is a good way to be visible online and can reach many people.

REMINDER…Send your current and/or upcoming projects to marta.hashash@locatinginc.com to have them attached to the Minutes e-mail so everyone will know where projects currently are or will be happening so your company can schedule accordingly.

*811 Locate Requesting is available 24/7! Don’t wait until first thing Monday morning to call in your locates – you’ll find the lines are packed with everyone else calling at the same time! Call Saturday or Sunday if you want to get your request in early. Still expect two (2) business days for the locates to show up!*

*Should you encounter an un-located utility while excavating – stop digging, call 811 to report it immediately, determine that there is no immediate danger, and you can continue working (if your project allows) using extreme care in the affected area. See Page 23 (5) in the Standards Manual.*

**NEW BUSINESS:**

Adam Franco will be adding the “Centers Managers Report” back into meeting.

The date for the MUCC’s 9th Annual Golf Tournament has been set. It will be on July 19th at Stone Creek Golf Course, Oregon City. A deposit of $250 has been made. Prizes were discussed & the possibilty of having a “Booze Barrel Raffle” this year.

It had been previously discussed that we could file RAA’s as a council for those active members who felt awkward filing directly. Adam Franco will look into getting a “form” letter that is being currently used by Douglas UCC.

Adam will ask Kevin Bissell from OUNC to give a presentation at February’s meeting.

Troy Klein announced that Gary Hyatt needed to be removed from the Mbank account & Adam Franco was to be added as he was now the President. He also announced that member dues will be mailed out in February.

Adam Franco mentioned that Tina Beech was looking into partnering with us & others to fund a contractor’s dinner with guest speakers. Adam will get more details.

 Matt Aase w/ Washington County passed out the most updated Washington County projects. See attached.

***REMINDER…***

Send your current and/or upcoming projects to Marta Hashash at marta.hashash@locatinginc.com and they will be attached to the Minutes e-mail so everyone will know where projects are or will be happening and your company can schedule accordingly.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Remember – CCC – Communicate, Coordinate, And Cooperate!*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

VOLUNTEERS NEEDED: As you have read, there are a variety of opportunities for all to volunteer and help spread the word of our Call before You Dig message. These are great opportunities to network and get to know each other better. Take advantage of these opportunities and make new friends. If you are able, make yourself available to be on a committee or to volunteer on any of the upcoming projects and events these next couple of years. This is what this Council is all about and how we strive to be excellent!

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| **O**regon **U**tility **N**otification **C**enter[www.digsafelyoregon.com](http://www.digsafelyoregon.com/)  | **O**regon **U**tility **C**oordinating **C**ouncil[www.oucc.net](http://www.oucc.net/) |
|  |  |

Check out the websites for info on the Oregon Dig Law, upcoming events and on your local Council(s).

*Check out the new changes to the website!*

Also available: see information on Best Practices at [www.commongroundalliance.com](http://www.commongroundalliance.com/)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The next meeting: Date: February 27th, at 11:30am

 Location: Francis Xavier’s Restaurant 1933 NE 181st St., Gresham

<http://www.yellowpages.com/portland-or/mip/francis-xaviers-restaurant-11967024/map?lid=11967024>

The ****2013**** schedule is the 4th Wednesday of each month (November is

the week before Thanksgiving this year) and December (no meeting).

January 23rd  February 27th March 27th April 24th

May 22nd June 26th July 24th August 28th

September 25th October 23rd November 20th Dec - No meeting

2013 MUCC Executive Board

MUCC, C/O Troy Klein, 220 NW 2nd Ave, 11th Floor, Portland, OR 97209

#  *PRESIDENT*: Adam Franco, AdamF@occinc.com

# One Call Concepts, 305 NE 102nd Av, Suite 300, Portland OR 97220

# Office - (503) 232-0327

# *VICE PRESIDENT / TREASURER*: Troy Klein, tak@nwnatural.com

# NW Natural, 220 NW 2nd Ave, 11th Floor, Portland OR 97209

# Office - (503) 226-4211 ext. 2442, Cell – (503) 341-7862

# *SECRETARY*: Marta Hashash, marta.hashash@locatinginc.com

# Locating Inc, 6601 NE 78th Ct, Portland OR 97218

 Office – (503) 255-4634, Cell – (503) 302-3970, Fax – (503) 254-7469

# *PUBLICITY & EDUCATION*: Don Patterson, dwp@nwnatural.com

# NW Natural, 220 NW 2nd Ave, 3rd Floor, Portland OR 97209

# Office - (503) 226-4211 ext 4387, Cell – (503) 806-0845, Fax – (503) 273-4822,

# *DAMAGE CHAIR*: Dawn Haase, dhaase@co.clackamas.or.us

# Clackamas County DTD Eng, 150 Beavercreek Rd., Oregon City, OR 97045

# Office – (503) 742-4682, Cell – (503) 789-5728, Fax – (503) 742-4659

|  |
| --- |
| ****2013 MUCC PAID MEMBERS********As of 01-15-13**** |
|  |  |  |

**Meeting Ajourned at:** 12:35pm *Respectfully submitted by Marta Hashash*