



Meeting Minutes Metropolitan Utility Coordinating Council



MUCC, C/O Trevor Voris, Washington County, 1400 SW Walnut St., MS18 Hillsboro, OR 97123

March 26, 2014

The next meeting is on Wednesday, **April 23rd, 2014**

At **[Francis Xavier's Restaurant, 1933 NE 181st St, Gresham](#)**
(Ctrl +Click mouse on link for Map Directions & Menu)

February's meeting called to order by President Adam Franco at 11:45 am

ATTENDEES: See attached listing.

REPORTS FOR:

FEBRUARY'S MEETING

Treasurer's Report for February 2014:

	<u>Visa</u>	<u>M Bank</u>	<u>Payments / Purchases / Income:</u>
Beginning Balance		\$ 5,405.00	
	\$ -	\$ 87.50	MUCC Golf Committee lunch
		\$ 650.00	OUCG Dues
		\$ 45.69	Billing Supplies
	\$+	\$ 594.44	Dues received
Ending Balance		\$ 5,216.25	

As a non-profit organization, all monies collected go for supplies/events to educate the public about 811!
Our ending balance (all accounts) must be under \$5,000 at the end of the year or we will have to pay taxes.

Damage Report: See attached. **Don't forget to submit your reports if you are behind!**

Be sure to report your damages by the 20th of each month! We need five (5) entities reporting monthly.

The Common Ground Alliance (CGA) encourages the use of their Damage Information Reporting Tool (DIRT). You can check this out at www.cga-dirt.com

NOTE: We would still like to see Frontier, NW Natural & PGE need to submit reports. It only takes minutes!!

P&E Report (Publicity and Education):

P&E General: Send your ideas to [Don Patterson \(click here\)](#) and [Trevor Voris \(click here\)](#)

P&E New:

The "811" metal signs are moving forward. We have a new pricing report from Pacific Marketing. The Council has already approved this expenditure. Still need to determine what the amount OUNC will contribute. We can do some custom design (like our new logo) or go with the signs being ordered by the OUNC. We are waiting on graphics to be completed and approved.

The calendars on the OUNC website and the OUCG website are pretty bare! If you know of events that are coming up, send them to [Adam Franco \(click here\)](#).

Golf Tourney for July 18th, 2014 is now in the works. Let's get out and spread the word. Get sponsors. HOLE IN ONE PRIZE!!!!

ORDER your sticky calendars.....

P&E Old:

The Standards Manual should be ready to print by June 2014. They are planning to print about 65,000 copies. There is an opportunity to put your company's logo onto the booklet. This would be great exposure for your company.

As of November 19th, 2013 – ITIC Mapping is now available in Oregon! If you are interested, you will be given a prompt the next time you enter a ticket to get it set up, or you can contact the Call Center. Over 150 users have already signed up in the very first day!

Troy Klein brought the T-shirts we ordered with our new logo on the front, and 811 on the back. They were available to those who attended the meeting, and the remaining T-shirts are with Troy. If you want one (or more), contact [Troy Klein \(click here\)](#) with quantities and sizes. We may need to order more if there is a high demand.

Don Patterson had come across a website that listed the local neighborhood organizations. He will try to find this again and possibly contact some of them to bring our booth and message to the residents.

P&E is still looking for smaller events. Suggestions include: County Fairs; Car Shows; Company Events; Oktoberfest; Street Fairs; please send any ideas to [Don Patterson \(click here\)](#).

811 CAMPAIGN:

Promote using "811" before using the 800 number. The 800 number is still in use as 811 is not available in some areas or the calls are routed to other states.

For details on the 811 Damage Prevention Bike go to: http://designbyjoyce.com/pauljr/811_bike.html

Local Home Depot's are promoting 811. If you do not see the 811 info, ask at the Contractors desk. In Oregon, the stores will carry Key Chains for all equipment and color code cards. The "Associates" who will be trained to answer questions will have patches on their aprons.

You may go to www.call811.com website for more information.

Upcoming Events / Meetings:

Meetings:

OUNC/OUCC BOARD MEETINGS: The second Wednesday of every month. See their website for more information on upcoming meetings. <http://www.digsafelyoregon.com/meetings.asp>

MUCC MEETINGS: The fourth Wednesday of every month (except November and December). See the schedule near the end of the minutes for each monthly meeting date. The location is [Francis Xavier's Restaurant, 1933 NE 181st St, Gresham](#).

Upcoming Events:

2014:

PORTLAND BETTER LIVING SHOW: Saturday and Sunday, March 29-30, 2014 10:00 am - 6:00 pm, at the Expo Center. [CTRL and Click here for website](#)

OUNC will be at the Oregon State vs. Stanford baseball game: April 6th, 2014 game is at 1pm. Dialer and Digby will be making an appearance!

2014 FISHING DERBY: June 21st, 2014 Hagg Lake (Brian Baxter will get the Flyer out to the website soon) 50250 SW Scoggins Valley Rd, Gaston, OR (503) 846-8715

MUCC'S 10th ANNUAL GOLF TOURNAMENT: Friday, July 18th, 2014 7:30 Shotgun start, Stone Creek Golf Course, Oregon City (Flyer will be available around April 2014.)

Need to fill this spot too

Need to also fill this spot...

OLD BUSINESS:

RAA – To learn more about the RAA process, [click here](#). Next hearing date is Friday Feb 28th. There are 3 cases starting at 9am. Hearings are at the PUC Building 3930 Fairview Industrial Rd SE Salem, OR 97302. Everyone is invited to attend, but you can only watch & not participate.

OUNC in the process of creating a handout to educate people on the process. Board approval is needed before they publish any new handout.

Jared Morrison brought up a change in the OAR's regarding sidewalk maintenance. It is now considered maintenance to a depth of 12" when replacing sidewalk panels. Please note that there are some utilities (signal lines, drainage lines, etc.) that are currently located within that 12" depth. Always be sure to check the area before you do this type of "maintenance" and call for locates if you are unsure if there are any utilities in the area you are preparing to work in.

We all have to do our part to make sure everyone is safe. Additional talk about specific projects will be taking

place outside of the meetings. If the parties are unable to resolve the marking/damage issues, then the next step would be the RAA process. Remember, the Council can help to mediate some of these issues, and are happy to help whenever we can. If you don't want to file an RAA but want to have some help, contact [Adam Franco](#) or [Troy Klein](#).

NEW BUSINESS:

Need some new stuff to put in here.....

REMINDER...

Send your current and/or upcoming projects to [Trevor Voris \(click here\)](#) or [Dawn Hickson \(click here\)](#) and they will be attached to the Minutes e-mail so everyone will know where projects are currently in progress or will soon be starting and your company can schedule accordingly. Clackamas River Water has a big project coming that will last for a number of months. It will be added to the e-mails when it is received.

*Remember – **CCC** – **C**ommunicate, **C**oordinate, And **C**ooperate!*

VOLUNTEERS NEEDED: As you have read, there are a variety of opportunities for all to volunteer and help spread the word of our Call before You Dig message. We are hoping to have our booth at more local events this coming year and we need your help to staff the booth for a couple of hours. These are great opportunities to network and get to know each other better. Take advantage of these opportunities and make new friends. If you are able, make yourself available to be on a committee or to volunteer on any of the upcoming projects and events these next couple of years. This is what this Council is all about and how we strive to be excellent! Thank you for your time and for helping to spread the word and educate the public to Dig Safely!

Oregon **U**tility **N**otification **C**enter
www.digsafelyoregon.com

Oregon **U**tility **C**oordinating **C**ouncil
www.oucc.net

Check out the websites for info on the Oregon Dig Law, upcoming events and on your local Council(s).

Check out the new changes to the website!

Also available: see information on **Best Practices** at www.commongroundalliance.com

The next meeting: **Date:** [January 22nd, at 11:30am](#)
Location: [Francis Xavier's Restaurant, 1933 NE 181st St, Gresham](#)

The 2014 schedule is the 4th Wednesday of each month.

November is the week before Thanksgiving and there is no meeting in December.

January 22nd	February 26 th	March 26 th	April 23 rd
May 28 th	June 25 th	July 23 rd	August 27 th
September 24 th	October 22 nd	November 19 th	Dec - No meeting

2013 MUCC PAID MEMBERS

As of 3-26-13

Bones Construction
City of Beaverton
City of Gresham
City of Hillsboro
City of Lake Oswego
City of Milwaukie
Clackamas County
Comcast
Dirt & Aggregate

Frontier
Gonzalez Boring & Tunneling
Knife River
Locating Inc.
McKillip Excavation Inc.
Multnomah County
North Sky Communications
NW Natural

Old Castle Precast
Pacifcorp
Port of Portland
Portland General Electric
Robinson Brothers Const.
Sunrise Water Authority
Washington County
Williams Pipeline

2013 MUCC Executive Board

MUCC, C/O Troy Klein, 220 NW 2nd Ave, 11th Floor, Portland, OR 97209

PRESIDENT: Adam Franco, AdamF@occinc.com

One Call Concepts, 305 NE 102nd Av, Suite 300, Portland OR 97220
Office - (503) 232-0327

VICE PRESIDENT / TREASURER: Troy Klein, tak@nwnatural.com

NW Natural, 220 NW 2nd Ave, 11th Floor, Portland OR 97209
Office - (503) 226-4211 ext. 2442, Cell – (503) 341-7862

2014 SECRETARY: Trevor Voris, trevor_voris@co.washington.or.us

Washington County, 1400 SW Walnut St MS 18, Hillsboro OR 97123-5625
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PUBLICITY & EDUCATION: Don Patterson, dwp@nwnatural.com

NW Natural, 220 NW 2nd Ave, 3rd Floor, Portland OR 97209
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DAMAGE CHAIR: Dawn Hickson, dhickson@clackamas.us

Clackamas County DTD Eng, 150 Beaver Creek Rd., Oregon City, OR 97045
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Meeting Adjourned at: 1:00pm *Respectfully submitted by Trevor Voris*