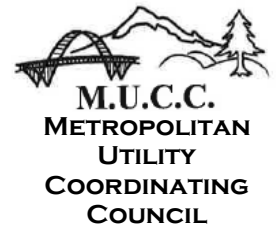




Meeting Minutes Metropolitan Utility Coordinating Council



MUCC, C/O Ted Voelker, Washington County, 1400 SW Walnut St., MS18 Hillsboro, OR 97123

June 24th, 2015

The next meeting is on Wednesday, **July 22nd, 2015**

At [Francis Xavier's Restaurant, 1933 NE 181st St, Gresham](#)
(Ctrl +Click mouse on link for Map Directions & Menu)

October meeting called to order by President Scott Gallegos at 11:45 am

ATTENDEES: See attached listing.

Review of Minutes: Motion to accept April minutes by Troy Klein, seconded by Ron Hayhurst
All in favor. Motion: Carried.

REPORTS FOR: April 22nd, 2015 MEETING

President's report:

The OUCC/OUNC is moving forward with the Damage Information Reporting Tool (DIRT) provided by CGA. Soon we will no longer be using the State tool. We hope to have a presentation on how to use DIRT soon this year.

Treasurer's Report:

	<u>Visa</u>	<u>M Bank</u>	<u>Payments / Purchases / Income:</u>
Beginning Balance		\$ 5828.80	
Ending Balance		\$ 5778.80	Northwest Safety & Health Fair Gift Card -\$50

As a non-profit organization, all monies collected go for supplies/events to educate the public about 811!

Damage Report: See attached. **Don't forget to submit your reports if you are behind!**

Be sure to report your damages by the 20th of each month! You can still go back and report for past months this year in the OUNC website. We need at least five (5) entities reporting every month to receive funding from the OUNC each year.

We will be moving to the Damage Information Reporting Tool (DIRT) from the Common Ground Alliance (CGA). We will have guest speaker Jarrod Morrison later this year to teach us about reporting on DIRT:

You can check this out at www.cga-dirt.com. There should be more from the OUCC in June or July regarding the launch of (DIRT).

NOTE: We would like to see all who call for locates and do construction within the Tri-County area submit reports. It only takes minutes each month!!

P&E Report (Publicity and Education):

P&E General: Send your ideas to [Marlyse McKenzie \(click here\)](#) and [Ted Voelker \(click here\)](#)

P&E New:

There was a great turnout by homeowners at the Northwest Safety & Health Summit.

We are determining if we should have a booth at the 2015 Fall Home & Garden Show. The dates are October 1-4 (Thursday through Saturday from 11 am to 8 pm, and Sunday from 11 am to 6 pm). The booth fee is \$925. A sign up sheet will be sent out to fill in shifts at the show. If there is not enough people interested to man the booth, we will not be able to set it up. (All volunteers will get a free shirt with the MUCC logo on it.)

Discussion was made about purchasing shirts for the volunteers of local events to show support for the MUCC

at the booth. A motion was made by Tracy Oberacker to allow up to \$250 to purchase shirts with the MUCC logo(s) for the volunteers. It was seconded by Troy Klein. All in favor. Motion: Carried.

Sponsorship opportunity: Last year we sponsored the Pink Pheonix rowing team. To sponsor this year it would be \$500 and if sent in by June 15th, we would get exposure on shirts, their webside, and at the races. Last year it was the 811 logo that was used.

Sponsorship opportunity: Last year we sponsored the College of Construction Golf Tournament. We had a \$300 Hole Sponsorship, and one volunteer sat at the sponsored hole for the entire game. This year, the tournament is on Friday, July 31st, at the OGA Course in Woodburn. If you are interested in sitting at a small booth (table) for this, contact [Troy Klein \(click here\)](#). Handouts or SWAG may be available!

P&E Old:

Trevor handed out more 811 signs. Contact Trevor if anyone wants some.

OUNC is going to sponsor the Bi Mart country music festival. An email went out looking for volunteers.

A motion was made by Tracey Oberacker to order 100 shirts and the motion was seconded by Rick Scalf. A vote was taken and the motion passed.

OUNC merchandise website is live.

OCC has a design team that can help out with a lot of graphics, ideas, etc.

Bryan mentioned a place where we can get shirts for \$5.25 each. This would be good for the volunteers to wear when at the booths at the events to show who in the booth to ask questions of.

811 CAMPAIGN:

Promote using "811" before using the 800 number. The 800 number is still in use as 811 is not available in some areas or the calls are routed to other states.

For details on the 811 Damage Prevention Bike go to: http://designbyjoyce.com/pauljr/811_bike.html

Local Home Depot's are promoting 811. If you do not see the 811 info, ask at the Contractors desk. In Oregon, the stores will carry Key Chains for all equipment and color code cards. The "Associates" who will be trained to answer questions will have patches on their aprons.

You may go to www.call811.com website for more information.

Upcoming Events / Meetings:

Meetings:

OUNC/OUCC BOARD MEETINGS: The second Wednesday of every month. See their website for more information on upcoming meetings. <http://www.digsafelyoregon.com/meetings.asp>

The OUCC Board will host their Quarterly meetings at the following locations:

March 2015	McMenamins Grand Lodge	Forest Grove
June 2015	Eagle Crest Resort	Redmond
September 2015	Best Western	Seaside
December 2015	Spirit Mountain Casino	Grand Ronde

MUCC MEETINGS: The fourth Wednesday of every month (exceptions in November and December). See the schedule near the end of the minutes for each monthly meeting date. The location is [Francis Xavier's Restaurant, 1933 NE 181st St, Gresham](#).

Upcoming Events for 2015:

2015 SHERWOOD CAR SHOW: Saturday June 13th, 2015 The hours are 9:00am – 4:00pm and there will be many things to see and do! Yamhill UCC is also sponsoring five (5) cars in this event and with \$150 in prizes.

2015 FISHING DERBY: June 20th, 2015, the Saturday after Father's Day, to be held at Hagg Lake, at 50250 SW Scoggins Valley Rd, Gaston, OR (503) 846-8715. Another great day is expected, be sure to RSVP!

2015 - MUCC'S 11th ANNUAL GOLF TOURNAMENT: Friday, July 17th, 2015, 7:30 Shotgun start, Stone Creek Golf Course, Oregon City (See the flyer for details.) Troy is hoping to get 80 players this year.

CAPE BLANCO COUNTRY MUSIC FESTIVAL: July 31st – August 2nd, 2015, Volunteers are still needed for this event. Contact Scott Gallegos for more info.

BI-MART WILLAMETTE COUNTRY MUSIC FESTIVAL: August 14-16, 2015, In Brownsville Oregon. See attached flyer for details.

2015 OUNC at Civil War : November 27th, 2015

We are always looking for sponsorship opportunities. Send your ideas to [Marlyse McKenzie \(click here\)](#) .

OLD BUSINESS:

The council decided to make the November meeting the annual meeting for a guest speaker. That means nominations for the board will need to be in October.

A motion was made by Troy Klein to pay up to \$200.00 per OUCC Board meeting for expenses so that Dawn Hickson can attend the meetings. Andrew Young 2nd the motion. A vote was taken and the motion passed.

NEW BUSINESS:

Scott Gallegos mentioned how some of the Oregon Counties are changing the name of their UCC to reflect the OUNC change to Oregon 811. There was discussion on the MUCC changing our name to "Metro 811" with Utility Coordinating Council below it, similar to Oregon 811. This larger topic for all Counties will be discussed more at the OUNC/OUCC meeting next month. If you have comments, you can send them to [Scott Gallegos \(click here\)](#).



Tracy Oberacker brought up the issue that on some of the larger projects (in Clackamas County by ODOT), the contractor is calling for locates, then calling again 3-6 weeks later because the locates have disappeared (naturally by wear and weather). The contractor is not maintaining the locates. His company is not the only one that needs to respond to the repeated located, and he is wanting to know the next steps. Suggestions were to have the MUCC file an RAA on behalf of the company (a Metro UCC member); and provide training to the companies that are misusing the Locate Laws. It was suggested to be sure to document on each locate ticket, the person who was spoken to, and what information was discussed for later clarification, follow-up. Scott Gallegos will review the letter that has been used in other Councils to update it for MUCC use.

Tracy also brought up the misconception on the part of homeowners that locates will be done from the main line to the house for all utilities. It has been found by several at this meeting that homeowners who submit online, may not be getting the information that additional private locates may be needed. It was stated that they should be getting this information in the confirmation email they receive, but may not be reading it. The question needs to go to the OCC if the homeowners are being made aware of this information before they submit their ticket. The FAQ's in the Standard Manuals spells it out pretty clearly.

Ron Hayhurst mentioned that Frontier will no longer be using Locating Inc as of July 1st. They will now be using USIC for their locates, and ask that if any issues arise, please let Frontier know about them.

Jarrold Morrison mentioned that PGE will be performing cable replacement in many areas through the rest of this year and into next year. They will mostly be doing directional drills using three or four contractors.

REMINDER...

Send your current and/or upcoming projects to [Ted Voelker \(click here\)](#) and they will be attached to the Minutes e-mail so everyone will know where projects are currently in progress or will soon be starting and your company can schedule accordingly. Clackamas River Water has a big project coming that will last for a number of months. It will be added to the e-mails when it is received.

Remember – CCC – Communicate, Coordinate, And Cooperate!

VOLUNTEERS NEEDED: As you have read, there are a variety of opportunities for all to volunteer and help spread the word of our Call before You Dig message. We are hoping to have our booth at more local events this coming year and we need your help to staff the booth for a couple of hours. These are great opportunities to network and get to know each other better. Take advantage of these opportunities and make new friends. If you are able, make yourself available to be on a committee or to volunteer on any of the upcoming projects and events these next couple of years. This is what this Council is all about and how we strive to be excellent!

Thank you for your time and for helping to spread the word and educate the public to Dig Safely!

Oregon Utility Notification Center
www.digsafelyoregon.com

Oregon Utility Coordinating Council
www.oucc.net

Check out the websites for info on the Oregon Dig Law, upcoming events and on your local Council(s).

Check out the new changes to the website!

Also available: see information on **Best Practices** at www.commongroundalliance.com

The next meeting: Date: July 22nd, 2015, at 11:30am
Location: [Francis Xavier's Restaurant, 1933 NE 181st St, Gresham](#)

The **2015** schedule is the 4th Wednesday of each month.
November is the week before Thanksgiving and there is no meeting in December.

January 28th
May 27th
September 23rd

February 25th
June 24th
October 28th

March 25th
July 22nd
November 18th

April 22th
August 26th
Dec - No meeting

2015 MUCC PAID MEMBERS

As of 4-20-15

Advantage Drilling
CenturyLink
City of Gresham
City of Happy Valley
City of Hillsboro
City of Lake Oswego
City of Oregon City
City of Portland
City of Sandy
City of Troutdale
City of Tualatin
City of Milwaukie
City of Tigard
Clackamas County

Clackamas River Water
Comcast
Dirt & Aggregate Interchange
Ditch Witch Northwest
Frontier Communications
Gonzales Boring and Tunneling
Henkels & McCoy
James W. Fowler Co.
Lakeside Industries
Locating Inc
Loy Clark Pipeline
McKillip Excavation Inc
MEI Group
NorthSky

Northwest Earthmovers Inc
NW Natural
Oregon Department of
Transportation
Oldcastle Precast
Olympic Pipeline Company
Pacifcorp
Port of Portland
Portland General Electric
Robinson Brothers Construction
Tualatin Valley Water
Washington County
Williams

2015 MUCC Executive Board

MUCC, C/O Troy Klein, 220 NW 2nd Ave, 3rd Floor, Portland, OR 97209

PRESIDENT: Scott Gallegos, smg@nwnatural.com

NW Natural, 220 NW 2nd Ave, 2nd Floor, Portland OR 97209
Office - (503) 226-4211 ext. 4320, Cell – (503) 803-9032

VICE PRESIDENT / TREASURER: Troy Klein, tak@nwnatural.com

NW Natural, 220 NW 2nd Ave, 3rd Floor, Portland OR 97209
Office - (503) 226-4211 ext. 2442, Cell – (503) 341-7862

SECRETARY: Ted Voelker, ted.voelker@co.washington.or.us

Washington County, 1400 SW Walnut St MS 18, Hillsboro OR 97123-5625
Office – (503) 846-7647, Cell – (503) 969-2784, Fax – (503) 846-7810

PUBLICITY & EDUCATION: Marlyse McKenzie, m7m@nwnatural.com

NW Natural, 220 NW 2nd Ave, 3rd Floor, Portland OR 97209
Office - (503) 721-2443, Cell – (360) 921-7564

DAMAGE CHAIR: Dawn Hickson, dhickson@clackamas.us

Clackamas County DTD Eng, 150 Beaver Creek Rd., Oregon City, OR 97045
Office – (503) 742-4682, Cell – (503) 789-5728, Fax – (503) 742-4659

Meeting Adjourned at: 12:42 pm *Respectfully submitted by Dawn Hickson for Ted Voelker*