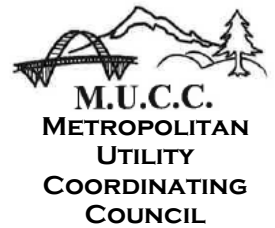




# Meeting Minutes Metropolitan Utility Coordinating Council



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MUCC, C/O Ted Voelker, Washington County, 1400 SW Walnut St., MS18 Hillsboro, OR 97123

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## September 23<sup>th</sup>, 2015

The next meeting is on Wednesday, **October 28th, 2015**

At [Francis Xavier's Restaurant, 1933 NE 181st St, Gresham](#)  
(Ctrl +Click mouse on link for Map Directions & Menu)

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August meeting called to order by President Scott Gallegos at 11:45 am

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**ATTENDEES:** See attached listing.

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**Review of Minutes:** Motion to accept July minutes, seconded. All in favor. Motion: Carried.

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### REPORTS FOR: August 26th, 2015 MEETING

#### President's report:

The OUCC/OUNC is moving forward with the Damage Information Reporting Tool (DIRT) provided by CGA. Soon we will no longer be using the State tool. We hope to have a presentation on how to use DIRT soon this year.  
We are still planning to have Bryan do the OUCC dig law training presentation.

#### Treasurer's Report:

	<u>Visa</u>	<u>M Bank</u>	<u>Payments / Purchases / Income:</u>
Beginning Balance		\$ 1879.10	\$1320.00
Ending Balance		\$ 3199.10	

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As a non-profit organization, all monies collected go for supplies/events to educate the public about 811!

**Damage Report:** See attached. **Don't forget to submit your reports if you are behind!**

***Be sure to report your damages by the 20<sup>th</sup> of each month!*** You can still go back and report for past months this year in the OUNC website. We need at least five (5) entities reporting every month to receive funding from the OUNC each year.

We will be moving to the Damage Information Reporting Tool (DIRT) from the Common Ground Alliance (CGA). We will have guest speaker Bryan Baxter later this year to teach us about reporting on DIRT. OUCC asked for changes and CGA does not want to make them. Will recommend use it as is.

You can check this out at [www.cga-dirt.com](http://www.cga-dirt.com).

Damage chairs need to be granted access to set up.

**NOTE: We would like to see all who call for locates and do construction within the Tri-County area submit reports. It only takes minutes each month!!** We are not getting reports. Please make sure damages get reported. Dirt may only be for the Utility owners. We will check on this.

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#### P&E Report (Publicity and Education):

**P&E General:** Send your ideas to [Marlyse McKenzie \(click here\)](#) and [Ted Voelker \(click here\)](#)

#### **P&E New:**

We are determining if we should have a booth at the 2015 Fall Home & Garden Show. The dates are October 1-4 (Thursday through Saturday from 11 am to 8 pm, and Sunday from 11 am to 6 pm). The booth fee is \$925. A sign up sheet will be sent out to fill in shifts at the show. If there is not enough people interested to man the booth, we will

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not be able to set it up. (All volunteers will get a free shirt with the MUCC logo on it.) Still working with CUCC regarding the Home show. Also may look into the spring show instead of the fall show.

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**P&E Old:**

Contact Trevor if anyone wants some 811 signs.

OUNC merchandise website is live.

OCC has a design team that can help out with a lot of graphics, ideas, etc.

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**811 CAMPAIGN:**

Promote using "811" before using the 800 number. The 800 number is still in use as 811 is not available in some areas or the calls are routed to other states.

For details on the 811 Damage Prevention Bike go to: [http://designbyjoyce.com/pauljr/811\\_bike.html](http://designbyjoyce.com/pauljr/811_bike.html)

Local Home Depot's are promoting 811. If you do not see the 811 info, ask at the Contractors desk. In Oregon, the stores will carry Key Chains for all equipment and color code cards. The "Associates" who will be trained to answer questions will have patches on their aprons.

You may go to [www.call811.com](http://www.call811.com) website for more information.

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**Upcoming Events / Meetings:**

**Meetings:**

**OUNC/OUCC BOARD MEETINGS:** The second Wednesday of every month. See their website for more information on upcoming meetings. <http://www.digsafelyoregon.com/meetings.asp>

The OUCC Board will host their Quarterly meetings at the following locations:

September 2015	Best Western	Seaside
December 2015	Spirit Mountain Casino	Grand Ronde

**MUCC MEETINGS:** The fourth Wednesday of every month (exceptions in November and December). See the schedule near the end of the minutes for each monthly meeting date. The location is [Francis Xavier's Restaurant, 1933 NE 181st St, Gresham.](#)

**Upcoming Events for 2015:**

**Wapato Showdown:** August 22, 2015, Car show in Gaston Oregon

**Safety Fair in Lake Oswego:** August 26th 2015

**Cruising the Gut:** Car show in McMinville

**BI-MART WILLAMETTE COUNTRY MUSIC FESTIVAL:** August 14-16, 2015, In Brownsville Oregon. See attached flyer for details.

**2015 OUNC at Civil War :** November 27<sup>th</sup>, 2015

**Hagg Lake fishing derby:** June 25th, 2016

We are always looking for sponsorship opportunities. Send your ideas to [Marlyse McKenzie \(click here\)](#) . Bryan is getting things going for the 2016 Sherwood car show.

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**OLD BUSINESS:**

The council decided to make the November meeting the annual meeting for a guest speaker. That means nominations for the board will need to be in October.

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**NEW BUSINESS:**

Scott Gallegos mentioned how some of the Oregon Counties are changing the name of their UCC to reflect the OUNC change to Oregon 811. There was discussion on the MUCC changing our name to "Metro 811" with Utility Coordinating Council below it, similar to Oregon 811. This larger topic for all Counties will be discussed more at the OUNC/OUCC meeting next month. If you have comments, you can send them to [Scott Gallegos \(click here\)](#).



**REMINDER...**

Send your current and/or upcoming projects to [Ted Voelker \(click here\)](#) and they will be attached to the Minutes e-mail so everyone will know where projects are currently in progress or will soon be starting and your company can schedule accordingly. Clackamas River Water has a big project coming that will last for a number of months. It will be added to the e-mails when it is received.

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Remember – **CCC** – **C**ommunicate, **C**oordinate, **A**nd **C**ooperate!

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**VOLUNTEERS NEEDED:** As you have read, there are a variety of opportunities for all to volunteer and help spread the word of our Call before You Dig message. We are hoping to have our booth at more local events this coming year and we need your help to staff the booth for a couple of hours. These are great opportunities to network and get to know each other better. Take advantage of these opportunities and make new friends. If you are able, make yourself available to be on a committee or to volunteer on any of the upcoming projects and events these next couple of years. This is what this Council is all about and how we strive to be excellent!

Thank you for your time and for helping to spread the word and educate the public to Dig Safely!

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**O**regon **U**tility **N**otification **C**enter  
[www.digsafelyoregon.com](http://www.digsafelyoregon.com)

**O**regon **U**tility **C**oordinating **C**ouncil  
[www.oucc.net](http://www.oucc.net)

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Check out the websites for info on the Oregon Dig Law, upcoming events and on your local Council(s).

*Check out the new changes to the website!*

Also available: see information on **Best Practices** at [www.commongroundalliance.com](http://www.commongroundalliance.com)

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**The next meeting:** **Date:** **October 28th, 2015, at 11:30am**  
**Location:** **[Francis Xavier's Restaurant, 1933 NE 181st St, Gresham](#)**

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The **2015** schedule is the 4<sup>th</sup> Wednesday of each month.

**November is the week before Thanksgiving and there is no meeting in December.**

January 28<sup>th</sup>  
May 27<sup>th</sup>  
September 23<sup>rd</sup>

February 25<sup>th</sup>  
June 24<sup>th</sup>  
October 28<sup>th</sup>

March 25<sup>th</sup>  
July 22<sup>nd</sup>  
November 18<sup>th</sup>

April 22<sup>th</sup>  
August 26<sup>th</sup>  
Dec - No meeting

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## 2015 MUCC PAID MEMBERS

As of 8-25-15

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Advantage Drilling  
CenturyLink  
City of Gresham  
City of Happy Valley  
City of Hillsboro  
City of Lake Oswego  
City of Oregon City  
City of Portland  
City of Sandy  
City of Troutdale  
City of Tualatin  
City of Milwaukie  
City of Tigard  
Clackamas County

Clackamas River Water  
Comcast  
Dirt & Aggregate Interchange  
Ditch Witch Northwest  
Frontier Communications  
Gonzales Boring and Tunneling  
Henkels & McCoy  
James W. Fowler Co.  
Lakeside Industries  
Locating Inc  
Loy Clark Pipeline  
McKillip Excavation Inc  
MEI Group  
NorthSky

Multnomah County  
Northwest Earthmovers Inc  
NW Natural  
Oregon Department of  
Transportation  
Oldcastle Precast  
Olympic Pipeline Company  
PacifiCorp  
Port of Portland  
Portland General Electric  
Robinson Brothers Construction  
Tualatin Valley Water  
Washington County  
Williams

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# 2015 MUCC Executive Board

MUCC, C/O Troy Klein, 220 NW 2<sup>nd</sup> Ave, 3<sup>rd</sup> Floor, Portland, OR 97209

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**PRESIDENT:** Scott Gallegos, [smg@nwnatural.com](mailto:smg@nwnatural.com)

NW Natural, 220 NW 2nd Ave, 2<sup>nd</sup> Floor, Portland OR 97209  
Office - (503) 226-4211 ext. 4320, Cell – (503) 803-9032

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**VICE PRESIDENT / TREASURER:** Troy Klein, [tak@nwnatural.com](mailto:tak@nwnatural.com)

NW Natural, 220 NW 2nd Ave, 3<sup>rd</sup> Floor, Portland OR 97209  
Office - (503) 226-4211 ext. 2442, Cell – (503) 341-7862

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**SECRETARY:** Ted Voelker, [ted\\_voelker@co.washington.or.us](mailto:ted_voelker@co.washington.or.us)

Washington County, 1400 SW Walnut St MS 18, Hillsboro OR 97123-5625  
Office – (503) 846-7647, Cell – (503) 969-2784, Fax – (503) 846-7810

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**PUBLICITY & EDUCATION:** Marlyse McKenzie, [m7m@nwnatural.com](mailto:m7m@nwnatural.com)

NW Natural, 220 NW 2nd Ave, 3<sup>rd</sup> Floor, Portland OR 97209  
Office - (503) 721-2443, Cell – (360) 921-7564

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**DAMAGE CHAIR:** Dawn Hickson, [dhickson@clackamas.us](mailto:dhickson@clackamas.us)

Clackamas County DTD Eng, 150 Beavercreek Rd., Oregon City, OR 97045  
Office – (503) 742-4682, Cell – (503) 789-5728, Fax – (503) 742-4659

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**Meeting Adjourned at:** 12:30 pm *Respectfully submitted by Ted Voelker*