



Meeting Minutes Metropolitan Utility Coordinating Council



MUCC, C/O Ted Voelker, Washington County, 1400 SW Walnut St., MS18 Hillsboro, OR 97123

November 18th, 2015

The next meeting is on Wednesday, **January 2016**

At [Francis Xavier's Restaurant, 1933 NE 181st St, Gresham](#)
(Ctrl +Click mouse on link for Map Directions & Menu)

September meeting called to order by President Scott Gallegos at 11:45 am

ATTENDEES: See attached listing.

Review of Minutes: Motion to accept September minutes, seconded. All in favor. Motion: Carried.

REPORTS FOR: October 28rd, 2015 MEETING

President's report:

The OUCC/OUNC is moving forward with the Damage Information Reporting Tool (DIRT) provided by CGA. Soon we will no longer be using the State tool. We hope to have a presentation on how to use DIRT soon this year. We are still planning to have Bryan do the OUCC dig law training presentation.

Treasurer's Report:

	<u>Visa</u>	<u>M Bank</u>	<u>Payments / Purchases / Income:</u>
Beginning Balance		\$ 3063.64	No transactions
Ending Balance		\$ 3063.64	

As a non-profit organization, all monies collected go for supplies/events to educate the public about 811! There was discussion regarding what money from the OUCC can be used for. And it comes down to being up to the individual council. There will be new forms available to request money from the OUCC. MUCC will be paying for lunches at this meeting.

Damage Report: See attached. Don't forget to submit your reports if you are behind! You can use either system for now, just report. Dirt is being used by some and not others making it difficult to track damages.

Be sure to report your damages by the 20th of each month! You can still go back and report for past months this year in the OUNC website. We need at least five (5) entities reporting every month to receive funding from the OUNC each year.

We will be moving to the Damage Information Reporting Tool (DIRT) from the Common Ground Alliance (CGA). We will have guest speaker BryanBaxter later this year to teach us about reporting on DIRT. OUCC asked for changes and CGA does not want to make them. Will recommend use it as is.

You can check this out at www.cga-dirt.com.

Damage chairs need to be granted access to set up.

NOTE: We would like to see all who call for locates and do construction within the Tri-County area submit reports. It only takes minutes each month!! We are not getting reports. Please make sure damages get reported. Dirt may only be for the Utility owners. We will check on this.

P&E Report (Publicity and Education):

P&E General: Send your ideas to [Marlyse McKenzie \(click here\)](#) and [Ted Voelker \(click here\)](#)

P&E New:

Please send in ideas.

Bryan Baxter will be doing a presentation at the November meeting.
Looking at the possibility of Billboard space. Also looking at more ideas for sponsoring events. OR 811 will sponsor Country Music Fest again. Possible opportunity to sponsor a Hood to Coast team, concerts at Edgefield. OUCC will continue to sponsor rodeo.

P&E Old:

Contact Trevor if anyone wants some 811 signs.
OUNC merchandise website is live.
OCC has a design team that can help out with a lot of graphics, ideas, etc.

811 CAMPAIGN:

Promote using "811" before using the 800 number. The 800 number is still in use as 811 is not available in some areas or the calls are routed to other states.

For details on the 811 Damage Prevention Bike go to: http://designbyjoyce.com/pauljr/811_bike.html

Local Home Depot's are promoting 811. If you do not see the 811 info, ask at the Contractors desk. In Oregon, the stores will carry Key Chains for all equipment and color code cards. The "Associates" who will be trained to answer questions will have patches on their aprons.

You may go to www.call811.com website for more information.

Upcoming Events / Meetings:

Meetings:

OUNC/OUCC BOARD MEETINGS: The second Wednesday of every month. See their website for more information on upcoming meetings. <http://www.digsafelyoregon.com/meetings.asp>

The OUCC Board will host their Quarterly meetings at the following locations:

December 2015 Spirit Mountain Casino Grand Ronde

MUCC MEETINGS: The fourth Wednesday of every month (exceptions in November and December). See the schedule near the end of the minutes for each monthly meeting date. The location is **Francis Xavier's Restaurant, 1933 NE 181st St, Gresham**. November 18th meeting will include "Keys to Safe Excavation" training, free lunch and prizes!

MUCC Board nominations will be part of the October meeting.

Upcoming Events for 2015:

2015 OUNC at Civil War : November 27th, 2015

Hagg Lake fishing derby: June 25th, 2016

We are always looking for sponsorship opportunities. Send your ideas to [Marlyse McKenzie \(click here\)](#) . Bryan is getting things going for the 2016 Sherwood car show.

OLD BUSINESS:

The council decided to make the November meeting the annual meeting for a guest speaker. That means nominations for the board will need to be in October. We have some positions opening on the board. Be prepared to nominate people to fill them.

NEW BUSINESS:

There was discussion about moving meetings to another location. Bring ideas.

There was talk about excessive use of emergency locate requests. There is a letter that can be sent to repeat offenders and you can also file an RAA.



REMINDER...

Send your current and/or upcoming projects to [Ted Voelker \(click here\)](#) and they will be attached to the Minutes e-mail so everyone will know where projects are currently in progress or will soon be starting and your company can schedule accordingly. Clackamas River Water has a big project coming that will last for a number of months. It will be added to the e-mails when it is received.

Remember – CCC – Communicate, Coordinate, And Cooperate!

VOLUNTEERS NEEDED: As you have read, there are a variety of opportunities for all to volunteer and help spread the word of our Call before You Dig message. We are hoping to have our booth at more local events this coming year and we need your help to staff the booth for a couple of hours. These are great opportunities to network and get to know each other better. Take advantage of these opportunities and make new friends. If you are able, make yourself available to be on a committee or to volunteer on any of the upcoming projects and events these next couple of years. This is what this Council is all about and how we strive to be excellent!
Thank you for your time and for helping to spread the word and educate the public to Dig Safely!

Oregon Utility Notification Center
www.digsafelyoregon.com

Oregon Utility Coordinating Council
www.oucc.net

Check out the websites for info on the Oregon Dig Law, upcoming events and on your local Council(s).
Check out the new changes to the website!

Also available: see information on **Best Practices** at www.commongroundalliance.com

The next meeting: **Date:** January 2016, at 11:30am
Location: TBD

The 2015 schedule is the 4th Wednesday of each month.
November is the week before Thanksgiving and there is no meeting in December.

January 28 th	February 25 th	March 23 rd	April 27 th
May 25 th	June 22 nd	July 27 th	August 24 th
September 28 th	October 26 th	November 16 th	Dec - No meeting

The 2016 schedule is the 4th Wednesday of each month.
November is the week before Thanksgiving and there is no meeting in December.

January 27 th	February 24 th	March 25 th	April 22 th
May 27 th	June 24 th	July 22 nd	August 26 th
September 23 rd	October 28 th	November 18 th	Dec - No meeting

2015 MUCC PAID MEMBERS

As of 8-25-15

Advantage Drilling
CenturyLink
City of Gresham
City of Happy Valley
City of Hillsboro
City of Lake Oswego
City of Oregon City
City of Portland
City of Sandy
City of Troutdale
City of Tualatin
City of Milwaukie
City of Tigard
Clackamas County

Clackamas River Water
Comcast
Dirt & Aggregate Interchange
Ditch Witch Northwest
Frontier Communications
Gonzales Boring and Tunneling
Henkels & McCoy
James W. Fowler Co.
Lakeside Industries
Locating Inc
Loy Clark Pipeline
McKillip Excavation Inc
MEI Group
NorthSky

Multnomah County
Northwest Earthmovers Inc
NW Natural
Oregon Department of Transportation
Oldcastle Precast
Olympic Pipeline Company
Pacifcorp
Port of Portland
Portland General Electric
Robinson Brothers Construction
Tualatin Valley Water
Washington County
Williams

2015 MUCC Executive Board

MUCC, C/O Troy Klein, 220 NW 2nd Ave, 3rd Floor, Portland, OR 97209

PRESIDENT: Scott Gallegos, smg@nwnatural.com

NW Natural, 220 NW 2nd Ave, 2nd Floor, Portland OR 97209
Office - (503) 226-4211 ext. 4320, Cell – (503) 803-9032

VICE PRESIDENT / TREASURER: Troy Klein, tak@nwnatural.com

NW Natural, 220 NW 2nd Ave, 3rd Floor, Portland OR 97209
Office - (503) 226-4211 ext. 2442, Cell – (503) 341-7862

SECRETARY: Ted Voelker, ted_voelker@co.washington.or.us

Washington County, 1400 SW Walnut St MS 18, Hillsboro OR 97123-5625
Office – (503) 846-7647, Cell – (503) 969-2784, Fax – (503) 846-7810

PUBLICITY & EDUCATION: Marlyse McKenzie, m7m@nwnatural.com

NW Natural, 220 NW 2nd Ave, 3rd Floor, Portland OR 97209
Office - (503) 721-2443, Cell – (360) 921-7564

DAMAGE CHAIR: Dawn Hickson, muccdamagechair@gmail.com

Clackamas County DTD Eng, 150 Beavercreek Rd., Oregon City, OR 97045
Office – (503) 742-4682, Cell – (503) 789-5728, Fax – (503) 742-4659

Meeting Adjourned at: 12:30 pm *Respectfully submitted by Ted Voelker*