



# Meeting Minutes

## Metropolitan Utility Coordinating Council



**METROPOLITAN UTILITY  
COORDINATING COUNCIL**

MUCC, C/O Dawn Hickson, Clackamas County, 150 Beaver Creek Rd, STE 325, Oregon City OR 97045

The **2017** Meeting Schedule is the 4<sup>th</sup> Wednesday of each month.  
November is the week before Thanksgiving and there is no meeting in December.

|                            |                           |                           |                         |
|----------------------------|---------------------------|---------------------------|-------------------------|
| <u>At Francis Xavier:</u>  | <u>At Busters:</u>        | <u>At Francis Xavier:</u> | <u>At Busters:</u>      |
| January 25 <sup>th</sup>   | February 22 <sup>nd</sup> | March 22 <sup>nd</sup>    | April 26 <sup>th</sup>  |
| May 24 <sup>th</sup>       | June 28 <sup>th</sup>     | July 26 <sup>th</sup>     | August 23 <sup>rd</sup> |
| September 27 <sup>th</sup> | October 25 <sup>th</sup>  | November 15 <sup>th</sup> | Dec - No meeting        |

Locations: [Elmer's, 1933 NE 181st St, Gresham](#) (Formerly Francis Xavier)  
[Busters Barbecue 11419 SW Pacific Hwy, Tigard](#)

### Meeting Minutes From the May 24<sup>th</sup>, 2017 meeting:

The Meeting was called to order by President Scott Gallegos at 12:00 pm.

1. **Introductions** of all **19** in attendance were made. See Attendees listing.
2. **Meeting Minutes:** Motion to accept the minutes made by Dawn Hickson.  
The motion was seconded and carried with none opposed.
3. **Treasurer's Report:** M Bank has changed their name to River View Community Bank

|                   | Visa   | Payments / Purchases /<br>Income: | River View<br>Comm. Bank |
|-------------------|--------|-----------------------------------|--------------------------|
| Beginning Balance | \$0.00 |                                   | \$5,708.64               |
|                   |        | Dormers Embroidery                | (\$2,200.00)             |
|                   |        | Golf Tournament Meeting           | (\$87.91)                |
|                   |        | Lodging and Travel                | (\$306.58)               |
|                   |        | Member Dues Received              | \$150.00                 |
|                   | \$0.00 |                                   | \$3,264.15               |

Note: As a non-profit organization, all monies collected go for supplies and events to educate the public about 811. Any monies requested from the OUCC are to be used for this purpose.

4. **Damage Report:**
  - a. Facility owners should use DIRT at [www.cga-dirt.com](http://www.cga-dirt.com) to report your damages. There is also a link to DIRT and sign up instructions on the OUCC website at [www.oucc.net](http://www.oucc.net).
  - b. The OUCC is working on coordinating the reports from DIRT to share with all UCC's.

- c. **Near Misses:** *Metro UCC would like to hear about all “near misses” that occur, to help others know what is happening around our area, and how we can make changes to avoid the near misses.*
  - i. City of Gresham – Cable;
  - ii. PGE contractor – Fairview;
  - iii. Note – be aware of employee turnover in governments, and private sectors: Multnomah County inspector stopped to notify workers of a Force Main that was not well documented.

5. **P&E Report (Publicity and Education):** Send your ideas to [Bryan Baxter](#) and/or [Dawn Hickson](#). We are looking for new events to participate in, and teams to sponsor. We need volunteers to help man the booths at events...please consider volunteering for a couple of hours at one of them.

- a. **P&E New:**
  - i. SWAG: Pens, 811 Booklets, Color Code Cards and other items can be ordered from Pacific Marketing through the [OUNC website](#). Several new items have been added, others are in limited supply. Hover over Resources, click on Promotional Materials, then on Public Items to see all that is available.
  - ii. There are several events in June – see below.
- b. **811 Campaign:** Promote using 811 before using the 800 number. (The 800 number is still available for areas that cannot use 811.) Visit [www.call811.com](http://www.call811.com) for more information.

6. **P&E Events coming up in 2017:**

|            |   |
|------------|---|
| June 8     | Newberg Public Works Day  |
| June 10    | Sherwood Cruiz'n – the 811 Bike and Car will be there on display! |
| July 6-10  | Hells Canyon Rally – Baker City                                   |
| July 19-23 | Pendleton Bike Week   |
| July 14    | MUCC Golf Tournament – Stone Creek Golf Course                    |
| July 29    | Old Fashion Festival  |
| August 19  | Drag the Gut Festival – McMinnville                               |

a. **Locator Training in 2017:**

October 10&11 Eastern Oregon Trade & Event Center, Hermiston

b. **OUCC / OUNC Board Meetings in 2017:**

| OUC<br>Tues. | OUNC<br>Wed. | Location:  |
|--------------|--------------|--|
| Aug 8        | Aug 9        | Clackamas Community College<br>Wilsonville Training Center<br>29353 SW Town Center Loop E<br>Wilsonville |
| Oct 10       | Oct 11       | Eastern Oregon Trade & Event Center<br>1705 East Airport Rd, Hermiston 97838                             |

See more info on the OUNC website at <http://www.digsafelyoregon.com/meetings.asp>

7. **State Business:**

- a. OUCC is working on getting the DIRT (Damage) Reports out to the councils.
- b. OAR Committee – changes to Dig Laws:
  - i. Change “48 hour” to full “2 business days”

- ii. “mutually agreed upon” start time added to rules if it is within 10 days, to allow more than 2 days for locates if the work is actually starting after the 2 day window
- iii. 45 day ticket life
- iv. Positive Response: voluntary at first. The brochure has been put together, and is going through approvals. Upon approval, the start date will be stated.

8. **Presentation:** None this month.

9. **Projects:** Send your updated project listings to [Dawn Hickson](#)
- a. Comcast project: NGAN = Next Generation Access Network – in Fairview, Gresham, Wood Village, Troutdale
  - b. Washington County: 158<sup>th</sup>; Walker; 185<sup>th</sup>, lots of overlays going on
  - c. PGE: vintage cable replacement in Washington County
  - d. Clackamas County: CTB paving project in South County

10. **Old Business:**

- a. A motion was made by KC to change our banking account from the MBank to a Credit Union. The motion was seconded, and passed by all. The Board Officers need to meet to make this switch.

11. **New Business:**

- a. NULCA Training for locators – we’ll update this info as we learn more of when/where it will take place.
- b. On large projects, the contractors should talk with the utility companies when there is a delay between locates and beginning of work, to make sure no new utilities have been installed and are not located.

12. **Good of the Order:**

- a. Bryan Baxter wants all members to look for a kid’s baseball or softball team that we can sponsor this year. Please submit your suggestions to [Bryan Baxter](#).

**VOLUNTEERS NEEDED:** There are a variety of opportunities for all to volunteer – see the P&E Events list above! We hope to have the 811 trailer at more local events each year and we need your help to hand out SWAG and answer general questions. These are great opportunities to network and get to know each other better and make new friends. If you are able, join a committee or volunteer on any of the upcoming events. This is what this Council is all about and how we strive to be excellent! Thank you for your time and for helping to spread the word and educate the public to Dig Safely!

**Meeting Adjourned at:** 1:08 pm                      *respectfully submitted by Dawn Hickson*

Send your current and/or upcoming projects to [Dawn Hickson](#) and they will be attached to the Minutes e-mail so everyone will know where projects are currently in progress or starting soon so your company can schedule accordingly.

# 2017 MUCC Executive Board

MUCC, C/O Konstantin Chumachenko, 6601 NE 78th Ct. STE A8, Portland Or 97218

|  |   |
|--|---|
| <p><b>PRESIDENT:</b><br/> <b>Scott Gallegos</b><br/>                 NW Natural, 220 NW 2nd Ave, 2<sup>nd</sup> Floor<br/>                 Portland OR 97209</p>                 | <p><a href="mailto:smg@nwnatural.com">smg@nwnatural.com</a><br/>                 Office - (503) 226-4211 ext. 4320<br/>                 Cell – (503) 803-9032</p>   |
| <p><b>VICE PRES./ TREASURER:</b><br/> <b>Konstantin Chumachenko</b><br/>                 Locating Inc. 6601 NE 78th Ct. STE A8<br/>                 Portland OR 97218</p>        | <p><a href="mailto:Konstantin.Chumachen@utiliquest.com">Konstantin.Chumachen@utiliquest.com</a><br/>                 Cell - (360) 635-7869<br/>                 Emergency - (360) 980-7888</p>  |
| <p><b>SECRETARY &amp; DAMAGE CHAIR:</b><br/> <b>Dawn Hickson</b><br/>                 Clackamas County, Eng, 150 Beaver creek Rd.<br/>                 Oregon City, OR 97045</p> | <p><a href="mailto:dhickson@clackamas.us">dhickson@clackamas.us</a><br/> <a href="mailto:muccdamagechair@gmail.com">muccdamagechair@gmail.com</a><br/>                 Office – (503) 742-4682<br/>                 Cell – (503) 789-5728</p> |
| <p><b>PUBLICITY &amp; EDUCATION:</b><br/> <b>Bryan Baxter</b><br/>                 NW Natural, 220 NW 2nd Ave<br/>                 Portland, OR 97207</p>                        | <p><a href="mailto:btb@nwnatural.com">btb@nwnatural.com</a><br/>                 Office – 503-226-4211<br/>                 Cell – (503) 593-3587</p>   |

## 2017 MUCC PAID MEMBERS – As of 05/16/17

**Advantage Drilling**  
**City of Beaverton**  
**City of Gresham**  
**City of Happy Valley**  
**City of Hillsboro**  
**City of Oregon City**  
**Clackamas County**  
**Clackamas River Water**  
**Ditch Witch Northwest**  
**Emery & Sons**

**Flying H Construction**  
**Frontier**  
**Henkels & McCoy**  
**Lakeside Industries**  
**Locates Down Under**  
**Locating Inc**  
**Loy Clark Pipeline**  
**McKillip Excavating**  
**Multnomah County**

**North Sky Communications**  
**NW Natural**  
**NW Williams Pipeline**  
**ODOT**  
**PGE**  
**Potelco**  
**Robinson Bros. Construction**  
**USIC**  
**Washington County**

**O**regon **U**tility **N**otification **C**enter  
[www.digsafelyoregon.com](http://www.digsafelyoregon.com)

**O**regon **U**tility **C**oordinating **C**ouncil  
[www.oucc.net](http://www.oucc.net)

These websites have info on the Oregon Dig Law, upcoming events and on your local Council(s).

Check out the changes to the website and find information on *Best Practices* at

[www.commongroundalliance.com](http://www.commongroundalliance.com)

*Remember – C<sup>3</sup> – Communicate, Coordinate, and Cooperate!*