



# Meeting Minutes Metropolitan Utility Coordinating Council



METROPOLITAN UTILITY  
COORDINATING COUNCIL

MUCC, C/O Dawn Hickson, Clackamas County, 150 Beaver Creek Rd, STE 325, Oregon City OR 97045

This year's last meeting on **November 15<sup>th</sup>, 2017** will be held at the **NW Natural Training Facility at 20285 SW Cipole Rd, Sherwood OR.** The meeting will start promptly at 11:30, and the Locating Presentation will begin at 12:00. **Lunch will be provided. Parking is limited,** so please carpool if you can.

The **2018** Meeting Schedule is the 4<sup>th</sup> Wednesday of each month.

November is the week after Thanksgiving and there is no meeting in December.

January 24 <sup>th</sup>	February 28 <sup>th</sup>	March 28 <sup>th</sup>	April 25 <sup>th</sup>
May 23 <sup>rd</sup>	June 27 <sup>th</sup>	July 25 <sup>th</sup>	August 22 <sup>nd</sup>
September 26 <sup>th</sup>	October 24 <sup>th</sup>	November 28 <sup>th</sup>	Dec - No meeting

Locations: Odd Months [Elmer's, 1933 NE 181st St, Gresham](#) *This location may change in 2018.*

Even Months [Busters Barbecue 11419 SW Pacific Hwy, Tigard](#)

## Meeting Minutes

From the October 25, 2017 meeting:

The Meeting was called to order by Secretary Dawn Hickson at 12:00 pm.

1. **Introductions** of all **7** in attendance were made. See Attendees listing.
2. **Meeting Minutes:** Motion to accept the minutes made by Steve Zimmerman.  
The motion was seconded and carried with none opposed.
3. **Treasurer's Report:**

	Visa	Payments / Purchases / Income:	River View Comm. Bank
Beginning Balance	\$0.00		\$1,602.33
		Riverview Bank Interest Credit	\$0.04
		Golf Tourney Hole Sponsor and Member Dues	\$168.72
		Lodging (representative to OUCC/OUNC meetings)	(\$203.84)
	\$0.00		\$1,567.25

Note: As a non-profit organization, all monies collected go for supplies and events to educate the public about 811. Any monies requested from the OUCC are to be used for this purpose.

4. **Damage Report:**
  - a. Facility owners should use DIRT at [www.cga-dirt.com](http://www.cga-dirt.com) to report your damages. There is also a link to DIRT and sign up instructions on the OUCC website at [www.oucc.net](http://www.oucc.net).
  - b. The OUCC is working on coordinating the reports from DIRT to share with all UCC's.

- c. Damages:
  - i. None reported this month.
- d. Near Misses: **Metro UCC would like to hear about all “near misses” that occur, to help others know what is happening around our area, and how we can make changes to avoid the near misses.**
  - i. None reported this month.

5. **P&E Report (Publicity and Education):** Send your ideas to [Bryan Baxter](#) and/or [Dawn Hickson](#). We are looking for new events to participate in, and teams to sponsor. We need volunteers to help man the booths at events...please consider volunteering for a couple of hours at one of them.

- a. P&E New:
  - i. There was no report this month.
- b. 811 Campaign:
  - i. Promote using 811 before using the 800 number. (The 800 number is still available for areas that cannot use 811.) Visit [www.call811.com](http://www.call811.com) for more information.
  - ii. **SWAG:** Pens, 811 Booklets, Color Code Cards and other items can be ordered from Pacific Marketing through the [OUNC website](#). Several new items have been added, others are in limited supply. Hover over Resources, click on Promotional Materials, then on Public Items to see all that is available.

6. **P&E Events coming up in 2018:**

a. Events in 2018:

May	Henry Hagg Lake Fishing Derby
June	Sherwood Cruis'n
June	Hells Canyon Rally in Baker City
June	Newberg Public Works Day
July	Pendleton Bike Week
	Seafood and Wine Festival
July	Old Fashioned Festival
	Lake Oswego Summer in the Park
July 21 <sup>st</sup>	MUCC Golf Tournament at Stone Creek Golf Course, Oregon City
August	River City Speedway Inner Mtn Challenge in St Helens
September	Public Safety Fair in Lake Oswego
	Farmers Markets
August	Hood to Coast
	Keep Warm Event at the Portland Convention Center
August	Drag the Gut – McMinnville / Thunder Alley

b. OUCC / OUNC Board Meetings in 2017:

OUCC Tues.	OUNC Wed.	Location:
Oct 10	Oct 11	Eastern Oregon Trade & Event Center 1705 East Airport Rd, Hermiston 97838

c. Locator Training in 2017:

October 10 & 11      Eastern Oregon Trade & Event Center, Hermiston

d. Other Meetings coming up:

NOTE: There was discussion of relocating the East side meetings to a place closer to I-205. Send your suggestions to Dawn at [dhickson@clackamas.us](mailto:dhickson@clackamas.us). The restaurants need to have a meeting room that can hold 10-30 people. The Board will check into them, and bring a few back to the membership for voting.

February 2018 – OUNC & Williams will have a one day Excavation Summit. More info to come.

September 2018 – The next Joint States Meeting should be in Washington. If they cannot host it, Oregon will be the next one to host it. More info to come.

See more info on the OUNC website at <http://www.digsafelyoregon.com/meetings.asp>

7. **State Business:**

- a. OUCC is working on getting the DIRT (Damage) Reports out to the councils. They will be adding another person to help prepare the Damage Reports for all the local UCC's.

8. **Presentation:** Attention Excavators!!! At the November 15<sup>th</sup> meeting, the MUCC Board will provide a catered lunch at 11:30, hold a brief meeting from 11:30 – 12:00, and then have a presentation from Locating Inc. from 12:00 – 1:00 on how to do locates. We would like to see as many excavators there as possible to show you some of the issues that locators deal with when locating, and give you an opportunity to have some 'hands on' experience with locating equipment. This will be great information to help on project, whether it is to be aware if all locates have been completed, or to double check the locates. Please review the Common Ground Alliance (CGA) Best Practices. [CGA Best Practices Guide](#) (link)

***More information to follow as details are set.***

9. **Projects:** Send your updated project listings to [Dawn Hickson](#)

- a. No new projects were brought up – there is heavy construction everywhere as the season winds down for the winter.

10. **Old Business:**

- a. At the April 26, 2017 Meeting, a motion was made, seconded and approved by all, to change our banking account from MBank (now known as River View Community Bank), to a Credit Union. UPDATE: Some of the fees were reversed this month. If fees are again assessed on low balances in the account, we will continue with closing out the account there, and move to a Credit Union.

11. **New Business:**

- a. Nominations/Volunteers. There were no volunteers from the small group of attendees for positions on the 2018 Board. Those present did mention that they like the current Board, but thought Scott may need a break, and KC could move up to President. Nominations will be brought up at the November meeting, and voting will take place. Please volunteer if you are able to!

12. **Good of the Order:**

- a. Bryan Baxter wants all members to look for a kid's baseball or softball team that we can sponsor this year. Please submit your suggestions to [Bryan Baxter](#).

**VOLUNTEERS NEEDED:** There are a variety of opportunities for all to volunteer – see the P&E Events list above! We hope to have the 811 trailer at more local events each year and we need your help to hand out SWAG and answer general questions. These are great opportunities to network and get to know each other better and make new friends. If you are able, join a committee or volunteer on any of

the upcoming events. This is what this Council is all about and how we strive to be excellent! Thank you for your time and for helping to spread the word and educate the public to Dig Safely!

**Meeting Adjourned at:** 12:13 pm      *respectfully submitted by Dawn Hickson*

Send your current and/or upcoming projects to [Dawn Hickson](mailto:Dawn.Hickson@nwnatural.com) and they will be attached to the Minutes e-mail so everyone will know where projects are currently in progress or starting soon so your company can schedule accordingly.

## 2017 MUCC Executive Board

MUCC, C/O Konstantin Chumachenko, 6601 NE 78th Ct. STE A8, Portland Or 97218

<b>PRESIDENT:</b> <b>Scott Gallegos</b> NW Natural, 220 NW 2nd Ave, 2 <sup>nd</sup> Floor Portland OR 97209	<a href="mailto:smg@nwnatural.com">smg@nwnatural.com</a> Office - (503) 226-4211 ext. 4320 Cell – (503) 803-9032
<b>VICE PRES./ TREASURER:</b> <b>Konstantin Chumachenko</b> Locating Inc. 6601 NE 78th Ct. STE A8 Portland OR 97218	<a href="mailto:Konstantin.Chumachen@utiliquest.com">Konstantin.Chumachen@utiliquest.com</a> Cell - (360) 635-7869 Emergency - (360) 980-7888
<b>SECRETARY &amp; DAMAGE CHAIR:</b> <b>Dawn Hickson</b> Clackamas County, Eng, 150 Beaver creek Rd. Oregon City, OR 97045	<a href="mailto:dhickson@clackamas.us">dhickson@clackamas.us</a> <a href="mailto:muccdamagechair@gmail.com">muccdamagechair@gmail.com</a> Office – (503) 742-4682 Cell – (503) 789-5728
<b>PUBLICITY &amp; EDUCATION:</b> <b>Bryan Baxter</b> NW Natural, 220 NW 2nd Ave Portland, OR 97207	<a href="mailto:btb@nwnatural.com">btb@nwnatural.com</a> Office – 503-226-4211 Cell – (503) 593-3587

## 2017 MUCC PAID MEMBERS – As of 10/24/17

Advantage Drilling  
City of Beaverton  
City of Gresham  
City of Happy Valley  
City of Hillsboro  
City of Oregon City  
Clackamas County  
Clackamas River Water  
Comcast  
Ditch Witch Northwest

Emery & Sons  
Flying H Construction  
Frontier  
Henkels & McCoy  
Lakeside Industries  
Locates Down Under  
Locating Inc  
Loy Clark Pipeline  
McKillip Excavating  
Multnomah County

North Sky Communications  
NW Natural  
NW Williams Pipeline  
ODOT  
PGE  
Potelco  
Precision Locating  
Robinson Bros. Construction  
USIC  
Washington County

Oregon Utility Notification Center  
[www.digsafelyoregon.com](http://www.digsafelyoregon.com)

Oregon Utility Coordinating Council  
[www.oucc.net](http://www.oucc.net)

These websites have info on the Oregon Dig Law, upcoming events and on your local Council(s).  
Check out the changes to the website and find information on *Best Practices* at  
[www.commongroundalliance.com](http://www.commongroundalliance.com)

*Remember – C<sup>3</sup> – Communicate, Coordinate, and Cooperate!*