

Meeting Minutes

Metropolitan Utility Coordinating Council

MUCC, C/O Troy Klein, 220 NW 2nd Ave, 11th Floor, Portland, OR 97209

January 25th, 2012

Our next meeting will be **February 22nd, 2012**

At the Francis Xaviers Restaurant, 1933 NE 181st St, Gresham

<http://www.yellowpages.com/portland-or/mip/francis-xaviers-restaurant-11967024/map?lid=11967024>

(Control +Click mouse on link for Map Directions & Menu)

ATTENDEES: See attached listing.

REPORTS:

Treasurer's Report for January 2012:

	M Bank	Golf Fund (Checking)	Golf Fund (Savings)	Rodeo	Visa
Beginning Balance	\$ 3,071.49	\$ 1,121.81	\$ 5.00	\$ 0.00	\$ -
Ending Balance	\$ 3,071.49	\$ 1,121.81	\$ 5.00	\$ 0.00	\$ -

No transactions this month

Payments / Purchases / Income:

As a non-profit organization, all monies collected go for supplies/events to educate the public!
Our ending balance (all accounts) must be under \$5,000 at the end of the year or we will have to pay taxes.

Damage Report: See the end of the minutes.

We must have five (5) entities reporting monthly – be sure to report your damages in a timely manner!

The Common Ground Alliance (CGA) encourages the use of their Damage Information Reporting Tool (DIRT).
You can check this out at www.cga-dirt.com

P&E Report (Publicity and Education):

P&E General: Send your ideas to Don Patterson (dwp@nwnatural.com) and Anita Floyd (anita.floyd@qwest.com)

New:

Don Patterson reported the possibility of putting ads in some Bi-lingual local newspapers. He has been in contact with someone associated with the Asian Reporter. That person has contacts with other local Bi-Lingual newspapers. Don asked for ideas for Annual Events, especially for Washington County.

The OUNC has purchased several table top versions of the booth that we all use in the home/vendor shows. The plan is for these to be shared among the OUNC. Each council will need to buy a table cover that will be personalized for their respective group.

Old:

Anita Floyd announced that they have contracted out 6 events with Radio Disney. They will be making big cut outs of Dialer & Digby dogs. They will also be designing a new 811 dig safely brochure.

Anita Floyd asked "What topics" would like to be discussed at the Joint States Meeting in September 2012. She announces there will be 3 Locator Trainee Courses in 2012. She said there will be Letters of Solisitation going out to large companies for the Radio TV advertising.

Damage Prevention videos are now available from the CGA.

2012 vehicle calanders are now available.

Anita Floyd suggested that if there are any concerns with the wording or if you have questions or suggestions on the OAR's, to please contact Jennifer Carter w/ Emery & Son's @ Jennifer@emeryandsons.com, as they are being worked on at this time.

We are looking for local community sponsors! Please talk to any of our local vendors who sell/rent items where it would benefit us and the public to have our handout in the store. If the store will agree to have our handouts available for the public, pass their contact info on to Don to get it set up. If the store wants to make a donation for a giveaway at one of the events that we attend, that would be great as well, but it is not required. We mostly want to get our handouts into their stores so the public has access to it!

An event that is coming up that we can discuss attending is the Mississippi Street Fair. More details to follow.

See Upcoming Events / Meetings for the Locator Training Sessions this year.

Columbia Gorge/Hood River areas are planning radio ads to promote 811 as well as using small newspaper ads. Don Patterson has checked into our local area and found that there is one radio company that owns about a dozen smaller newspapers in the local region. We can run a single ad (3.5" x 4" in color) in these local papers for just \$145/month.

Requests for cards/pens/hats/other items are being downsized because OUNC doesn't want to run out of inventory. Please only order what you really need.

811 CAMPAIGN:

Adam Franco w/ OUNC announced that the 811 Damage Prevention Bike was unveiled at the 2011 Greater Chesapeake Damage Prevention Training Conference November 2, 2011, in Ocean City, Maryland. For more details go to:

http://designbyjoyce.com/pauljr/811_bike.html

Home Depot is breaking out in the western region. Go into your local Home Depot and if you do not see the 811 info, ask at the Contractors desk.

In Oregon, the stores will carry Key Chains for all equipment and color code cards. The "Associates" who will be trained to answer questions will have patches on their aprons.

The OUNC meets the 2nd Wednesday of the month at the One Call Center in Portland.

You may go to www.call811.com website for more information.

Upcoming Events / Meetings:

LOCATOR TRAINING SESSION: Tuesday & Wednesday, March 6th & 7th, 2012 8:30am – 4:00pm @ Wilsonville Training Center, Wilsonville, OR. For registration questions, contact: Laura Venida 503-236-3721 OUNClaura@aol.com

2012 BOARD MEETING: Wednesday, March 14th, 2012 @ Columbia Gorge Hotel 4000 Westcliff Dr., Hood River OR.

LOCATOR TRAINING SESSION: Tuesday & Wednesday, May 8th & 9th, 2012 8:30am – 4:00pm @ Sun River Resort, Sunriver, OR. For registration questions, contact: Laura Venida 503-236-3721 OUNClaura@aol.com

JOINT STATES MEETING: Monday – Friday, September 17th – 31st, 2012 @ Ocean View Resort 414 N Prom, Seaside, OR <http://www.oceanviewresort.com/> -Registration Forms coming soon.

LOCATOR TRAINING SESSION: Tuesday & Wednesday, October 9th & 10th, 2012 8:30am – 4:00pm @ Wildhorse Casino, Pendleton, OR. For registration questions, contact: Laura Venida 503-236-3721 OUNClaura@aol.com

OLD BUSINESS:

RAA -

Next meeting scheduled for February 7, 2012 from 8:30 to 12:30, you are invited to attend, but you can only watch & not participate. Hearings are at the PUC Building at 550 Capitol St NE, Salem. Be sure to bring change for the parking meters if you attend. The OUNC has asked Michael Thompson to put together a summary of the RAA hearings. This would benefit the local councils to help promote education to the local contractors in the areas where infractions are the highest.

Adam Franco with OUNC announced that the web map url has been added to the one-call tickets

If you know of any websites that could benefit by having a link to our website, please pass the website on to Don Patterson to check it out. Getting our link onto other websites is a good way to be visible online and can reach many people.

The reporting of contractors digging without locates was discussed and was suggested by Anita Floyd that OSHA could be called & they or the Counties could come out to job sites and shut contractors down.

Williams Pipeline has a project that will be extending from Oregon City to Molalla. It is a new 16' & 20" line that will run 14 ½ miles.

Washington County said the City of Beaverton will be installing a 16" waterline from 153rd to Murray and north on Murray. This job will begin October 27th. This is a night job being done by Kerr Contractors.

Jarrold would like to form a committee to review the old Bylaws (adopted in) and bring them up to date.

Adam Frank with OUNC told us that the disclaimer has been added now regarding the use of contact information that Jarrod Morrison talked about in May.

Gary Hyatt reminded everyone to pass along the reminder to their companies, that when calling in locates to please call in specific marking instructions rather than requesting to locate the entire lots.

Don Patterson announced the beginning of the planning for the Joint States Meeting next year that will be hosted in Oregon by the OUCC/P&E Committee. Don is looking for ideas for a theme. If you have any ideas please send them to Don Patterson @ dwp@nwnatural.com. They are shooting for the meeting to be held in September 2012 in Seaside, OR.

One Call #'s are still down 6% from last year!

Some ideas were mentioned of how to get the "811" advertised by the utility companies to the home owners, by either a flyer in the bills or a stamp on the envelope, some utility representatives said they would ask around to see if there was something that could be done.

REMINDER...Send your current and/or upcoming projects to Marta Hashash at marta.hashash@locatinginc.com and they will be attached to the Minutes e-mail so everyone will know where projects are or will be happening and your company can schedule accordingly.

811 Locate Requesting is available 24/7! Don't wait until first thing Monday morning to call in your locates – you'll find the lines are packed with everyone else calling at the same time! Call Saturday or Sunday if you want to get your request in early. Still expect two (2) business days for the locates to show up!

Should you encounter an un-located utility while excavating – stop digging – stop digging, call 811 to report it immediately, determine that there is no immediate danger, and you can continue working (if your project allows) using extreme care in the affected area. See Page 23 (5) in the Standards Manual.

NEW BUSINESS:

A motion was passed to remove Sheri Clark, Marcy Johnson & Jarrod Morrison for the M Bank accounts. A motion was passed to close the Northwest Resource Federal Credit Union account & merge it with the M Bank account.

Jarrold Morrison announced that we now have an EIN it is 45-3941258, he said to make sure we always associate that # to "MUCC".

Gary Hyatt to order Project Pipeline DVD from Underground Focus Magazine, it is a 16 minute video, that he will present at our March meeting followed by a verbal presentation by Williams Pipeline.

Don Patterson was asked to put together a letter to mail out to local banks, notifying them that if they have offsite ATM's that would have phone lines in the public ROW's to join the One-Call, as those lines should be located. Anyone who can help with this project, please contact Don Patterson.

REMINDER...Send your current and/or upcoming projects to Marta Hashash at marta.hashash@locatinginc.com and they will be attached to the Minutes e-mail so everyone will know where projects are or will be happening and your company can schedule accordingly.

Remember – CCC – Communicate, Coordinate, And Cooperate!

VOLUNTEERS NEEDED: As you have read, there are a variety of opportunities for all to volunteer and help spread the word of our Call before You Dig message. These are great opportunities to network and get to know each other better. Take advantage of these opportunities and make new friends. If you are able, make yourself available to be on a committee or to volunteer on any of the upcoming projects and events these next couple of years. This is what this Council is all about and how we strive to be excellent!

Oregon Utility Notification Center
www.digsafelyoregon.com

Oregon Utility Coordinating Council
www.oucc.net

Check out the websites for info on the Oregon Dig Law, upcoming events and on your local Council(s).
There are new changes to the website – check them out.
Also available: see information on **Best Practices** at www.commongroundalliance.com

Respectfully submitted by Marta Hashash.

The next meeting: Date: February 22nd, at 11:30am
Location: Francis Xaviers Restaurant 1933 NE 181st St.
Gresham, OR
<http://www.yellowpages.com/portland-or/mip/francis-xaviers-restaurant-11967024/map?lid=11967024>

The **2012** schedule is the 4th Wednesday of each month (November is the week after Thanksgiving this year) and December (no meeting).

January 25th

May 23rd

September 26th

February 22nd

June 27th

October 24th

March 28th

July 25th

November 28th

April 25th

August 22nd

Dec - No meeting

2012 MUCC Executive Board

MUCC, C/O Troy Klein, 220 NW 2nd Ave, 11th Floor, Portland, OR 97209

PRESIDENT: Gary Hyatt, NW Natural, 220 NW 2nd Ave, 3rd Floor, Portland OR 97209
Office - (503) 226-4211 ext 4320, gfh@nwnatural.com

VICE PRESIDENT / TREASURER: Troy Klein, NW Natural, 220 NW 2nd Ave, 11th Floor,
Portland OR 97209, Office - (503) 226-4211 ext 2442, Cell – (503) 341-7862,
tak@nwnatural.com

SECRETARY: Marta Hashash, Locating Inc, 6601 NE 78th Ct, Portland OR 97218
Office – (503) 255-4634, marta.hashash@locatinginc.com

PUBLICITY & EDUCATION: Don Patterson, NW Natural, 220 NW 2nd Ave, 3rd Floor
Portland OR 97209, Office - (503) 226-4211 ext 4387, Cell – (503) 806-0845
Fax – (503) 273-4822, dwp@nwnatural.com

DAMAGE CHAIR: Shannon Davis, CenturyLink, 100 NW Kearney Ave, Bend, OR 97701
Office – (541) 388-5296, Fax – (541) 388-5269, Shannon.Davis@CenturyLink.com

2012 MUCC PAID MEMBERS

As of 02-01-12

Damage Report: In 2012 **we must have a minimum of five (5) damage reports per month.**

Please submit your damages within 30 days.

The following is from the Website <http://oucc.net/> taken **February 1, 2012.**

October 2011: Six submittals for damages...

<u>Organization</u>	<u>Date</u>	<u>Damages</u>	<u>Damages Commercial</u>	<u>Damages Home</u>	<u>Failure to request locate:</u>	<u>Failure to hand expose:</u>	<u>Inaccurately marked:</u>	<u>Failure to protect facilities:</u>	<u>Failure to wait 2 business days:</u>	<u>Other:</u>	<u>Requests</u>	<u>Council</u>	<u>Zone</u>
MUCC - Bones Construction	10/1/2011	0	0	0	0	0	0	0	0	0	2	Metropolitan UCC	1
MUCC - Clackamas County	10/1/2011	7	7	0	0	0	0	0	0	0	2	Metropolitan UCC	1
MUCC - NW Natural	10/1/2011	23	19	4	9	6	6	0	0	3	8538	Metropolitan UCC	1
MUCC - PacifiCorp	10/1/2011	0	0	0	0	0	0	0	0	0	1164	Metropolitan UCC	1
MUCC - PGE	10/1/2011	1	0	1	1	0	0	0	0	0	8032	Metropolitan UCC	1
MUCC - Washington County LUT	10/1/2011	0	0	0	0	0	0	0	0	0	369	Metropolitan UCC	1

November 2011: Five submittals for damages...

<u>Organization</u>	<u>Date</u>	<u>Damages</u>	<u>Damages Commercial</u>	<u>Damages Home</u>	<u>Failure to request locate:</u>	<u>Failure to hand expose:</u>	<u>Inaccurately marked:</u>	<u>Failure to protect facilities:</u>	<u>Failure to wait 2 business days:</u>	<u>Other:</u>	<u>Requests</u>	<u>Council</u>	<u>Zone</u>
MUCC - Clackamas County	11/1/2011	6	6	0	0	0	0	0	0	6	4	Metropolitan UCC	1
MUCC - Kerr Contractors Inc	11/1/2011	1	1	0	0	0	1	0	0	0	0	Metropolitan UCC	1
MUCC - NW Natural	11/1/2011	16	16	0	3	10	3	0	0	0	7380	Metropolitan UCC	1
MUCC - PacifiCorp	11/1/2011	0	0	0	0	0	0	0	0	0	1007	Metropolitan UCC	1
MUCC - Washington County LUT	11/1/2011	0	0	0	0	0	0	0	0	0	357	Metropolitan UCC	1

December 2011: Seven submittals.....

Organization	Date	Damages	<u>Damages Commercial</u>	<u>Damages Home</u>	<u>Failure to request locate:</u>	<u>Failure to hand expose:</u>	<u>Inaccurately marked:</u>	<u>Failure to protect facilities:</u>	<u>Failure to wait 2 business days:</u>	Other:	Requests	Council	Zone
MUCC - Clackamas County	12/1/2011	2	2	0	0	0	0	0	0	2	3	2 Metropolitan UCC	1
MUCC - Kerr Contractors Inc	12/1/2011	1	1	0	0	0	0	1	0	0	0	2 Metropolitan UCC	1
MUCC - NW Natural	12/1/2011	16	15	1	5	11	0	0	0	0	6898	2 Metropolitan UCC	1
MUCC - NW Natural	12/1/2011	16	15	1	5	11	0	0	0	0	6898	2 Metropolitan UCC	1
MUCC - PacifiCorp	12/1/2011	0	0	0	0	0	0	0	0	0	870	2 Metropolitan UCC	1
MUCC - PGE	12/1/2011	3	3	0	0	0	1	1	0	1	5964	2 Metropolitan UCC	1
MUCC - Washington County LUT	12/1/2011	0	0	0	0	0	0	0	0	0	351	2 Metropolitan UCC	1