

## OUCC BOARD MEETING -

### Meeting Minutes

Meeting Date: May 17, 2016

Location: The Dalles, Oregon

Ron Coffell called the meeting to order at 10 a.m. Attendees were Bryan Baxter, Tobin Werner, Dawn Hickson, Ed Ortega & Scott Gallegos.

### OUCC Board Meeting Topics:

-Ron opened the meeting by stating he would like a presentation by Dawn, showing her DIRT power point presentation at the June board meeting.

#### -Gifts/Thank You's:

Executive Board decided that a retired UCC member should receive a gift card from their local council. \$25 for each year served and capped at \$250. Kitty will purchase a \$50 gift card for Kenny Hamlin and mail along with plaque the board purchased.

#### -Tobin's Treasurer Report:

Current Balance: \$22,982.37

Taxes are done for State and Federal.

Tobin is working with Lane council and helped with long form completion.

Tobin will retire in 2 years and would like someone to shadow him his last year before taking over.

#### -RAA training & follow-up process:

Tracking Tool is in place for Enforcement Training. Once trainer is notified, and date scheduled, the PUC is updated immediately.

#### -Website update/reporting:

Ed wants to post link to DIRT

#### -Damage reporting process-CGA/DIRT:

Discussion overlapped with website update/reporting.

#### -811promo trailer:

Bryan purchased the trailer and should have at Eagle Crest for display.

Kitty is checking with CGA for Oregon811 logo. Does tag line have to be present?

\*CGA approved new logo without UNC. Email from Khrysanne Kerr/VP Communication on 5.18.16

Provide a schedule on Website. Each council should have trailer at one event a year.

Tax Deductible: Tobin will provide receipt to sponsors for charitable contribution.

Insurance on trailer: Bryan is working on.

Provide a Rental Agreement: any repairs will be pulled from councils budget.

State Food Handlers license: \$600 fee

-New Business:

Ron reached out to Union Council and asked if they'd return \$4,000 to the Additional Fund Budget. He's not heard back from them yet. Tobin said Union has filed their taxes. Board says they need help with suggested event ideas to promote 811.

Next Meeting:

TBD

Meeting Adjourned at 12:20am

Submitted by Kitty Davis on May 18, 2016