

OUC Meeting – Wilsonville Training Center • Wilsonville, Oregon

Meeting Minutes -

Meeting Date: December 10, 2019

Call to order:

Scott Gallegos called the meeting to order at 1:00 p.m. and introductions were made. Motion to approve minutes from 06.11.19 meeting was made by Tobin and 2nd by Dawn.

Treasurer's Report:

Current balance: \$28,149.14

--Balance includes \$1,878.27 for yearly assistance funds, \$700 for additional assistance funds, \$6,210.69 in trailer funds, and \$16,210.18 in operating expenses. There are two outstanding transactions for a total of \$2,800. Balance based on Dawn's report.

-Motion was made by Dawn to move the \$1,878 to the Additional Assistance Funds for 2020 and 2nd by Aric. Motion passed.

-Motion was made to accept the treasurer's report by Scott and 2nd by Ryon.

P & E Report: Tobin reported on-line store is stocked and has ordered for 811 trailer.

DIRT Report: Dawn provided DIRT Report 2019-Q3. (See Attachment 1) Discussion followed. Less than 2% of damages per 1,000 (# of damages by # of locates coming in). Mandatory reporting is in discussion with the OUNC board.

Zone Reports

Zone 1-

-Yamhill UCC: Tobin Werner reported the council meets 1st Wednesday of every month. They meet at Roundtable in Newberg.

Upcoming Events:

- Council is in planning stages for 2020 events.

- Attendance is low due to retirements. How do we reach others to attend?

-North Coast UCC: No Report

-Mid Willamette UCC: Tobin Werner reported they meet the 3rd Wednesday of each month at Mommies & Maddy's.

Upcoming Events:

- Council is in planning stages for 2020 events.

- Members discussed past sponsorships and are we getting value promoting the 811 messages? Council has money to spend of t-shirts and hats for handouts.

-Metro UCC: Scott Gallegos reported their council meets 4th Wednesday of each month with 15-20 attending. Odd months at Stark Street Pizza and Buster's in Tigard on even months.

Scott reported the elections were had and a new secretary joined the council.

Past Events:

-Sponsor the 2019 MUCC Annual Golf Tournament on July 19th. All profits went to the Ronald McDonald House.

Zone 2-

-Linn Benton UCC: Lynn Detering reported the council has a new location and Gary Vick will submit new council paperwork.

-East Linn Benton UCC: No Report

-Lane UCC: No Report

-Lincoln UCC: Lynn Detering reported the council meets 3rd Wednesday of each month at Side Door Café.

Past Events:

- End of June: Waldport fishing derby; appx 100 attending
- Elections for 2020 have been submitted and updates to OUCC website.

Upcoming Events:

- December 18: Jason William will provide 811 updates during his training presentation. Lunch provided and expects 20-30 attending)
- Lynn mentioned the council may move to meet every other month and location to gain South Lincoln County participation.

Zone 3-

-Douglas County UCC: Ryon Kershner reported they meet 1st Tuesday of each month at Ten Down Bowling. 5-15 people attend.

Ryon shared 2 RAA's were filed against a contractor in his area. Kitty will send him pictures of signage Jason Williams places around under construction/new developments.

Upcoming Events:

- April contractors breakfast
- Home Show in March
- OSHA training in planning

-South Coast UCC: No Report.

-Klamath Falls UCC: No Report.

-Rogue Basin UCC: Jeff Simas reported they meet the 3rd Wednesday quarterly. They will be losing 2 of their council members. Council is reviewing past sponsorships as well to what best promotes the Call Before You Dig message.

Upcoming Events:

- Jeff will provide training to group and was able to attain CEU credits for attendees. He has 4 other guest speakers: OSHA, OCC, CCB & PUC.

Zone 4-

-Hood River UCC: Aric Skinner reported they meet the last Wednesdays every other month at Tabby's (Hood River Golf at noon)

Past Events:

- Educational booth at Parkdale, Fire Station June 7th
- Hood River County Fair: last week of July
- Annual Picnic at Toll Bridge Park: contractors and utilities are invited
- Elks Sponsorship Tournament: end of July and lots of contractors play.

Upcoming Events:

- John distributes our 811 dashboard calendars to 25-30 companies yearly.
- Contractors Event in 2020 with Klickitat/Skamania/The Dalles/Hood River

- Wasco County UCC: Aric Skinner reported they meet the 3rd Tuesday of every month.
Upcoming Events:
 - Gorge Cleanup beginning in spring
 - 3-month advertisement in local movie theatre showing 811-banner ad while a 30 radio spot plays.
- Central Oregon UCC: Cody Cox reported they meet on Wednesday's of every month at Pappy's Pizza with 15-20 attending. They have new council members. Council will meet quarterly moving forward. They have seen damages drop in their community with their efforts. Council works close with OSHA.
 - Notifications and outreach to approximately 100 individuals.

Zone 5-

-Umatilla UCC: No Report

-Union UCC: No Report

-Baker UCC: Kyle emailed in report saying they meets Third Wednesday of February, June, and October.

Upcoming Event:

- Contractors breakfast in the spring.
- Multiple High School banners that follow the current sport for the season.
- Local Community College baseball outfielders sign that is 7 feet by 16 feet long.

-Malheur UCC: Kyle emailed in report the council meets the first Thursday of the month from noon - 1 pm. Location varies between Ontario, Vale and Nyssa. 8-10 people attend meetings.

Upcoming Event:

- Contractors breakfast in the spring.

Old Business:

- Joint States Meeting in 2020 will be hosted by Oregon/OUCC. Location: Redmond, Oregon at the Eagle Crest Resort – Sept. 15,16 & 17. Kitty reported she's working on the 2 day meeting agenda and has locked down 5 guest speakers so far. Would like Tuesday the 15th to be the golf scramble followed by a Meet & Greet evening.... great networking.

- Taxes:

- Tobin reported the following to the group with many question to follow by members: Tobin provided the Tax ID on local councils and then went on the IRS website. There, he noted the inconsistency and wrong information as he shared his spreadsheet showing the group what he's been looking into over the past year. He stated if you haven't filed in 3 years you loose your status. Most members would like to keep with individual councils.
- Scott reported that the State OUCC Council met a few weeks ago and discussion of how we resolve the tax issues came up. Tobin stated that the IRS would not talk to you if you were not on the council. Do we create a position for Kitty Davis on each council to have authority as a member of each council? They asked if Kitty could start working

with a non-profit tax attorney to get things in place by the March 10, 2020 meeting in Hood River. The goal is to have a full day meeting --'tax workshop 101' class to get all councils up to speed on correct paperwork to fill out and submit etc.
Ryon and Dawn to provide suggested non-profit tax attorney names to Kitty.

- **Excavation Safety 101:**

Scott mentioned the class is now in Spanish as well as English and asked how many of us have taken the online course. Kitty Davis submitted paperwork and now with completion of test you'll earn continuing education credits through the Oregon Construction Contractors Board. She followed up with CCB and asked that they post the link on their website as well, which they have.

Excavation Safety 101 course is now active and the link is:

<https://course.digsafelyoregon.com/login/index.php>

New Business:

- Scott asked Kitty to contact each UCC to submit via email their local council Bylaws.
- Elections were held for OUCC Executive Board –2020.

Newly elected officers:

Scott Gallegos
OUCC President

Dawn Hickson
OUCC Vice-President/Treasurer

Lynn Detering
OUCC Secretary

Good of the Order:

- Tobin mentioned the CCB is more involved and the ppt that he, Jason and Aric use for training has been give CEU's. Tobin to send a copy to Kitty of the Six Keys presentation.

-Next meeting:

- Hampton Inn & Suites, Hood River, Oregon – March 10, 2020. Meeting starts at 9:00am

-Dawn made a motion to adjourn and Lynn 2nd the motion.
Adjourned at 3:00 pm

Submitted by: Kitty Davis on December 13, 2019.