

OUCC Meeting • Oregon (Conference call in & Join.Me)

Meeting Minutes -

Meeting Date: September 8, 2020

Call to order:

Scott Gallegos called the meeting to order at 12:30 p.m. and introductions were made. Motion to approve minutes from 06.09.20 meeting was made by Dawn and 2nd by Lynn.

Treasurer's Report:

Current balance: \$38,340.89

--Balance includes \$12,000.00 for yearly assistance funds, \$9,578.27 for additional assistance funds, \$5,208.71 in trailer funds, \$1,664.20 in Tax Advisor funding and \$8,321.44 in operating expenses. There is one outstanding transaction for a total of \$1,568.27. Balance based on Dawn's report.

-Motion was made to accept the treasurer's report by Lynn and 2nd by Dawn.

P & E Report: Kitty reported the online store has hand sanitizers, buffs have arrived and lots of order; and the Warning Lawn Signs are popular item.

DIRT Report: Lynsay Demko with CNGC has volunteered the past few years preparing a DIRT Report that she shares at the OUNC Board meetings. Today, she shared the same report. (See Attachment 1). This report is a great way for each council to see what is happening in their area. Then you can focus on targeting specific efforts for training and education.

Zone Reports

Zone 1-

-Yamhill UCC: No Report

-North Coast UCC: No Report

-Mid Willamette UCC: No Report

-Metro UCC: Scott Gallegos reported their council meets 4th Wednesday of each month. Meetings are held virtually during COVID. Cancelled this year's golf tournament.

Zone 2-

-Linn Benton UCC: No Report

-East Linn UCC: Lynn Detering reported they met a few weeks ago in Lebanon. Kitty brought the recognition plaque that Lynn presented to Frank Frenzel on behalf of the OUCS State Board. Frank has volunteered over 25 years as a member and council secretary. We say a big Thank You to Frank!

-Lane UCC: Naomi Shirtcliff reported; due to COVID no local meetings or current events happening.

-Lincoln UCC: Lynn Detering reported the council met at a park once.

- Due to COVID no local meetings or current events happening.

Zone 3-

-Douglas County UCC: No Report.

-South Coast UCC: No Report.

-Klamath Falls UCC: No Report

-Rogue Basin UCC: No Report

Zone 4-

-Hood River UCC: No Report

-Wasco County UCC: No Report

-Central Oregon UCC: No Report.

Zone 5-

-Umatilla UCC: No Report

-Union UCC: No Report

-Baker UCC: Kyle McCauley reported the council has met virtually to meet Bylaws.
- Due to COVID no current events happening.

-Malheur UCC: Kyle reported the council has met virtually to meet Bylaws.
- Due to COVID no current events happening.

Old Business:

• Taxes: Steve Oleson and Erika Aitken with Wicks Emmett were on the call first part of meeting. They reminded members there is no cost to each council as OUCC has funds to pay. Wick/Emmitt will pay councils fees when filing and invoice OUCC for reimbursement. They provided updates on each council. To view, see Attachment 2.

New Business:

• Morrison Award 2020: Scott reminded folks to start thinking about who they would like to nominate. Kitty will send out announcement through the Call Center and post on Facebook last week of October. Deadline is November 22 and award will be presented at the December 9th, OUNC Board meeting.

• Extra Funds - Scott asked members if councils would like to pull there funds together that have not been used this year. Do we as a group put money not used towards TV, Radio, Banner Ad campaigns? Do we purchase individual council 811 tablecloths, or 811 pop up banners? Kitty will contact council members via email for their feedback and ideas.

Good of the Order:

• Nominations for State Council were made today:

- President: Scott Gallegos
- VP/Treasurer: Dawn Hickson
- Secretary: Lynn Detering

Voting will take place on Dec.8, 2020 at the OUCC quarterly meeting.

Next meeting:

• December 8, 2020

• **Please note time change: Meeting starts 12:30pm**

Conference call is available for this meeting.

Please dial 1-646-307-1990. Enter conference ID: 889-738-824#

View screen share at: https://join.me/DigSafe_2019

- Dawn made a motion to adjourn and Kyle 2nd the motion.
Adjourned at 12:57 pm

Submitted by: Kitty O'Keefe on September 10, 2020.

OREGON STATE
Damage Prevention Report

2020 – Quarter 2



Previous Report: May 13, 2020
Report Date: September 08, 2020
Report By: Lynsay Demko – Cascade Natural Gas, Public Awareness & Damage Prevention

Risk by County

Zone	County	Insufficient Locating Practices				Total Damages		In Bound Locate Requests			Out Bound Locate Requests			
		Total Damages	In Bound Damages per 1,000	Risk Rank	Out Bound Damages per 1,000	Risk Rank	Total Damages	Risk Rank	Total Locates	Damages per 1,000	Risk Rank	Total Locates	Damages per 1,000	Risk Rank
5	OR-Malheur	0	-		-		6	17	965	6.22	1	4,207	1.43	1
3	OR-Douglas	5	1.07	2	0.20	2	27	6	4,656	5.80	2	25,072	1.08	2
1	OR-Marion	11	0.92	4	0.16	3	56	4	11,997	4.67	3	67,345	0.83	6
3	OR-Klamath	2	0.67	5	0.12	6	14	9	3,006	4.66	4	16,584	0.84	5
3	OR-Josephine	1	0.32	14	0.07	10	14	10	3,093	4.53	5	13,790	1.02	3
1	OR-Clatsop	2	1.29	1	0.21	1	7	16	1,553	4.51	6	9,555	0.73	7
4	OR-Wasco	0	-		-		4	20	1,007	3.97	7	4,543	0.88	4
3	OR-Jackson	3	0.36	11	0.05	14	32	5	8,389	3.81	8	55,982	0.57	11
1	OR-Polk	1	0.27	15	0.04	15	13	12	3,706	3.51	9	22,254	0.58	10
1	OR-Clackamas	19	0.92	3	0.15	4	70	3	20,671	3.39	10	125,913	0.56	12
5	OR-Umatilla	1	0.34	12	0.06	13	10	14	2,956	3.38	11	16,710	0.60	8
1	OR-Multnomah	20	0.60	7	0.10	8	112	1	33,295	3.36	12	202,791	0.55	13
4	OR-Jefferson	0	-		-		3	22	996	3.01	13	5,840	0.51	15
1	OR-Yamhill	3	0.65	6	0.12	5	13	11	4,581	2.84	14	24,674	0.53	14
1	OR-Washington	13	0.50	9	0.07	9	71	2	26,124	2.72	15	173,548	0.41	19
2	OR-Benton	1	0.32	13	0.06	12	8	15	3,089	2.59	16	16,629	0.48	17
5	OR-Union	0	-		-		3	21	1,198	2.50	17	5,094	0.59	9
2	OR-Linn	3	0.57	8	0.12	7	11	13	5,294	2.08	18	25,167	0.44	18
5	OR-Morrow	0	-		-		2	24	987	2.03	19	4,108	0.49	16
4	OR-Hood River	0	-		-		2	23	1,013	1.97	20	5,795	0.35	22
1	OR-Columbia	0	-		-		4	19	2,081	1.92	21	10,508	0.38	20
2	OR-Lane	1	0.08	16	0.02	16	23	7	12,213	1.88	22	64,193	0.36	21
2	OR-Lincoln	1	0.42	10	0.07	11	4	18	2,376	1.68	23	14,388	0.28	24
4	OR-Deschutes	1	0.08	17	0.01	17	21	8	12,758	1.65	24	70,410	0.30	23
4	OR-Crook	0	-		-		1	25	1,242	0.81	25	6,526	0.15	25
3	OR-Coos	0	-		-		1	26	1,901	0.53	26	9,349	0.11	26
5	OR-Baker	0	-		-		0		1,055	0.00		5,165	0.00	
1	OR-Tillamook	0	-		-		0		1,101	0.00		6,577	0.00	
3	OR-Curry	0	-		-		0		738	0.00		3,120	0.00	
3	OR-Lake	0	-		-		0		453	0.00		1,002	0.00	
4	OR-Sherman	0	-		-		0		229	0.00		732	0.00	
5	OR-Gilliam	0	-		-		0		168	0.00		530	0.00	
5	OR-Wheeler	0	-		-		0		125	0.00		386	0.00	
5	OR-Wallowa	0	-		-		0		268	0.00		607	0.00	
5	OR-Grant	0	-		-		0		312	0.00		1,388	0.00	
5	OR-Harney	0	-		-		0		291	0.00		970	0.00	
	Grand Total	88	0.50		0.09		532		175,887	3.02		1,021,452	0.52	

Risk by Area

Zone	Area	Insufficient Locating Practices					Total Damages		In Bound Locate Requests			Out Bound Locate Requests		
		Total Damages	In Bound Damages per 1,000	Risk Rank	Out Bound Damages per 1,000	Risk Rank	Total Damages	Risk Rank	Total Locates	Damages per 1,000	Risk Rank	Total Locates	Damages per 1,000	Risk Rank
3	09-Douglas	5	1.07	1	0.20	1	27	4	4,656	5.80	1	25,072	1.08	2
5	19-Malheur	0	0.00		0.00		6	13	1,256	4.78	2	5,177	1.16	1
1	03-Mid-Willamette	12	0.76	2	0.13	2	69	2	15,703	4.39	3	89,599	0.77	4
3	12-Klamath	2	0.58	5	0.11	5	14	7	3,459	4.05	4	17,586	0.80	3
3	11-Rogue Basin	4	0.35	9	0.06	10	46	3	11,482	4.01	5	69,772	0.66	6
4	14-Wasco Co.	0	0.00		0.00		4	15	1,236	3.24	6	5,275	0.76	5
1	02-Metro	52	0.65	4	0.10	6	253	1	80,090	3.16	7	502,252	0.50	10
1	04-Yamhill	3	0.65	3	0.12	3	13	8	4,581	2.84	8	24,674	0.53	8
5	16-Umatilla, Morrow Gilliam Co	1	0.24	11	0.05	11	12	9	4,236	2.83	9	21,734	0.55	7
2	06-Linn-Benton	1	0.32	10	0.06	9	8	12	3,089	2.59	10	16,629	0.48	11
1	01-N Coast	2	0.42	7	0.08	7	11	11	4,735	2.32	11	26,640	0.41	13
2	07-East Linn	3	0.57	6	0.12	4	11	10	5,294	2.08	12	25,167	0.44	12
5	17-Union County	0	0.00		0.00		3	16	1,466	2.05	13	5,701	0.53	9
4	13-Hood River	0	0.00		0.00		2	17	1,013	1.97	14	5,795	0.35	15
2	08-Lane	1	0.08	12	0.02	12	23	6	12,213	1.88	15	64,193	0.36	14
2	05-Lincoln Co.	1	0.42	8	0.07	8	4	14	2,376	1.68	16	14,388	0.28	17
4	15-Central OR	1	0.07	13	0.01	13	25	5	14,996	1.67	17	82,776	0.30	16
3	10-S Coast	0	0.00		0.00		1	18	2,639	0.38	18	12,469	0.08	18
5	18-Baker	0	0.00		0.00		0	19	1,367	-	19	6,553	-	19
	Grand Total	88	0.50		0.09		532		175,887	3.02		1,021,452	0.52	

Damage Root Cause by County

Zone	County	No Notification Made to One-Call Center/811	Insufficient One-Call/811 Notification Practices	Insufficient Excavation Practices	Insufficient Locating Practices	Other	Grand Total
1	OR-Clatsop	2	0	3	2	0	7
1	OR-Columbia	2	1	1	0	0	4
1	OR-Tillamook	0	0	0	0	0	0
1	OR-Clackamas	16	1	34	19	0	70
1	OR-Multnomah	33	0	57	20	2	112
1	OR-Washington	21	2	34	13	1	71
1	OR-Marion	19	0	25	11	1	56
1	OR-Polk	6	2	4	1	0	13
1	OR-Yamhill	3	0	7	3	0	13
2	OR-Lincoln	1	0	2	1	0	4
2	OR-Benton	2	0	5	1	0	8
2	OR-Linn	6	1	1	3	0	11
2	OR-Lane	12	0	9	1	1	23
3	OR-Douglas	8	2	10	5	2	27
3	OR-Coos	1	0	0	0	0	1
3	OR-Curry	0	0	0	0	0	0
3	OR-Jackson	11	1	14	3	3	32
3	OR-Josephine	9	0	2	1	2	14
3	OR-Klamath	4	0	6	2	2	14
3	OR-Lake	0	0	0	0	0	0
4	OR-Hood River	0	0	2	0	0	2
4	OR-Sherman	0	0	0	0	0	0
4	OR-Wasco	1	0	3	0	0	4
4	OR-Crook	1	0	0	0	0	1
4	OR-Deschutes	16	0	4	1	0	21
4	OR-Jefferson	0	0	2	0	1	3
5	OR-Gilliam	0	0	0	0	0	0
5	OR-Morrow	1	0	1	0	0	2
5	OR-Umatilla	5	0	4	1	0	10
5	OR-Wheeler	0	0	0	0	0	0
5	OR-Union	2	0	1	0	0	3
5	OR-Wallowa	0	0	0	0	0	0
5	OR-Baker	0	0	0	0	0	0
5	OR-Grant	0	0	0	0	0	0
5	OR-Harney	0	0	0	0	0	0
5	OR-Malheur	3	1	2	0	0	6
	Grand Total	185	11	233	88	15	532

Damage Root Cause by Area

Zone	Area	No Notification Made to One-Call Center/811	Insufficient One-Call/811 Notification Practices	Insufficient Excavation Practices	Insufficient Locating Practices	Other	Grand Total
1	01-N Coast	4	1	4	2	0	11
1	02-Metro	70	3	125	52	3	253
1	03-Mid-Willamette	25	2	29	12	1	69
1	04-Yamhill	3	0	7	3	0	13
2	05-Lincoln Co.	1	0	2	1	0	4
2	06-Linn-Benton	2	0	5	1	0	8
2	07-East Linn	6	1	1	3	0	11
2	08-Lane	12	0	9	1	1	23
3	09-Douglas	8	2	10	5	2	27
3	10-S Coast	1	0	0	0	0	1
3	11-Rogue Basin	20	1	16	4	5	46
3	12-Klamath	4	0	6	2	2	14
4	13-Hood River	0	0	2	0	0	2
4	14-Wasco Co.	1	0	3	0	0	4
4	15-Central OR	17	0	6	1	1	25
5	16-Umatilla, Morrow Gilliam Co	6	0	5	1	0	12
5	17-Union County	2	0	1	0	0	3
5	18-Baker	0	0	0	0	0	0
5	19-Malheur	3	1	2	0	0	6
	Grand Total	185	11	233	88	15	532

Figure 1 – Incoming Locate Ticket Requests by County

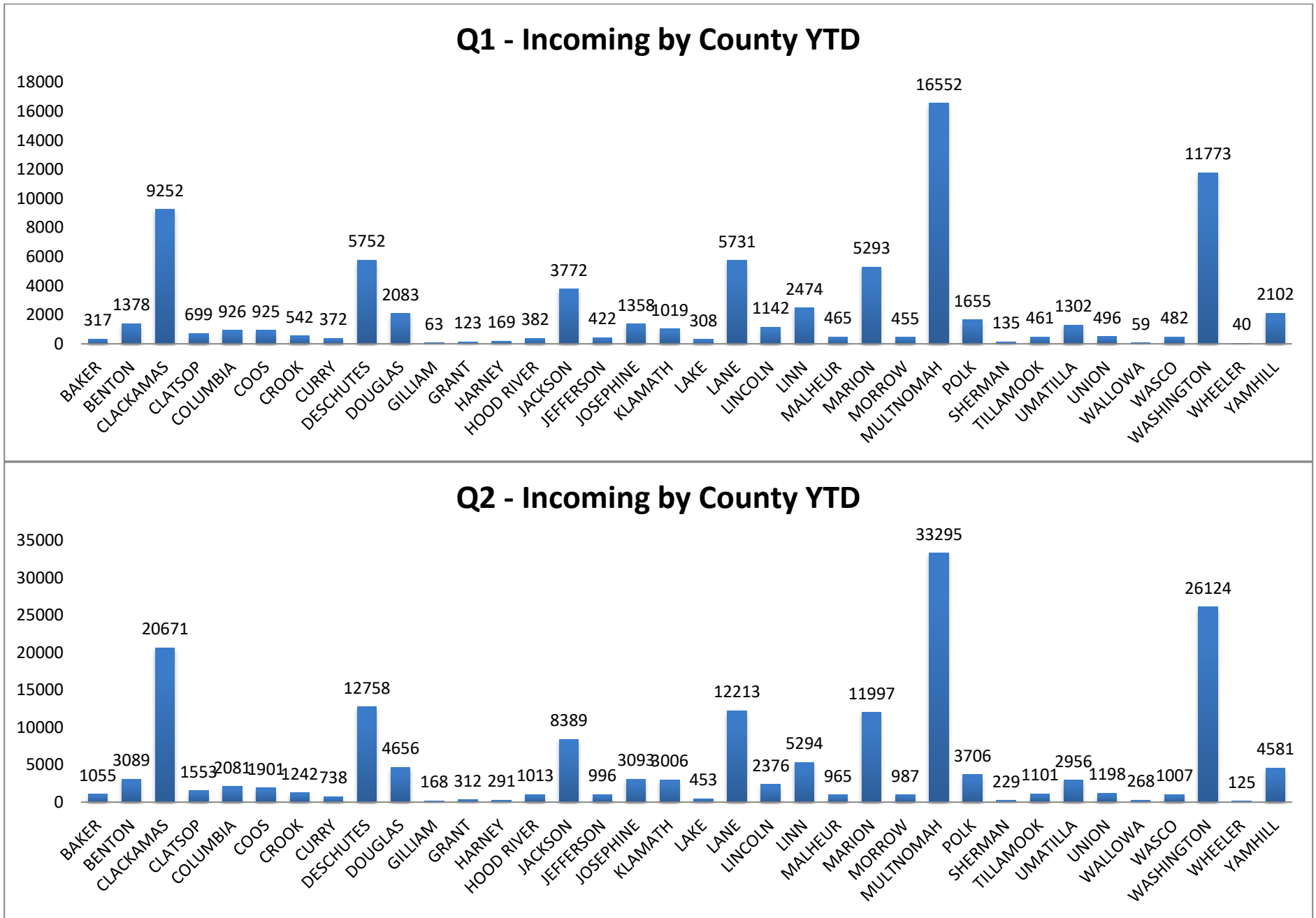


Figure 2 – Damages by Root Cause – Top 5 Damage Areas (determined by damages per 1,000 in bound locate ticket requests)

OR - ROOT CAUSE OF DAMAGES

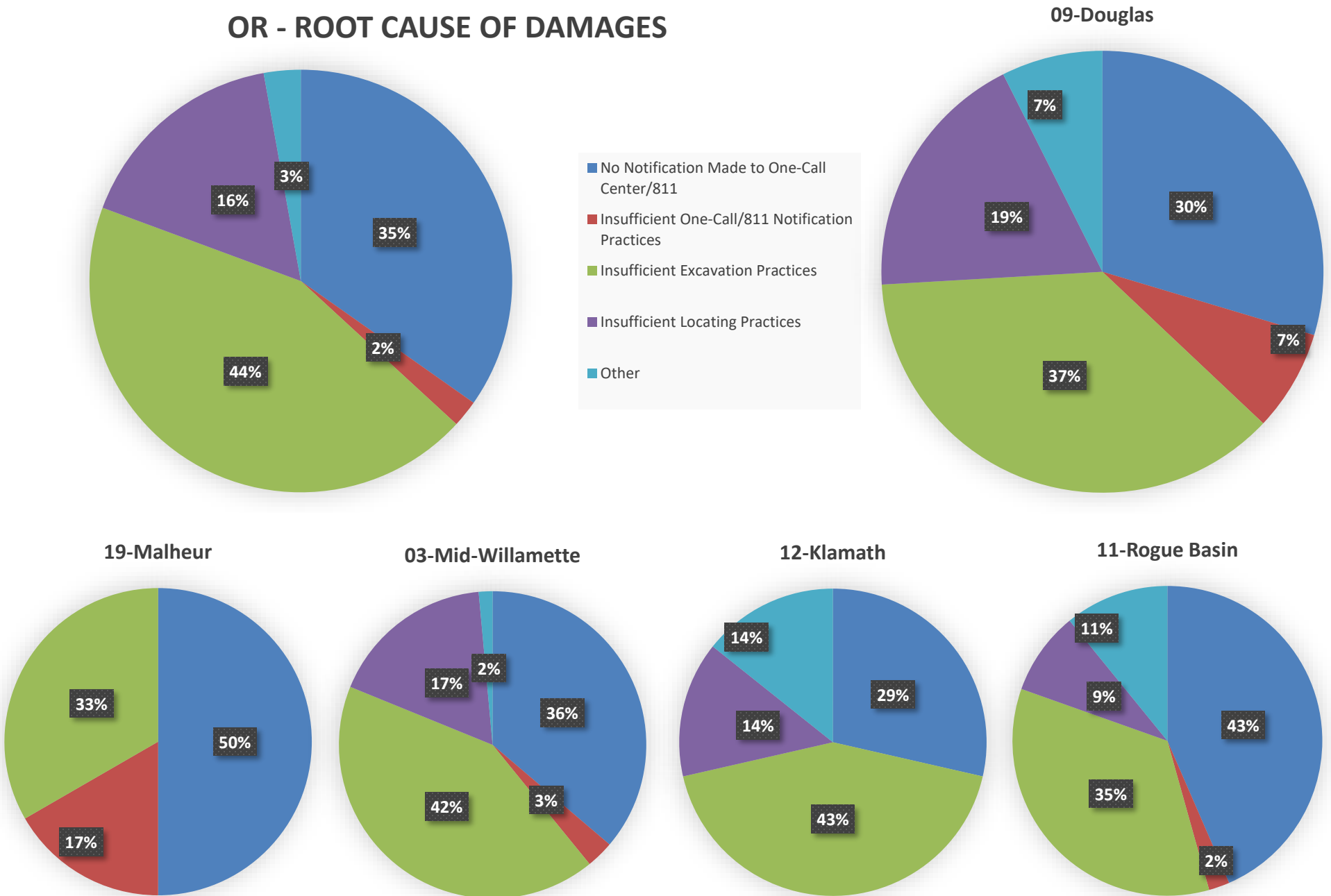
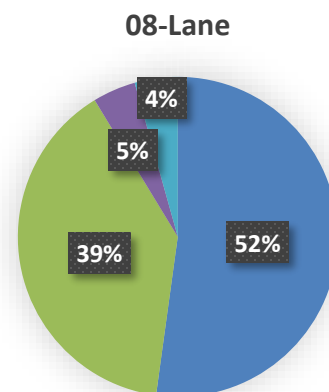
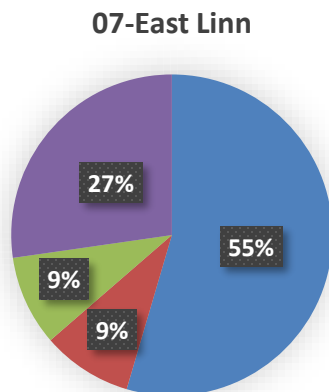
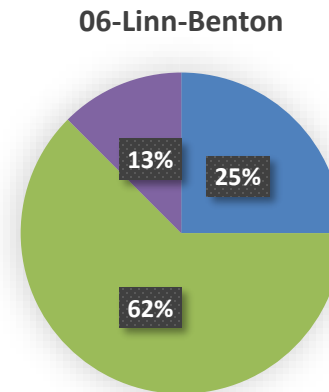
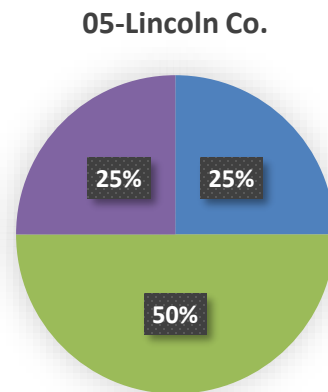
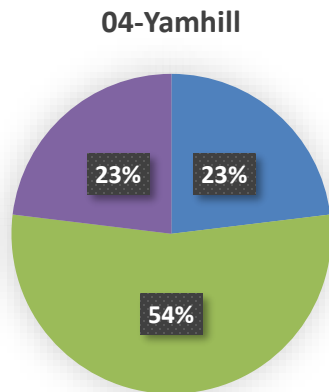
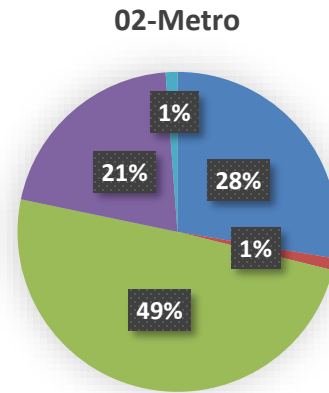
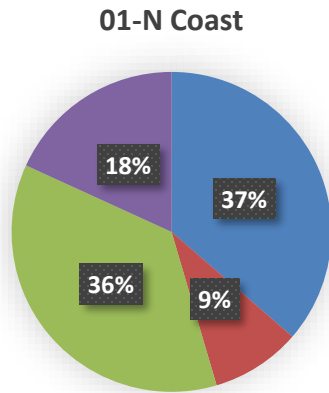
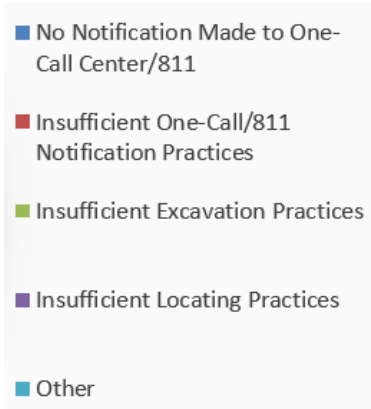
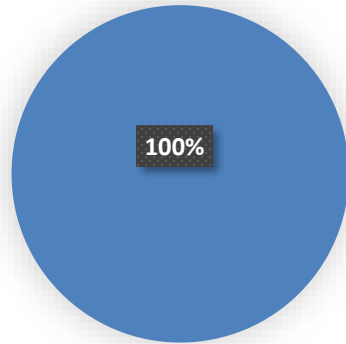


Figure 3 – Damages by Root Cause – Remaining Areas (by damages per 1,000 in bound locate ticket requests)

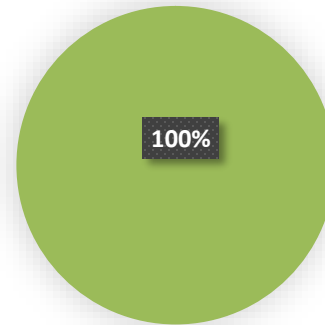


- No Notification Made to One-Call Center/811
- Insufficient One-Call/811 Notification Practices
- Insufficient Excavation Practices
- Insufficient Locating Practices
- Other

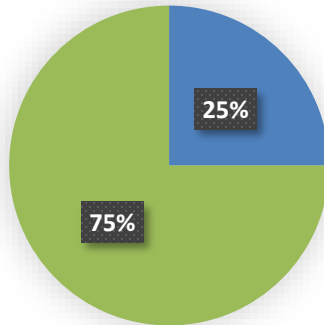
10-S Coast



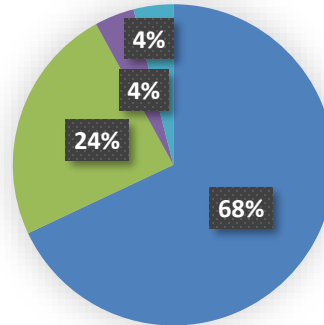
13-Hood River



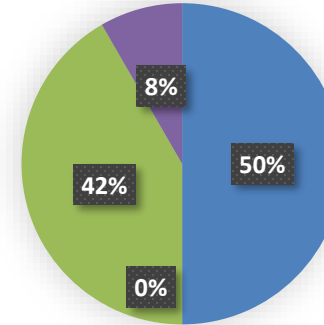
14-Wasco Co.



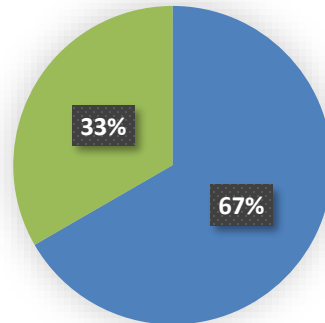
15-Central OR



16-Umatilla, Morrow Gilliam Co



17-Union County



18-Baker

NO DAMAGES

Figure 4 – Damages by Excavator Type and Work Performed

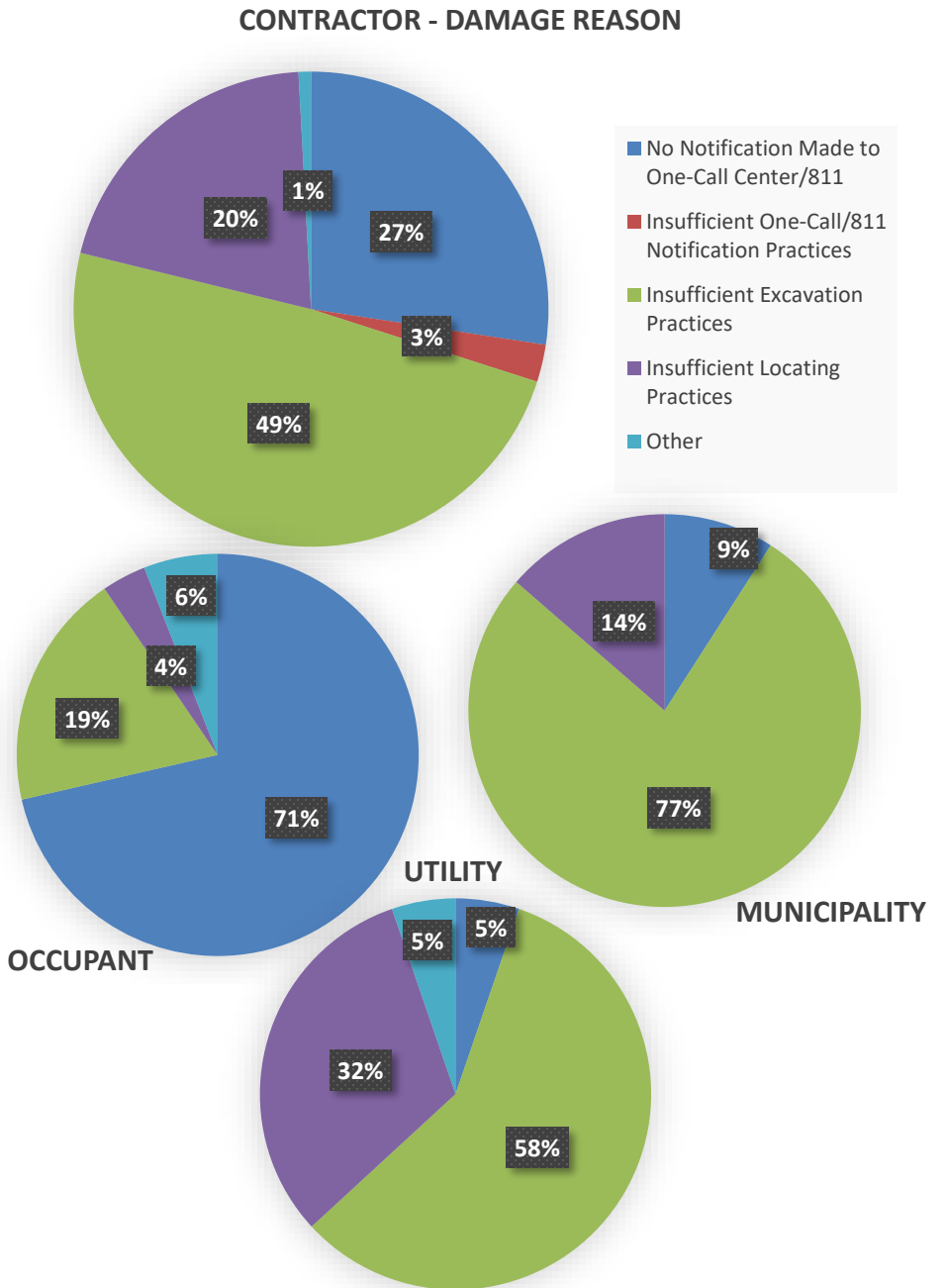
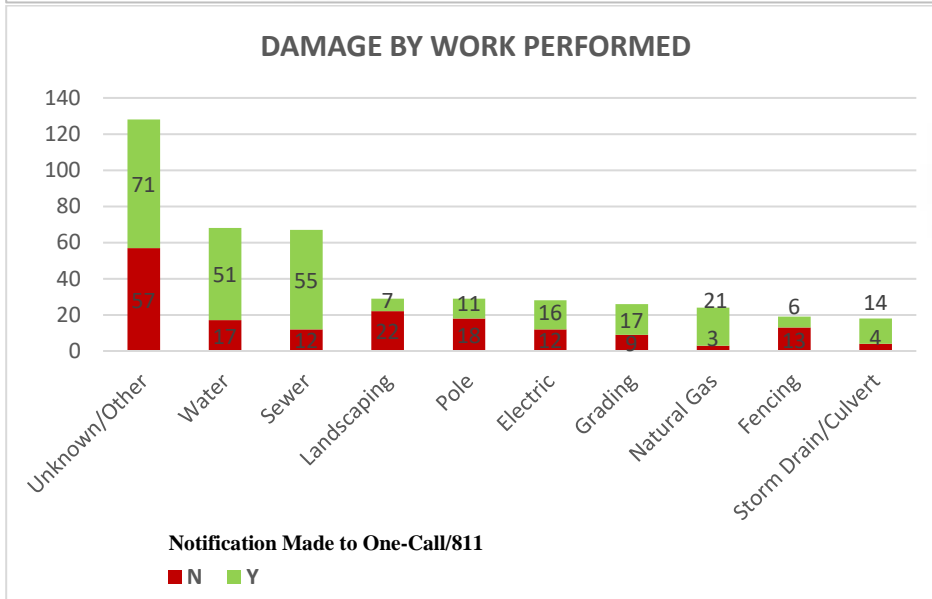
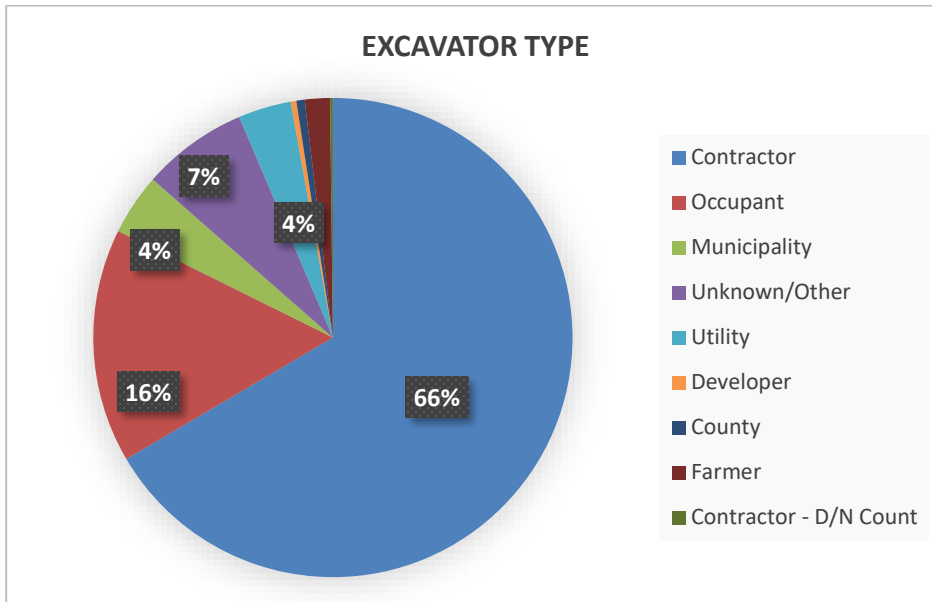


Figure 5 – Facility Type Damaged and Insufficient Locating Practices Breakdown

FACILITY DAMAGED		
Facility Damaged	Total Damages	Total Damage Percentage
Natural Gas	397	75%
Electric	96	18%
Cable TV	33	6%
Water	4	1%
Telecommunications	1	0%
Steam	1	0%
Grand Total	532	

FACILITY DAMAGED - ROOT CAUSE INSUFFICIENT LOCATING PRACTICES		
Facility Damaged	Total Damages	Total Damage Percentage
Natural Gas	55	63%
Electric	22	25%
Cable TV	9	10%
Telecommunications	1	1%
Steam	1	1%
Grand Total	88	

FACILITY DAMAGED - ROOT CAUSE INSUFFICIENT LOCATING - DESCRIPTION										
Facility Damaged	Marked inaccurately due to Locator error	Marked inaccurately due to Tracer wire issue	Marked inaccurately due to Abandoned Facility	Not marked due to Locator error	Not marked due to Incorrect facility records/maps	Site marked but incomplete at damage location	Unlocatable facility	No response from operator/contract locator	Not marked due to Tracer wire issue	Grand Total
Cable TV	0	0	0	8	0	0	0	1	0	9
Electric	1	0	0	13	3	2	1	1	1	22
Natural Gas	31	1	0	6	14	3	0	0	0	55
Steam	0	0	0	1	0	0	0	0	0	1
Telecommunications	0	0	1	0	0	0	0	0	0	1
Grand Total	32	1	1	28	17	5	1	2	1	88

Update on 9.8.2020 – OUCC Taxes

To date, we've completed the following:

- 7 Oregon Secretary of State filings, 1 in process
 - Metro
 - Lincoln
 - Linn-Benton
 - East Linn
 - Wasco
 - Central Oregon
 - Union
 - South Coast – currently in process

- 5 IRS tax exempt application submissions (form 1023-EZ), 3 in process
 - All of the above with the exception of:
 - Union – they currently don't have a President, which is a requirement.
 - Wasco – in process - should be processing this week.
 - South Coast – in process

To complete:

- There are still 4 Oregon SOS filings not yet started – for which we are waiting for information from the council to complete the filing
 - North Coast – no contact yet, sent a follow up on 8/31
 - Mid-Willamette – last contact was 7/30, sent a follow up on 8/31
 - Klamath – last contact was 6/3, sent a follow up on 8/31
 - Hood River – last contact was 6/2, sent a follow up on 8/31

- There are 5 IRS applications that are not yet started, and 1 for which the status is in question
 - all 4 of the above, and
 - Lane County – no contact yet, sent a follow up on 8/31
 - Yamhill – last contact on 8/31 – trying to obtain information from prior president. Application was believed to have been filed by prior president.

- Oregon DOJ – we will process all the applications with the DOJ once the IRS determination letters are received. We will need **SIGNED AND DATED BYLAWS** for these applications. **So if the by-laws on the OUCC website are not signed, please update.**

The following already had the necessary filings

- Rogue Basin
- Umatilla Morrow Gilliam
- Malheur, which the exception of DOJ
- Douglas
- Central Oregon