

OUCC Meeting • Redmond – Eagle Crest Resort + Zoom

Meeting Minutes -

Meeting Date: September 20, 2023

Call to order:

Scott Gallegos called the meeting to order at 1:30 p.m. and introductions were made.

A motion was made by Ryon Kershner to approve minutes from 6.13.23 and 2nd by Paul Schmidt. Kitty will post approved minutes on the OUCC website.

Treasurer's Report:

Members reviewed the September 2023 Treasurer's Report submitted by Alba.

Current balance: \$47,857.87

--Balance includes \$12,000.00 for annual assistance funds. \$10,332.14 for Additional Assistance Funds. \$4,475.78 in trailer funds. \$6,172.69 in Tax Advisor funding and \$10,067.37 in Operating Expenses. Balance based on Alba's report.

A motion to accept the treasurer report was made by Brewster and 2nd by Ryon.

(See attachment for full report)

P & E Report:

-Kitty shared a newsletter she created with the help of OCC Creative Team titled, 'Keeping Us Connected'. (See attachment) This newsletter has gone out twice now! Each quarter, she'll email to all members so we can see what our members are doing for events, share ideas, and keep us informed with certain issues covered by the Oregon Utility Notification Center. If you have a story to share, please email kitty@digsafelyoregon.com

Kitty reminded members that it's time to place your nominations for our 2023 Morrison Award. This was announced in the Q3 Keeping Us Connected Letter. Soon to be on home page of the OUNC website.

Kitty asked to replace the 811-pop up tent and tablecloth that is kept in the 811 trailer for events.

*Motion by Ryon to allow Kitty to order a new pop-up tent and tablecloth. Spend less than \$1,000 for both. 2nd by Paul. Motion passed.

DIRT Report:

Josh provided his DIRT report to members. (See attachment) Report covered:

- Top Counties by Damage per Thousand
- Oregon Damage Heat Map
- Types of projects and equipment are involved in damages
- Facilities Damaged and Type of Excavator

Kitty will post this report on OUCC website.

Zone Reports

Zone 1-

-Yamhill UCC: Kitty reported that Stephanie Baxter and a few Yamhill council members worked the 811 trailer at City of Newberg Public Works Day

-North Coast UCC: Scott reported that he is the President and KC is the Secretary/Treasurer.

-They hope to have a contractor's breakfast this year.

- Mid Willamette UCC: Kitty reported that Brad Beverly, Adam Deshon and other members had our 811 trailer at the Salem Construction Career Day handing out hundreds of free snow cones. The council also set up our 811 Trailer at the City of Salem Public Works Day
- Metro UCC: Scott reported their council meets 4th Wednesday of each month.
 - Contractor's luncheon in November (planning stages)
 - MUCC Golf tournament was July 14, 2023. Great turnout with 18 teams. Funds raised for the Ronald McDonald House.

Zone 2-

- Linn Benton UCC: Garry Black reported they meet the 4th Friday with 10 members attending.
 - Linn County Fair along with ELUCC (joint effort)
 - Contractors breakfast coming up October 12 (joint effort)
 - Rolling Oldies Car Show
 - National Night Out in Lebanon
 - Harrisburg Tractor Pull
- East Linn UCC: Jason Williams reported they meet the 3rd Thursday in Lebanon. 5-7 people attending. Next meeting is Sept. 21.
 - Linn County Fair along with LBUCC.
 - Contractors breakfast coming up October 12 (joint effort)
 - Sponsored a race car in the Lebanon Speedway.
- Lane UCC: Jason Williams reported they meet 1st Thursday of the month.
 - Council is handing out \$10 gift cards to someone who needs training on OR811 dig law.
 - Dozer Days in June
 - reaching out to building supply stores
- Lincoln UCC: Lynn Detering reported their council meets 3rd Wednesday each month; 5-7 attending.
 - Contractor's dinner in August with a food truck voucher per guest. 80+ attended.
 - Lincoln City Touch a Truck
 - National Night Out event 100+ attended

Zone 3-

- Douglas County UCC: Ryon reported: his council meets the 1st Tuesday each month.
 - Council held a contractor's breakfast. 75 attended; handed out 811 hoodies.
 - Council sponsored the Douglas Fairgrounds.
 - Council had a booth at the Home Show.
 - Council hands out 811 t-shirts.
- South Coast UCC: Jason Williams reported: Council meets quarterly the 2nd Thursday.
 - Coos Bay DWTN Farmers Market.
 - Council participated in the Coos County Fair end of July
 - National Night Out Coquille
- Klamath Falls UCC: Robbie West reported they meet quarterly. 10 + attend.
 - Truck Petting Zoo Family Event

- Council set up at The Home Show
- Klamath County Fire District safety fair
- Rogue Basin UCC: Jeff Simas reported they meet quarterly.
 - Council held their first 811 Safety Fair January 24, 2023.
 - April – Pear Blossom Festival 811 booth – 30K in attendance
 - Central Point Safety Fair

Zone 4-

- Hood River UCC: Jake Gilbertson reported that John Buckley will stay on for the next year as President. They are trying to rebuild the council. Council still needs to submit tax filing info to Wicks Emmett
- Wasco County UCC: Jake Gilbertson reported they meet the 3rd Tuesday of each month.
 - The council had the 811 Trailer at their Member Appreciation Picnic.
 - Frank Planton with One Call Concepts brought the 811 Corvette to this event.
 - They are planning a 2024 Contractors Night.
- Central Oregon UCC: this council was disbanded in 2022

Zone 5-

- Umatilla UCC: Jeff Brown previously reported they meet monthly at Mac's Bar & Grill;
 - 7- 10 attend.
 - 8- 2023 Blue Mountain Occupational Safety Conference – great turn out at their 811 booth
 - 9- Council sponsored Movie in the Parks again this year. An 811 15 second TV spot will play at each movie.
 - 10- Babe Ruth Park has a large 811 banner hanging.
 - 11- Planning a summer contractors breakfast
 - 12- Operator Training Conference
- Union UCC: Diana Anderson previously reported they meet in La Grande for lunch quarterly.
 - Local County Fair – set up 811 booth
 - Union School District – radio ad at games
 - local sponsorship with school team – 811 banner
 - LaGrande wrestling tournament 1/4pg ad
- Baker UCC: Lynn Elliot previously reported they meet quarterly the 3rd Wednesday in June.
 - Council approved \$500 to sponsor Wade Williams 811 banner.
- Malheur UCC: this council was disbanded in 2022

Old Business:

• Alpha Media –

- Scott asked member if they would like to do another 6-month digital ad campaign? Discussion followed. Jake shared their council did a 4-month campaign at a local theatre. Used a 15 second TV commercial on Oregon 811. Lots of great discussion and other members liked that idea. But members decided to use Alpha Media again with additional funds.
- * Motion was made by Robbie to use up to \$15,000 towards a 6-month digital ad campaign. Focus

will be on counties unrepresented in Oregon. Campaign will run mid-October thru April 2024. 2nd by Jake. Motion passed.

• **Taxes:**

- Erica Aitken, from Wicks Emmet shared the following:
- Wick/Emmitt will pay councils fees when filing and invoice OUCC for reimbursement.
- Feel free to contact: erica@wicksemmet.com
- How to dissolve a council:
 1. Secretary of State is notified along with DOJ.
 2. Indicate where funds are dispersed. (back to OUCC)

-To re-establish a council:

1. All registration needs to re-apply.
2. Reinstatement at the State needs to happen along with the IRS.
3. Miss filing? Significant penalties can happen.

(See attachment for complete report.)

New Business:

- Hit Kit Demonstration (see attachment) Jake Gilbertson share his ppt and shared key points:
 - It allows you accurately record damage to buried facilities.
 - Helps reduce unnecessary and costly legal action when damage occurs.
 - It lets you take high visibility pictures from different angles during an investigation.
- Nominations for 2024 State Council Officers –
 - Scott opened this up for discussion.
 - Nate Rivera nominated the current officers: Scott Gallegos, Alba Vogland and Lynn Detering for 2024.
 - Nominations are still open and Elections will be held December 13, 2023
- One Call Concepts demos NXT iSITE – presented by Brain Logsdon
 - Brian shared with attendees a ‘how to use’ the new iSITE.
 - One Call Concepts will continue to offer webinar classes. Schedule is on [Oregon811](#)
 - Companies can schedule their own private class by contacting [One Call Concepts](#)

Good of the Order:

- Amazon Gifts Cards: Gary Black and Robbie West will receive a \$50 gift card.
- Kitty provided some raffles to members and had a few 4’ x 6’ outdoor banners to give away.

Next meeting: 2023 Meeting Calendar

Please note these two meeting dates have changed since last meeting.

- December 13, 2023 – Salem – The Grand Hotel

Meeting adjourned at 4:07 pm

Minutes submitted by Kitty O’Keefe Sept. 30, 2024



OUCC Treasurers Report September 2023

Current Balance

\$47,857.87

The checkbook balances with the statement for August 2023.

There are three (3) outstanding transactions for the amount of \$4,809.89.

- One (1) is for UCC Annual Funds;
- One (1) is our Tax payment; and
- One (1) is for meeting expenses.

The balance above includes the following:

\$	12,000.00	Annual Assistance Funds (see note #1 below)
\$	10,332.14	Additional Assistance Funds
\$	6,172.69	Tax Advisor Funding (see note #2 below)
\$	4,475.78	Trailer Fund
\$	0.00	(Next Joint States fund for 2030?); and the balance of
\$	10,067.37	Operating expenses, dues collected and miscellaneous expenses

Respectfully submitted for the Oregon Utility Coordinating Council by
Treasurer Alba Vogland

09-19-2023

Notes:

- 1 These are the Councils who have not returned the information required to get their assistance checks:

Hood River UCC	Klamath UCC	Lane UCC
North Coast (holding)	Wasco County UCC	Yamhill UCC

- 2 As needed, Additional Assistance funds is transferred to the Vendor line to cover the Tax Advisor invoices. We try to start that line item with enough money each year, but it always varies depending on how much Wicks Emmett needs to do for each council.

Test Message - Read the 2023 Q3 OUCC & Oregon811 Connection Letter

Kitty O'Keefe <kitty@digsafelyoregon.com>

Thu 8/31/2023 12:38 PM

To: Courtney Ommen <courtneyo@occinc.com>



KEEPING US CONNECTED

Event & Meeting Calendars

We hope to see you in September at Eagle Crest Resort in Redmond, Oregon. OUCC will hold their quarterly meeting on September 20 with a 1:30 p.m. start time. Lunch will be provided, and the meeting will be followed by our annual BBQ dinner at 5:00 p.m. on the outdoor pavilion. Join us for live trivia, putt putt, and a corn hole contest.

Want to play golf the morning of September 20? Contact Kitty at kitty@digsafelyoregon.com.

OUNC will hold their board meeting on September 21 – the meeting will start at 9:00 a.m. and both breakfast and lunch will be provided.

We invite you and your team to attend our board meetings either in-person or virtually. To view other upcoming events in Oregon, [click here](#).

Morrison Award: Accepting Nominations for 2023



The prestigious Morrison Award celebrates the excellence of individuals in honor of the late Jarrod Morrison (1974–2017), whose commitment to damage prevention and safe excavation was greatly respected. Last year's award went to Frank Planton (pictured). Submit your nomination now through November 15 by clicking the button below.

[Click Here to Submit a Nomination](#)

Council Events

2023 has been a busy year for council events! Check out these photos from the Harrisburg Harvest Festival, Salem Service Day, Rogue Basin Safety Fair, and Yamhill County Public Works Day. Other events have included Dozer Days, the WEC Appreciation Picnic, the City of Newberg Public Works Day, and an event at Linn-Benton Community College.



Tracking Your Council's Events

It's that time of the year again! We need your council's names, dates, and funds spent so far in 2023. To make it easy for everyone, we've added a new **"Tracking Events"** tab to the OUCC website where you can download the spreadsheet. After downloading and opening the spreadsheet, click the bottom tab titled "Events of 2023" and find your council's name. After you've filled in the answers, please email the spreadsheet to Kitty at kitty@digsafelyoregon.com and CC Alba at alba.vogland.oucc@gmail.com.

Breaking Ground: The Latest From OUNC

Concept Submission Form

The Oregon Utility Notification Center (OUNC) Board of Directors welcomes ideas and suggestions that prevent damage, ensure safety, and improve OUNC's contact center and programs. **[Click here to submit a concept for consideration by the OUNC Board or its committees.](#)**

We Need Your Help! Fill Out This One-Question Survey

You can help the Data and Research Committee by filling out a quick, one-question survey about your local UCC – click here or click the button below to fill out the survey now.

[UCC Information Survey](#)

[Unsubscribe](#)

This message was sent to courtneyo@occinc.com from kitty@digsafelyoregon.com

Kitty O'Keefe
Oregon Utility Notification Center
305 NE 102nd Ave, Suite 300
Portland, OR 97220



2022 DIRT Report Findings

OUCC Board Meeting | September 20, 2023

Josh Thomas

Executive Director

Oregon Utility Notification Center



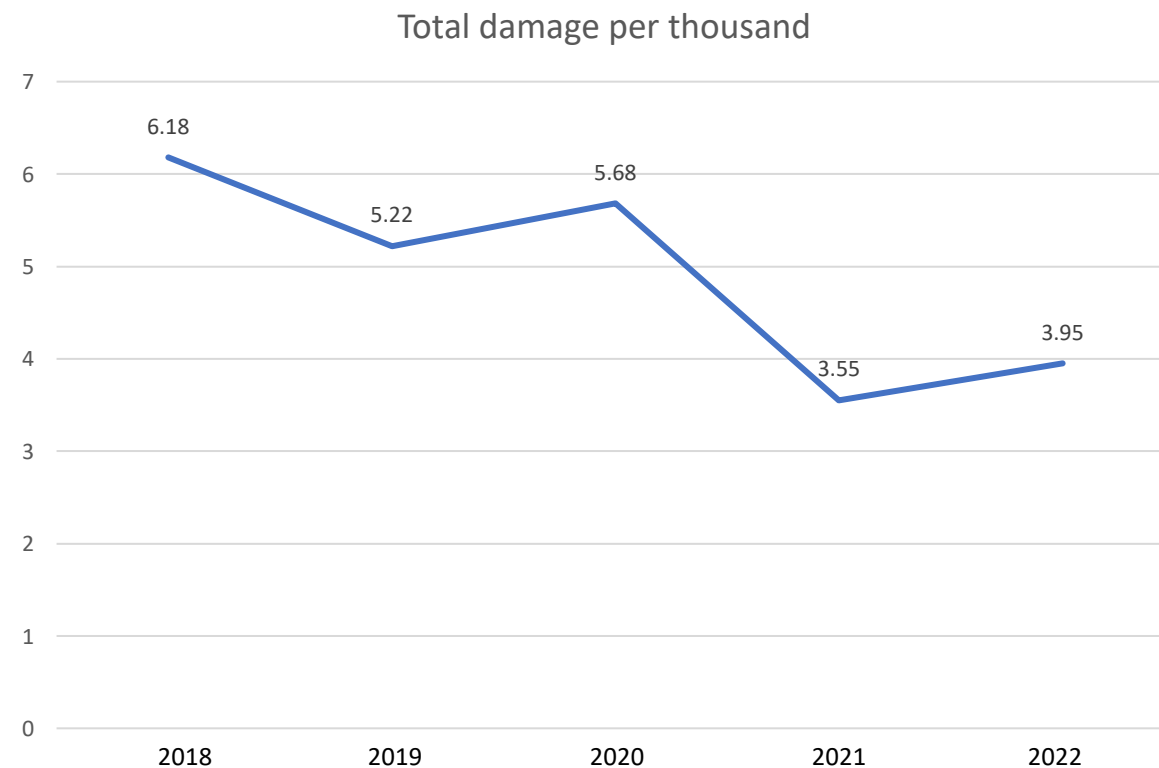
Primary Objectives

1. **GUIDING DIRECTION:** With all of the data available to us, how can we make better informed decisions about where to focus our efforts and allocate our resources?
2. **PROVING EFFECTIVENESS:** How can we use data to measure our effectiveness and prove our results?

Annual Results Over Five Years

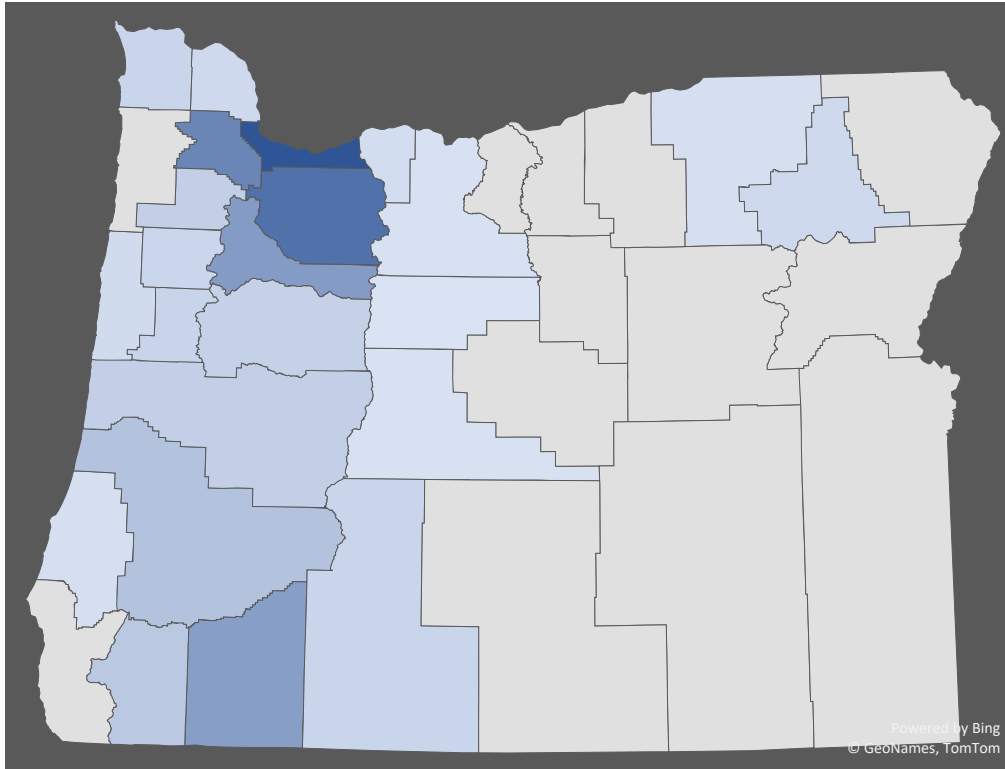
YEAR	TOTAL DAMAGES	DAMAGE PER THOUSAND
2022	1,405	3.95
2021	1,285	3.55
2020	1,989	5.68
2019	1,783	5.22
2018	2,034	6.18

*(totals do not match previous reports, but
pulled directly from the DIRT database)*



Total Damages Map is Fairly Predictable

Higher population, more chances for damage to occur



2021 Top Ten

Multnomah	177
Clackamas	143
Washington	117
Marion	90
Jackson	87
Douglas	42
Josephine	35
Lane	27
Yamhill	27
Linn	24

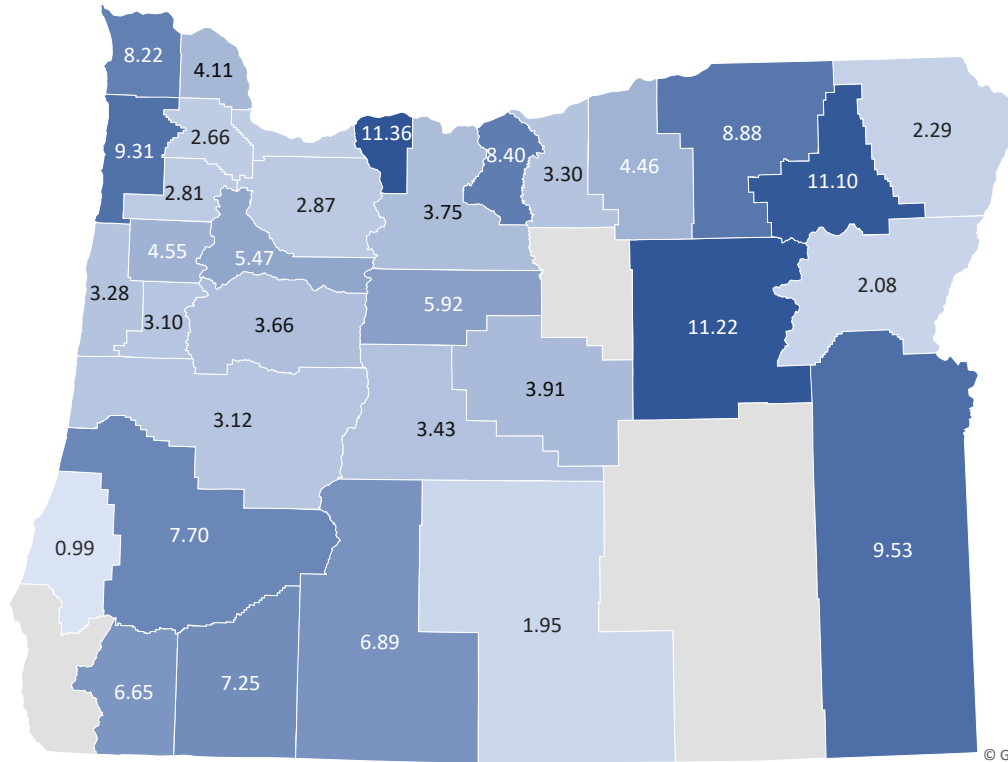
2022 Top Ten

Multnomah	183
Marion	160
Washington	134
Jackson	121
Clackamas	114
Lane	75
Deschutes	73
Douglas	67
Umatilla	56
Josephine	46



Top Counties by Damage Per Thousand

2022 Damage per 1,000 (inbound tickets)



Top 10 inbound/1,000	DPT/damages
Hood River	11.36 (23)
Grant	11.22 (8)
Union	11.10 (23)
Malheur	9.53 (23)
Tillamook	9.31 (24)
Umatilla	8.88 (56)
Sherman	8.40 (2)
Clatsop	8.22 (30)
Douglas	7.70 (67)
Jackson	7.25 (121)

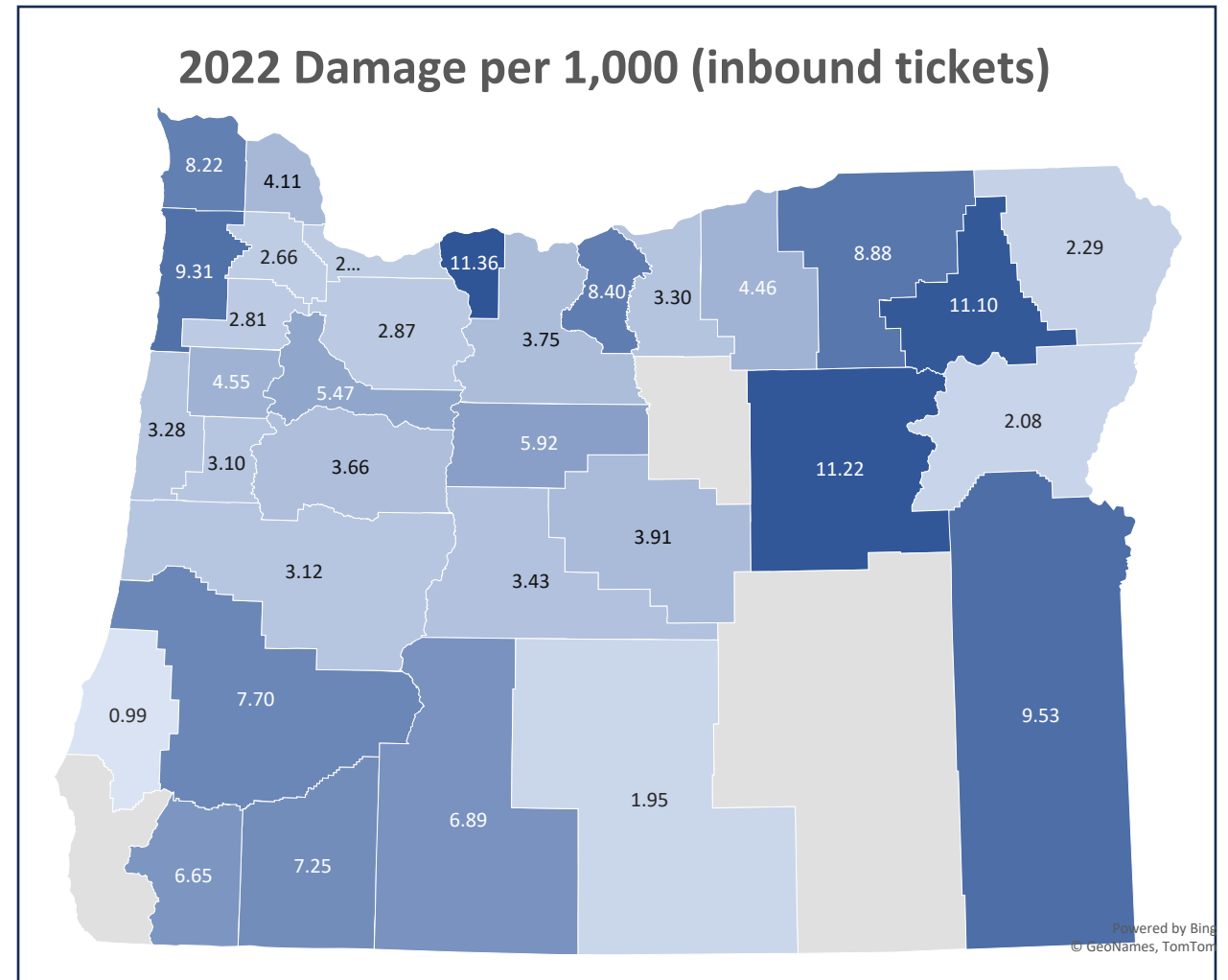
	Damages Reported	Locates inbound	Locates outbound	Population	Damage per 1,000	out/1000	pop/1000
ZONE 1	720	214437	1226974	2485836	3.35762951	0.5868095	0.28964099
ZONE 2	152	46942	231375	661263	3.23803843	0.65694219	0.22986316
ZONE 3	278	45476	244078	588856	6.11311461	1.13898016	0.47210184
ZONE 4	126	29701	155908	310818	4.2422814	0.80816892	0.40538193
ZONE 5	129	19185	90853	193364	6.72400313	1.41987606	0.66713556

Oregon Damage Heat Map (DPT)

CONSIDERATIONS AND LIMITATIONS:

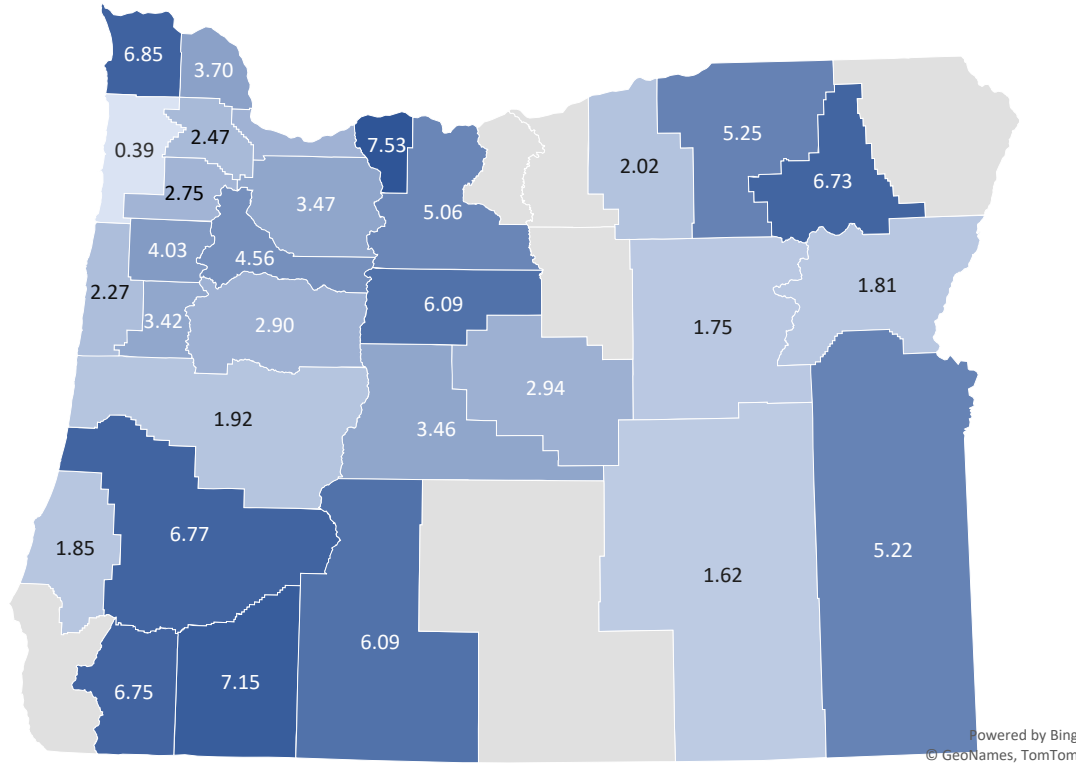
- Not all facility operators/owners submit excavation damage information.
 - Oregon does not require excavation damage reporting.
 - Only regulated pipeline operators are mandated to collect/track excavation damage information.
- Some flawed, conflicting, duplicate entries
- “Hot spots” are often not in the top ten list
- Heavy use of the “other” and “unknown/other” categories

The map shows higher damage rates, but also reflects consistent and reliable reporting.



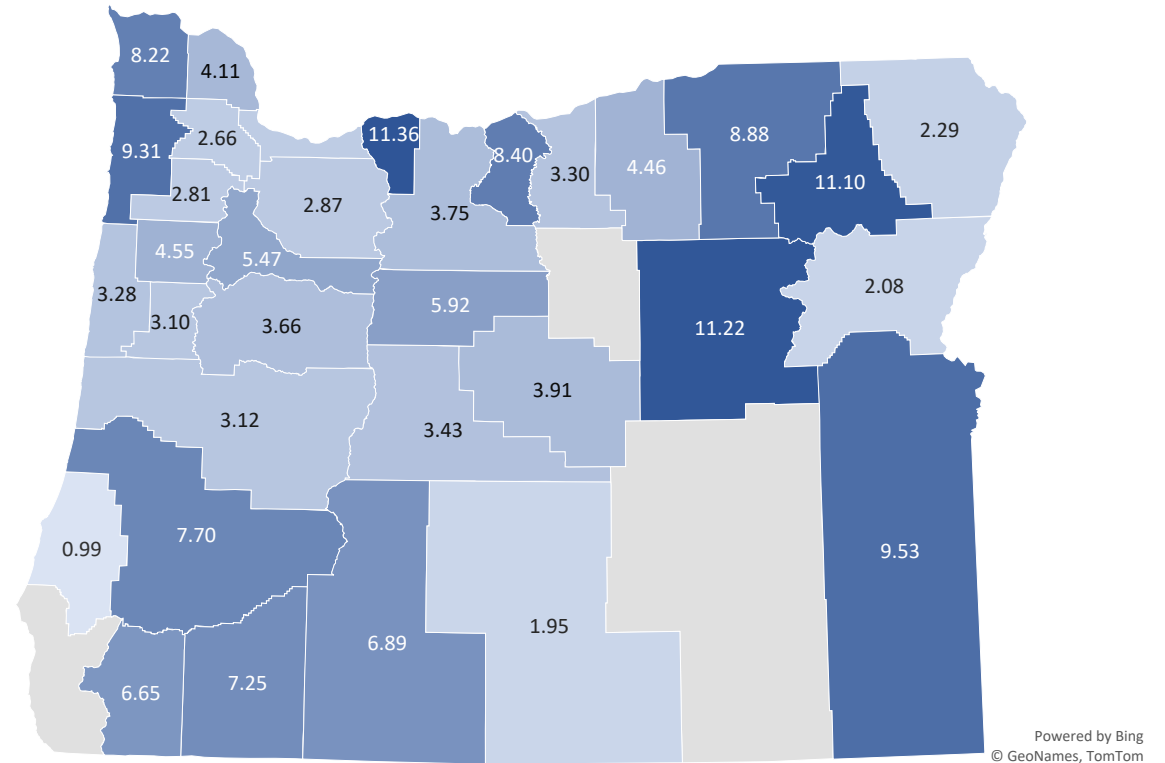
Year over Year Comparison

2021 Damage per 1,000 (*inbound tickets*)



Total damages: 1,285
Damage per 1,000: 3.55

2022 Damage per 1,000 (inbound tickets)



Total damages: 1,405
Damage per 1,000: 3.95

Tracking Root Causes



2021

Root Cause Detail	Reported Unique Damages	% of total
No notification made to One-Call Center / 811	398	26.86%
Marked inaccurately due to Locator error	154	10.36%
Root Cause not listed	138	9.31%
Excavator dug prior to verifying marks by test-hole (pot-hole)	136	9.14%
Excavator failed to maintain clearance after verifying marks	122	8.24%
Improper excavation practice not listed above	120	8.09%
Not marked due to Locator error	93	6.24%
Marks faded, lost or not maintained	65	4.39%
Excavator failed to protect/shore/support facilities	51	3.41%
Excavator dug prior to valid start date/time	43	2.90%
Excavator dug after valid ticket expired	37	2.46%

The top three defined causes account for approximately half of total damages.

2022

No notification made to One-Call Center / 811	342
Root cause not listed	187
Improper excavation practice	168
Not marked due to Locator error	153
Marked inaccurately due to Locator error	149
Excavator dug prior to verifying marks by test-hole (pot-hole)	140
Excavator failed to maintain clearance after verifying marks	52
Excavator failed to protect/shore/support facilities	42
Marks faded, lost or not maintained	33
Not marked due to Incorrect facility records/maps	30

What types of projects and equipment are involved?



Type of Work Project	
Unknown/Other	309
Natural Gas	161
Sewer	143
Water	137
Electric	95
Telecommunications	71
Landscaping	65
Grading	61
Site Development	50
Building Construction	49
Fencing	47
Storm Drain/Culvert	41
Curb/Sidewalk	33
Road Work	32
Pole	31

Type of Equipment	
Backhoe/Trackhoe	696
Unknown/Other	248
Hand Tools	203
Trencher	64
Auger	54
Boring	49
Directional Drilling	42
Grader/Scraper	17
Drilling	12
Probing Device	8

Includes:

- Shovel
- Pickaxe
- Mattock
- Post hole digger
- Trench digger
- Spade

Observations:

- 1) Top 5 projects are also utilities we are working to protect.
- 2) These lists help prioritize our audiences and messaging.

What was damaged? Who caused it?

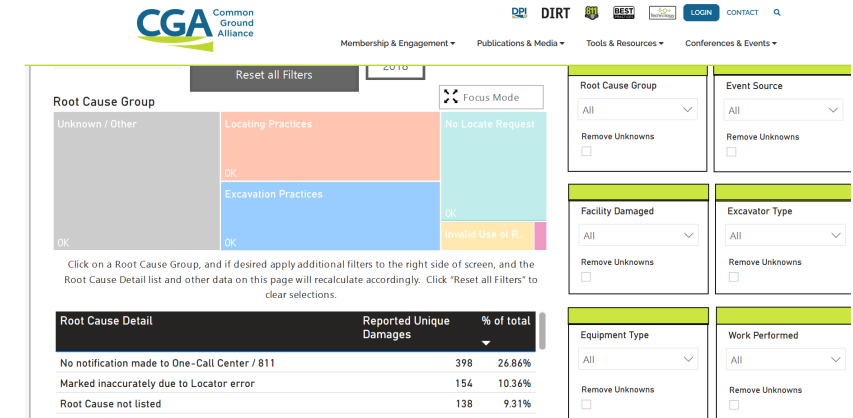


Facility Damaged	
Natural Gas	791
Telecommunications	423
Electric	140
Water	25
Sewer	13
Cable TV	8
Unknown/Other	5

Type of Excavator	
Contractor	789
Unknown/Other	357
Occupant	135
Utility	75
Municipality	36
Developer	6
County	3
Farmer	2
State	2

What Data is Available?

- Common Ground Alliance
 - Damage Information Reporting Tool
 - DIRT Dashboard
- One Call Concepts
 - Master report spreadsheet - tickets (by day, month, year, county), in/out ratio, ITIC, billing details, ASA, subscribers
 - Past Due Accounts
 - Queries
- Oregon Public Utility Commission, Oregon OSHA – complaint/enforcement data
- OUCC/UCCs – qualitative reports/updates, case studies, some regular reporting
- Oregon utilities – damage statistics and analysis; some is restricted/proprietary
- Excavation Safety Alliance – topic-based Town Hall events
- *Others?*



Moving the needle and measuring results



- Leverage additional data sources to fill gaps
- Strengthen strategic partnerships, sharing of information
 - Utilities, OUCC/UCC, agencies, contractors, locators, trade organizations
- Target Publicity and outreach efforts; training
- Pursue measurable goals in concert with Strategic Plan
- Show presence at OUCC/UCC meetings, two-way communication
- Report to board, partners, Governor and Oregon Legislature
- Continue assessment, reassessment; contact for expert analysis?



Questions?

UTILITY COUNCILS 990 TRACKING

Tax Year 2023

Client	501©	FYE	Original Due Date	Deliverables (FED)	Status	Deliverables (STATE)	Status2	Notes
BAKER COUNTY UTILITIES COORDINATING COUNCIL	501©3	12/31/2022	5/15/2023	990-N	COMPLETE	CT-12	COMPLETE	
CENTRAL OREGON UTILITY COUNCIL	501©3	12/31/2022	5/15/2023	990-N	COMPLETE	N/A	N/A - DISSOLVED	FINAL 990-N
DOUGLAS COUNTY UTILITY COORDINATING COUNCIL	501©6	12/31/2022	5/15/2023	990-N	COMPLETE	N/A	N/A	501©6 - Not required to file CT-12
EAST LINN UTILITY COORDINATING COUNCIL	501©3	12/31/2022	5/15/2023	990-N	COMPLETE	CT-12	COMPLETE	
HOOD RIVER UTILITY COORDINATING COUNCIL	-	12/31/2022	5/15/2023	990-N		CT-12		Connected with John Buckley. Established with SOS. Need new EIN or POA to resolve prior EIN issue.
KLAMATH UTILITY COORDINATING COUNCIL	501©3	12/31/2022	5/15/2023	990-N	N/A for 2022; File for 2023	CT-12	COMPLETE	Received IRS Determination Letter on 8/23, effective 1.2.23
LANE UTILITY COORDINATING COUNCIL	-	12/31/2022	5/15/2023	990-N		CT-12		Still need to file for exemption. Not elig for 501©3. May need to file as 501©6
LINCOLN UTILITY COORDINATING COUNCIL	501©3	12/31/2022	5/15/2023	990-N	COMPLETE	CT-12	COMPLETE	
LINN-BENTON UTILITY COORDINATING COUNCIL	501©3	12/31/2022	5/15/2023	990-N	COMPLETE	CT-12	COMPLETE	Need to research IRS rejection. POA obtained. Called IRS on 7.28.23 to resolve. Re-submitted on 9.1.23. Accepted, but now it's showing as under OUCC
MALHEUR UTILITY COORDINATING COUNCIL	501©3	12/31/2022	5/15/2023	990-N	COMPLETE	CT-12	N/A - DISSOLVED	FINAL 990-N
METROPOLITAN UTILITY COORDINATING COUNCIL	501©3	12/31/2022	5/15/2023	990-N	COMPLETE	CT-12	COMPLETE	
MID-WILLAMETTE UTILITY COORDINATING COUNCIL	501©3	12/31/2022	5/15/2023	990-N	COMPLETE	CT-12	COMPLETE	Client filed CT-12 on own.
NORTH-COAST UTILITY COORDINATING COUNCIL	501©3	12/31/2022	5/15/2023	990-N	COMPLETE	CT-12	COMPLETE	990-N rejected. Name issue. Faxed POA on 7.21.23
OREGON UTILITIES COORDINATING COUNCIL	501©3	12/31/2022	5/15/2023	990-EZ	COMPLETE	CT-12	COMPLETE	
ROGUE BASIN UTILITY COORDINATING COUNCIL	501©3	12/31/2022	5/15/2023	990-N	COMPLETE	CT-12	COMPLETE	
SOUTH COAST UTILITY COORDINATING COUNCIL	-	12/31/2022	5/15/2023	990-N		CT-12	Extended	Completed 1023-EZ with new EIN. Filed online on 8.3.23
UMATILLA, MORROW, GILLIAM COUNTY UTILITIES COORD	501©3	12/31/2022	5/15/2023	990-N	COMPLETE	CT-12	COMPLETE	
UNION COUNTY UTILITY COORDINATING COUNCIL	501©3	12/31/2022	5/15/2023	990-N	COMPLETE	CT-12	Extended	Need Revenue. Emailed Alba 7.21.23
WASCO COUNTY UTILITY COORDINATING COUNCIL	501©3	12/31/2022	5/15/2023	990-N	COMPLETE	CT-12	COMPLETE	
YAMHILL UTILITY COORDINATING COUNCIL	501©6	12/31/2022	5/15/2023	990-N	COMPLETE	N/A	N/A	501©6 - Not required to file CT-12











SAFETY IS IN YOUR HANDS. EVERY DIG. EVERY TIME.

SPONSORED BY THE OREGON UTILITIES COORDINATING COUNCIL