



Umatilla Morrow Gilliam Counties Utility Coordinating Council

MEETING MINUTES: 8/17/2022

Call to Order: By: Jeff Brown At: Mac's Bar and Grill Banquet Room
☒ **President** ☐ **Vice President** ☐ **Member**

1. Introductions: Board and all members present: (7 today)

Jeff Brown, President	City of Pendleton
Doug Triebelhorn, Vice-President	Pacific Power
Tim Simons	City of Pendleton
Josh English	Wtechlink
Kurt Hansen	Cascade Natural Gas
Jutta Haliewicz, Secretary/Treasurer	City of Pendleton
Heaven Doherty	City of Pendleton

Heaven Doherty, City of Pendleton, Building Permit Tech, was introduced. She has agreed to take over as Secretary/Treasurer next year, if nominated and elected, as Jutta is resigning soon.

2. Review minutes: Motion to approve ☒ "as submitted" or ☐ "as revised" (check one)

Correction:

- a. By Tim Simons seconded by Doug Triebelhorn
b. Discussion - ☐ Y / ☒ N, ☒ motion carried (check one)

3. Treasurer's Report: Beginning Balance \$ 1,021.51 Ending Balance \$ 352.29

- a. Changes: See July Treasurer's report (attached)

4. Damages/Near Misses: Doug reported Alan Thacker hit their underground communication line at the Westgate Apartments project, Pendleton; Josh reported Thacker also hit their aerial line at the same project. Jeff reported City personnel hit a mislocated CenturyLink phone line last week at SE 4th and Byers Avenue project; Kurt reported there have been several near misses at the SE Byers Ave project. Kurt also reported a 4" high pressure gas line was hit last month in Hermiston by a fiber company.

5. P & E Report (Publicity & Education) / Upcoming Events / Meetings: The Movie in the Park scheduled for August 12th at Community Park had to be canceled due to the wind; however, they were able to run the 811 commercial provided to the Parks and Recreation Dept before wind got too bad. They hope to reschedule sometime this winter, possibly a Holiday movie, at the Vert Auditorium. Sean and Jutta handed out several T-shirts and other free items. There wasn't a lot of attendance.

Sean Tarter, City of Pendleton, plans on attending the Joint States Regional Meeting being held in Redmond August 30th – September 1st at Eagle Crest Resort. Jeff mentioned the OUCC would like each Council to donate a gift for a raffle. Tim motioned to allow Jeff to spend \$100 for a gift basket; Doug seconded the motion and it was approved unanimously by the members in attendance.

Jeff has requested additional funding from the OUCC to help cover the costs to hold a Contractors Breakfast this winter and for reimbursement of the Movie in the Park sponsorship and the Babe Ruth sign sponsorship.

6. **State Business:** The OUNC service tariff fee increased this month. This fee is paid by underground facility members on a per ticket/notification basis to fund all of the activities of the Oregon Utility Notification Center. The fee increase will be phased starting August 2022 with the fee changing from \$1.20 to \$1.35 per ticket and another increase starting January 2023 to \$1.40 per ticket. They are also proposing an annual increase for future years starting in January 2024 tied to the Consumer Price Index, not to exceed 3%.

7. **Presentation:** None

8. **Projects:**

City of Pendleton:

Pratt Project (Former USFS Bldg behind Burger King) – 33 unit apartment building remodel – under construction

Creekside Estates (Jim Whitney) – off SW Kirk Avenue/SW 37th Street – 14 lot subdivision – by Planning Commission; waiting on engineered plans for review

South Hill Commons Affordable Housing Project (Franklin Grade Road) – 4 buildings, 70 units total plus a community room building – road reconstruction – final approval of engineered plans soon

Mini-mart/gas station next to Garner's (2316 SE Court Place) – ongoing

Pendleton Estates Phase III-VIII (SW Nye Ave, SW 12th St, SW 14th St extensions) – 144 residential lots and 72 condo units - received engineered plans for review

New subdivision (Barfuss) – 17 acres off Tutuilla Rd (between Bane's property and Sunridge Middle School) – 52 lots – approved by Planning Commission June 30th

Tutuilla Creek sewer line crossing for the Barfuss subdivision – in permitting stage with DSL/DEQ/Army Corp of Engineers/U.S Fish and Wildlife Service – hope to get out to bid next couple of weeks

Community Park parking lot improvement project (SW 41st by tennis courts) – City has received FEMA funding for parking lot and storm drain improvements – this fall/winter

Byers Avenue (SE 6th St to Main) – street reconstruction project - Humbert Asphalt - started

SW 10th Street Reconstruction Project (Emigrant Ave – Dorion Ave) – Humbert Asphalt – not started

Interpath Lab (2490 SW Perkins Ave) – new building for medical supplies – ongoing

NW Despain Avenue reconstruction project (N Main St–NW 7th St) – out to bid next year

NW Despain Avenue sewer main replacement project (N Main St–NW 9th St) – City crews - to start soon

Windwave/CTUIR fiber installation project – from Main St (Pendleton) to CTUIR Governance Center – ongoing

2021 Street Overlay Project – Central Washington Asphalt – still need to complete punchlist

2021 URD Street Reconstruction Project – Nelson Construction – still need to complete punchlist

2022 Street Paving/Rebuild – American Rock Products – ongoing

Westgate Apts/Ivanov – 200 units constructed in three phases – ongoing – need to relocate power line and easements for power, gas, phone

Wildflower Apts (SW 18th St next to cemetery) – 80 units, 6 bldgs – ongoing

Tutuilla Heights Subdivision Phase 1 (SW 17th Pl off SW Perkins Ave) – several SFD under construction

Katelyn (formerly Blakely) Addition Phase I (SW 18th St) – 25 lots – new SFD construction ongoing – need to finish road construction punchlist items

Airport reservoir/pump station project (Old Airport Road) – Rotschy, Inc. – ongoing

New storm water trunk line (NW 7th and 8th St) – first phase: NW 7th from River to Furnish Ave – this fall

SW Houtama Road Water Line Project – Silver Creek Contracting – ductile iron pipes delivered this week

Rail Car Bridge Replacement Project – Silver Creek Contracting – ongoing

Drying Beds Improvements Project (Waste Water Treatment Plant) – Mike Becker General Contractor – ongoing

Hallman subdivision (NE 3rd Street and Johns Lane) – 6-8 lots – early planning stages

Wtechlink:

Overlook Subdivision (Pendleton) – 5,000' new fiber – micro-trenching – only the inside roads left

SW 45th/46th (Pendleton) – 3,000' new fiber in backyards – half-way completed

Cascade Natural Gas:

Highland Meadows Phase 2 (Hermiston) – E Highland Ave and SE 8th Street – tie in
Airport Reservoir and Booster Pump Station Project (Old Airport Road, Pendleton) – gas line has been retired; moving regulator station later
2022 Street Projects (Pendleton) – potholing lines to verify locations and depths
SE Byers Avenue Project (Pendleton) – moving/upgrading lines as necessary
ODOT (Pendleton) – ADA curbs project – SE 10th and Court Pl - relocating and abandoning line;
SW 17th Street and Court Ave – week after Round Up
Westgate Apartments (Pendleton) – rerouting line soon
Interpath Lab (Pendleton) – new warehouse for medical supplies – coordinating trench for new service
McClanahan Heights (Umatilla) – 326 lots – to be built in multiple phases – starting construction now
New Subdivision (Willowfork Drive, Boardman) – RBS Construction
Family Dollar (Irrigon) – working on permitting
O'Reilly's (Milton-Freewater)
New Fire station (Weston)
Sunrise Estates (Umatilla) – need more information
Athena Subdivision – Aspen Construction – towards Helix/Hwy 334
ODOT Maintenance Facility (Airport Way, Hermiston) – new 4" steel service line with 1,000' bore under canal and Hwy
Popeyes (1660 N First Street, Hermiston) – former auto sales property – retiring line
Urgent Care (former Rogers Toyota, Hermiston) – retiring line
Meter replacements west side of County

Pacific Power:

Threemile Canyon Farms (Boardman) – 1.5 miles oh and ug line for irrigation pivots
South Hill Commons (Franklin Grade Road) – 70 apts, 4 bldgs – waiting on easement and light locations
Barfuss subdivision (Pendleton) – 30+ lots – won't design power until City has approved final plat
Wildhorse Resort and Casino (Pendleton) – 10,000 sf office and storage bldg – conduit work complete, no wires yet – waiting on BIA agreement
Blue Mtn Electric remodel (515 SW 4th St, former flour mill, Pendleton) – no customer conduits yet
Athena (behind PGG building) – 100' oh to ug conversion – not started yet
Athena Mini-Mart – wants second source of power for car chargers and solar panels; City will allow a new pole but no overhead lines; waiting for City to clarify ug ordinance to figure out plan
City of Echo – sewer pump station upgrades by City Hall – oh to ug conversion – not started yet
Nobles RV Park (River Road, Umatilla) – 62 spaces – customer recently changed plan to 2 meters
McClanahan Heights (Umatilla) – 326 lots – to be built in multiple phase; 72 are Pacific Power, the remaining will be UEC – started
Wildflower Apts (SW 18th St, Pendleton) – 80 units, 6 bldgs – 90% power installed
Nixyaawi Subdivision (CTUIR) – 60 lot subdivision south of new school – conduit cannot be located
New Airport Reservoir and Booster Pump Station (Old Airport Road, Pendleton) – no work yet
Katelyn Addition (Pendleton) – 25 lots – no 4" conduit installed yet
Bumble B Estates (Stanfield) – 64 lots – 38 are Pacific Power; remaining are UEC - ongoing
City of Umatilla (behind City Hall) – oh to ug conversion in alley – one to two blocks – plan complete – late fall/winter
Westgate Apartments (Pendleton) – oh line reroute is almost done; small redesign of permanent power to bldgs
Timine Way North apartments - 30 units, 3 bldgs – dirt work has started
OSU experiment station office/lab building – next couple of months
V & B Holdings medical storage warehouse (Southgate, Pendleton) – no conduit work yet
Maney house (Helix) – 800' ug extension – foundation poured, no conduit work yet
Kumar mini-mart/gas station (SE Court, Pendleton) – conduit is in, no new pole yet
Insitu Bldg (Pendleton Airport) – 300' ug extension – no conduit work yet
ATKORE Rocky Mtn Colby (Pendleton) – 3000A ug service – conduit/vault work done
Shaver house (Theater Road, Pendleton) – 200'+ ug extension – no conduit work yet

Pacific Power (continued):

Steeple's house (Birch Creek Rd, Pendleton) – 700' ug extension – no conduit work yet

Windwave Communications bldg. (corner of Stage Gulch and Airport Road, Pendleton) – 250' ug extension – no conduit work yet

City of Pendleton (SW 12th Street) – 3 LED street lights – job written, no light bases or conduits yet

Griggs house (Umatilla) – 1,200' ug extension – conduits being installed this week

Dollar General (Stanfield) – ODOT may ask to have pole/service moved due to curbs/ADA project – next couple weeks

Wells house (Birch Creek, Pendleton)

9. Old Business: None

10. New Business: None

11. Good of the Order: The September 21st meeting was cancelled; therefore, the next meeting will be noon Wednesday, October 19, 2022, at Mac's Bar and Grill Banquet Room, Pendleton.

Meeting adjourned at: 12:57 pm

UMATILLA, MORROW, GILLIAM COUNTY
UTILITIES COORDINATING COUNCIL

TREASURER'S REPORT
July 1, 2022 – July 31, 2022

Beginning Balance:
July 1, 2022\$ 1,021.51

Revenue:\$ 0.00

Total Revenue:\$ 0.00

Balance:\$ 1,021.51

Expenses:
Check No. 119 Dormers
811 T-shirts.....\$ 487.50
Mac's Bar and Grill\$ 181.72
Members lunches – July meeting

Total Expenses:.....\$ -669.22

Ending Balance:
July 31, 2022\$ 352.29

Respectfully submitted,

/s/ Jutta Haliewicz
Secretary/Treasurer