



Umatilla Morrow Gilliam Counties Utility Coordinating Council

AGENDA: 1/19/2022

Call to Order: By: Josh English At: Mac's Bar & Grill Banquet Room
 President Vice President Member

1. **Introductions: Board and all members present: (5 today)**
Josh English, President Wtechlink
Doug Triebelhorn, Vice-President Pacific Power
Jeff Brown City of Pendleton
Tim Simons City of Pendleton
Jutta Haliewicz, Secretary/Treasurer City of Pendleton
2. **Review minutes: Motion to approve "as submitted" or "as revised" (check one)**
 - a. By Tim Simons seconded by Jeff Brown
 - b. Discussion - Y / N, motion carried (check one)
3. **Treasurer's Report: Beginning Balance \$ 1,695.13 Ending Balance \$ 1,185.23**
 - a. Changes: See November, December Treasurer's reports (attached)
4. **Damages/Near Misses:** Pacific Power - damage - incorrectly marked at 2712 NE Riverside Avenue
5. **P & E Report (Publicity & Education) / Upcoming Events / Meetings:** Letter was received from Pendleton Babe Ruth requesting sign sponsorship for the 2022 season. The 4' x 8' sign we've previously sponsored is \$150.00. Tim motioned to approve the sponsorship; Jeff seconded the motion and it was approved unanimously by the members present.
6. **State Business:** Josh read the letter received from Alba Vogland, OUCC Treasurer, regarding annual assistance requests (attached); and Wicks Emmett (CPA hired to handle the yearly filings for each Council). She also announced Ryon Kershner is the new OUCC Treasurer for 2022. Wicks Emmett needs our list of 2022 Board Members and our 2021 ending account balance. This information will be provided to Ryon Kershner and Kitty after this meeting once new Board Members have been elected.
7. **Presentation:** None
8. **Projects:**
City of Pendleton:
 - Astro gas station (1302 Southgate) - demolition and rebuild new station, mini-mart and sub shop - possibly this year; up to 1 year delay in ug storage tanks
 - Community Park parking lot improvement project (end of SW 41st St by tennis courts) - City has received FEMA funding for these improvements; storm drain improvements to be completed first - spring/summer 2022
 - Byers Avenue (SE 6th St to Main) - water line/storm line replacement - spring
 - Windwave/CTUIR fiber installation project - from Main St (Pendleton) to CTUIR Governance Center - no new information
 - 2021 Street Overlay Project - Central Washington Asphalt - punchlist
 - 2021 URD Street Reconstruction Project - Nelson Construction - punchlist

City of Pendleton (continued):

200-unit apartment complex (Westgate Apts/Ivanhoff) – across from EOCI – will be constructed in three phases - hope to start end of January

Pendleton Heights subdivision (Wildflower Apts/next to cemetery) – Chrisman Homes – will include three new street lights – ongoing

Townhouses (SW 12th Street) – construction ongoing

Tutuilla Heights subdivision Phase 1 – SW 17th Pl off SW Perkins Ave – several SFD under construction

Radisson Hotel (4343 NW A Ave, Airport) – McCormack Const. – construction ongoing

Blakely subdivision–Phase I (Pace) – extension of SW 18th St. – 25 lots – ug completed

Airport reservoir/pump station project (Old Airport Road) – awarded to Rotschy, Inc. – pre-construction meeting January 25, 2022

New storm water trunk line (NW 7th and 8th St) – first phase: NW 7th from river to Furnish Ave

2022 Street Paving and Rebuild list – list available soon – some of the streets included are as follows:

SE 3rd Street from SE Emigrant Avenue to the River (water line replacement first); NW Despain

Avenue from Main Street to NW 7th Street; SE Byers Avenue from SE 6th Street to Main Street; Main

Street north to Furnish Avenue

Wtechlink:

Blakely Subdivision (Pendleton) – 1,500' ug east side of SW 18th Street

SE 2nd Street (Pendleton) – by John Murray Building – cutting done

Pacific Power:

Sunrise Estates Phase II (Umatilla) – off Dean Avenue – 54 lots – installing conduit

Nobles RV Park (Umatilla) – River Road by Wastewater Treatment Plant – 62 lots – in process

McClanahan Heights (Umatilla) – 326 lots – to be built in multiple phase; 64 are Pacific Power, the remaining will be UEC – working on paperwork

Wildflower Apts (SW 18th St, Pendleton) – 80 units, 6 bldgs – new services; 3 street lights – installing vaults and conduits

Interstate Concrete & Asphalt (Pendleton) – 1,500' oh to ug conversion – paperwork received

Radisson Hotel (by Airport, Pendleton) – new service

Nixyaawi subdivision (CTUIR) – 60 lot subdivision behind new school – no updates

Sederberg Subdivision (Adams) – 3 lots – no update

New Airport Reservoir and Booster Pump Station (City of Pendleton on old Airport Road)

City of Pendleton – new service for UAV park – single-phase service – paperwork completed

New subdivision (Blakely Addition, Pendleton) – 25 lots – no conduits were installed prior to paving

Three new services for ODOT rapid beacons throughout Umatilla County – no new info

1) Mission interchange; 2) Hwy 11; 3) Hwy 395 south of McKay Drive

Bumble B Estates (Stanfield) – 64 lots – 38 are Pacific Power; remaining are UEC - redesigning

Panoramic Ridge subdivision, Phase V (Stanfield) – 23 lots – designed

City of Umatilla (behind City Hall) – oh to ug conversion in alley – in design process

Westgate Apartments (Pendleton) – relocate from OH to UG - redesigning

Two more subdivisions (Umatilla) – 100 lots

9. Old Business: None

10. New Business: Motion was made by Doug to elect Jeff Brown as President; Doug Triebelhorn as Vice-President; and Jutta Haliewicz as Secretary/Treasurer; motion was seconded by Tim and approved unanimously by the members present.

Another motion was made by Doug to leave the yearly dues at \$60.00; seconded by Tim and approved unanimously by the members present.

11. Good of the Order: The next meeting will be noon Wednesday, February 16, 2022, at Mac's Bar and Grill Banquet Room, Pendleton.

Meeting adjourned at: 1:10 pm

UMATILLA, MORROW, GILLIAM COUNTY
UTILITIES COORDINATING COUNCIL

TREASURER'S REPORT
November 1, 2021 – November 30, 2021

Beginning Balance:		
November 1, 2021.....	\$	1,695.13
Revenue:	\$	0.00
Total Revenue:	\$	0.00
Balance:	\$	1,695.13
Expenses:		
Mac's Bar and Grill	\$	87.00
Members lunches – November meeting		
Total Expenses:	\$	-87.00
Ending Balance:		
November 30, 2021.....	\$	1,608.13

Respectfully submitted,

/s/ Jutta Haliewicz
Secretary/Treasurer

UMATILLA, MORROW, GILLIAM COUNTY
UTILITIES COORDINATING COUNCIL

TREASURER'S REPORT
December 1, 2021 – December 31, 2021

Beginning Balance:	
December 1, 2021	\$ 1,608.13
Revenue:	
2021 dues	\$ 180.00
Total Revenue:	\$ +180.00
Balance:	\$ 1,788.13
Expenses:	
Ck #116 - City of Pendleton	\$ 102.90
Reimburse for copies - 2021	
Total Expenses:	\$ -102.90
Ending Balance:	
December 31, 2021	\$1,685.23

Respectfully submitted,

/s/ Jutta Haliewicz
Secretary/Treasurer



January 10, 2022

Happy New Year to all the Councils! I hope 2021 was a healthy and safe year for everyone!

During the past year, it was discussed and voted on to hold back the auto payments for Annual Assistance, as many of the Councils are not as active due to Covid.

Assistance Checks will be sent to any UCC that requests it. Just send your request to the Treasurer at the email listed below and your Assistance Check (minus your dues) will be sent out.

With the help of Wicks Emmett, we have most of our Councils registered, and on track for easy filing each year. To keep the ball rolling, we have voted to keep them on for another year to help us all. To keep their fees down, we will need the following information for them, so they do not have to do the research themselves.

Please submit the following information, in any format you wish to send it to the Treasurer and to Kitty. Her email is kitty@digsafelyoregon.com.

1. List of 2022 Board Members (A minimum of three members are required, and must be at least two different people. If you vote at fiscal year, use your current Board Members.)
 - a. President
 - b. Vice President
 - c. Treasurer
 - d. Secretary
2. Mailing address, if it has changed
3. Account balance at the end of 2021
4. Budget for 2022, if you have one

Be sure to send your Meeting Minutes or Newsletters to Kitty O'Keefe regularly to be uploaded to the website.

It should be the goal of every UCC to promote 811 within their communities with the funds they have every year. Your yearly dues and Assistance money is for this purpose. The OUNC provides the Assistance money with the expectation that all of it is used every year, and has requested reports on the distributions.

In transparency, each Council received \$2,000 minus the dues that are required for that Council. The dues are calculated on the population census for each council based on the most recent census. Any Additional Assistance money that is requested is approved on a case by case basis, and tracked for reporting purposes.

We hope you will continue to spread our Dig Safely message across your areas, and are looking for more ways to share opportunities for outreach across lines throughout the state.

Have a wonderful and Safe Digging Year! It has been a pleasure for me to serve with you, and am sorry that I have to leave.

Best to you all!

Alba Vogland

Alba (Dawn) Vogland
Treasurer 2021 (outgoing)
Alba.vogland.oucc@gmail.com
503-789-5728

Ryon Kershner
Treasurer (2022)
ryon@rusa-or.org
541-430-4256

(Please copy us both through February, until all files are transferred to Ryon.)