

# WASCO COUNTY UTILITIES COORDINATING COUNCIL

## MEETING MINUTES

November 18, 2014

8:00 a.m. @ Shari's Restaurant

### Attendance:

Ed Ortega	Northern Wasco County PUD
Arthur Smith	Wasco County Public Works
Troy Klein	NW Natural
John Walker	NW Natural
Greg Jensen	Crestline Construction
Scott Peters	ODOT
Mike Richardson	The Dalles Irrigation District
Dale McCabe	City of The Dalles Public Works
Brenda Huskey	City of The Dalles Public Works

The meeting was called to order at 8:05 a.m. by President, Ed Ortega.

### Minutes:

Minutes of the October 21, 2014 meeting were approved as submitted.

### Treasurer's Report:

Our balance is currently \$2,674.48.

### Damage Report:

Our council had one damage reported in October by Wasco Electric Co-op. Damage occurred because a homeowner failed to request a locate.

### Old Business:

Ed noticed Kiwi Fence had called in a locate. Victor requested it.

Ed sent registered letters to Back Street Construction and the City of Antelope advising them of their responsibility to call in locates. He also sent them both a new standards manual. He received a letter back from Tim Richardson, City Recorder, for the City of Antelope apologizing for not calling in a locate and they would like to take us up on our offer to meet with them and share our 811 knowledge and experience. Arthur suggested having a joint meeting with the City of Shaniko and the City of Antelope. With the weather like it is now, it may have to wait until spring though. No letter or acknowledgement was received from Back Street.

## **New Business:**

Arthur informed us of the medical situation Dan Dooley of East Linn UCC is facing. Ed motioned for our council to donate \$100 to him and Greg seconded the motion. The motion passed unanimously. Arthur will make sure the donation goes to the link.

Kenny Hamlin has sent out his newsletter with the quarterly meeting schedule. If you are interested in going to the March meeting in Forest Grove (McMenamins Grand Lodge), the June meeting in Redmond (Eagle Crest Resort), the September meeting in Seaside (Best Western) or the December meeting in Grande Ronde (Spirit Mountain Casino), please let Arthur know. He wants to make sure someone from our council attends.

Arthur is not able to attend the December 11<sup>th</sup> quarterly meeting in Silverton at the Oregon Gardens so Ed or John will go in his place.

Nominations were held for Vice President. Arthur made the motion that Ed be our new Vice President for 2015 and Mike seconded the motion. Voting will occur at our December meeting. Arthur volunteered to stay in his Treasurer position and Brenda will resume as Secretary. Our new President is John Walker and our President Elect is Dale McCabe.

## **Round Table:**

### **Dale McCabe – City of The Dalles Public Works**

- ❖ The West 7<sup>th</sup> Street LID project between Hostetler and Chenowith Loop is out to bid. It closes December 10<sup>th</sup> and will be awarded in January.
- ❖ Still working on the design of the sanitary sewer and storm sewer on West Second Street. Should be out to bid this winter and construction to start spring of 2015.
- ❖ The contract documents and plans for the stabilization/retaining wall project on Scenic Drive are out to bid and bids close December 10<sup>th</sup>. The contract will be awarded at the first council meeting in January. Construction should begin the end of January or first part of February. Working with PUD and Century Link on pole relocations.
- ❖ The Waste Water Treatment Plant Design/Build RFP Phase I has been sent to three firms. Interviews will be conducted the end of December. Construction should be done by the October 2016.
- ❖ Winter maintenance.
- ❖ Chenowith Business Park Project is still on-going. Working with Crestline on paving the first lift which was held up because of the weather. The second 3-inch lift is scheduled for next spring. The City is holding tight to the specs and is not willing to compromise on the paving.

### **Mike Richardson – The Dalles Irrigation District**

- ❖ Normal winter maintenance.
- ❖ Some repairs needed when the weather breaks.
- ❖ Mike is retiring the end of June and may work part time but his position will be open. Dan Wilbern will probably be coming to our meetings.

### **John Walker – NW Natural Gas**

- ❖ Miscellaneous work in town, mostly meter protection.
- ❖ No target date yet as to when they will be able to start the main replacement on Garrison and the alley between 7<sup>th</sup> and 8<sup>th</sup>.
- ❖ When taking out the long couplings on Scenic, NW Natural found a section that was only one foot deep and it needs to be two feet deep. This is only about a 4-foot section and to make it the required depth should only take about 3 days, including cleanup.

### **Arthur Smith – Wasco County Public Works**

- ❖ Winter coverage schedule and trying to keep up with road issues.
- ❖ Winter maintenance.
- ❖ The County diesel mechanic position is open with Dan Sanders retiring. Lyle Stevens and Marty Matherly will be retiring also on January 1<sup>st</sup>.

### **Greg Jensen – Crestline Construction**

- ❖ Finishing up several jobs and slowing down for winter.
- ❖ Vigorously bidding on upcoming jobs.

### **Scott Peters – ODOT**

- ❖ Switched to winter shifts last week after the snow storm for full coverage.

### **Ed Ortega – Northern Wasco County PUD**

- ❖ The West 7<sup>th</sup> Street poles have been ordered and hopefully will improve PUD's situation at that location. When PUD is finished installing those poles, Charter and Century Link will finish their work.
- ❖ Customer service and maintenance.
- ❖ Paul has been working on bringing the W. Second Street substation back online.
- ❖ The new swimming pool should be open by June 13<sup>th</sup>.

With no further business, the meeting adjourned at 8:47 a.m. Thanks to everyone who attended!

Put next month's meeting on your calendar: December 16th.

Respectfully submitted,

Brenda Huskey, Secretary