

WASCO COUNTY UTILITIES COORDINATING COUNCIL

MEETING MINUTES

November 19, 2013

8:00 a.m. @ Shari's Restaurant

Attendance:

Arthur Smith	Wasco County Public Works
Jeff McCall	Wasco County Public Works
Dale McCabe	City of The Dalles Public Works
Ray Johnson	City of The Dalles Public Works
Steve Byers	City of The Dalles Public Works
Brenda Huskey	City of The Dalles Public Works
Herb Watts	North State Telephone
Greg Jensen	Crestline Construction
Ed Ortega	Northern Wasco County PUD
Nathan Pope	Chenoweth Water PUD
Jim Bailey	Wasco Electric Co-op
John Walker	NW Natural
Yogi Rattay	NW Natural
Shari Clark	NW Natural
Troy Klein	NW Natural

The meeting was called to order at 8:00 a.m. by President, Herb Watts.

Minutes:

Minutes of the October 15th meeting were approved as submitted.

Treasurer's Report:

There is still a balance of \$3,477.85 in our checking account.

Damage Report:

There were no damages for October.

Old Business:

The dates of December 17th, 18th or 19th were suggested for our utility owner training. **Please e-mail Brenda which day or days the training would work best for your utility or company and give her as accurate a headcount as possible.** She will keep a tally and then we will rent the Discovery Center based on the day most people can attend. A suggestion was made to invite the City of Dufur employees, City of Maupin employees and City of Mosier employees. When we firm up a date, we will do that. Timeframe suggested was 8 a.m. to noon with lunch provided by the Basalt Rock Café. It would be beneficial to have a speaker from each utility with each one allowed a 15 to 30 minute time slot followed by a question and answer period. A brief bullet agenda will be developed once we know who the speakers are and their topics of discussion. So "locate" your favorite informative speakers and bring their names with you to the next meeting on December 10th.

Because the chosen training day could possibly fall on the day the council normally meets, next month's meeting will be rescheduled for December 10th at 8 a.m. at Shari's. Be sure and mark your calendars with the date change!

Ed gave us an update on PUD locating homeowner-owned electrical lines. At their last engineers meeting it was decided that PUD would locate for the homeowner/entity if they were unable to locate their own lines after the meter and if their lines were in the public R-O-W. PUD recognizes this is a safety issue but they want everyone to understand that they don't know where all these lines are. Ed said it is a work in progress so if you see a meter floating in space, let PUD know. Their last two homeowner-owned lines that were hit are now on the maps. The farm situation still remains the same though.

Steve Byers wanted to know how often you should initial a design locate? John said he initials about every 150 to 200 feet. Steve wanted to be consistent with other utilities so after the discussion, it was decided to initial at the beginning, once in the middle and then again at the end of each block. Kenny Hamlin will be asked for his thoughts also.

New Business:

Our council needs to elect a Vice President for next year. Arthur nominated Dale McCabe and he was unanimously approved. Ed made a motion for Arthur to stay at the Treasurer position and Brenda at the Secretary position, motion was seconded and both accepted. Ed will be our new President effective January 2014 with John serving as President Elect and Dale McCabe as Vice President.

Dues were discussed and Arthur motioned to keep the dues at \$40 a year. With the monetary help we received from the state council, we will be able to have a utility-owner training and a contractor training this year. Dale seconded the motion and it unanimously passed.

Round Table:

Dale McCabe – City of The Dalles Public Works

- ❖ NW Kodiak is still on Webber Street by the RR tracks and across the intersection working on the City's water line project. They should be done within the next two weeks.
- ❖ Crestline Construction was awarded the contract for the surge tank at the Sorosis Pump Station.
- ❖ Crews are still flushing hydrants and cleaning catch basins before winter.
- ❖ The 4th Street Grade sewer project will be modified from the original plans. The project will be looked at more closely over the winter but it will be spring before a decision is made.
- ❖ Per Ray - The water crew will be doing 3 blocks of service renewals on E 12th between G & H Streets as long as the weather allows. E 12th will be closed Mon. - Fri. from 8 a.m. to 3 p.m. one block at a time.
- ❖ Per Steve - The sewer crew is in the alley off Garrison between 8th and 9th streets doing a main renewal. They are trying to reroute the sewer line to a house on Pentland Street that tree roots lifted so much it broke the pipe.

Nathan Pope – Chenoweth Water PUD

- ❖ Wrapping up the second phase of Murray Street.
- ❖ Winter maintenance.

John Walker – NW Natural Gas

- ❖ The last phase of Laughlin Street is completed.
- ❖ Starting 8th/Liberty and going to Garrison and Pentland.
- ❖ 300 feet left to do on Union but this will be done after 8th/Liberty.
- ❖ Bids will be in by the end of December for the 1700' stretch at the Chenowith Industrial Park.
- ❖ Goodwill has gas and the next building will be Starbucks at W 6th and Cherry Heights.

Jim Bailey

- ❖ Miscellaneous services throughout their territory.
- ❖ Rebuild of the Pine Hollow Substation should be completed by mid December/early January.

Herb Watts – North State Telephone

- ❖ All overhead lines have been removed in Dufur. Poles will be removed next.
- ❖ Responding to locates.
- ❖ Installations and maintenance.

Jeff McCall – Wasco County Public Works

- ❖ Winter preparations.

Ed Ortega – Northern Wasco County PUD

- ❖ Pulling inspections and maintenance.

Greg Jensen – Crestline Construction

- ❖ Working on project Flounder at the Port.
- ❖ Downtown urban renewal project in Hood River on State Street which is closed all week but opened on the weekends for the next couple of months.

With no further business, the meeting adjourned at 8:58 a.m. Thanks to everyone who attended!

Remember next month's meeting: December 10th.

Respectfully submitted,

Brenda Huskey, Secretary