



WASCO COUNTY UTILITIES COORDINATING COUNCIL

MEETING MINUTES

October 19, 2021

8:06 a.m.

Attendance:

Jennifer Lindsey – Wasco Electric Cooperative
Ryan Winfree – NW Natural Gas
Dale McCabe – City of The Dalles Public Works

John Amery – Aristo Networks/QLife
Brewster Whitmire – Wasco Electric Cooperative

President-Elect, John Amery called the meeting to order at 8:06 a.m. via Zoom/Teleconference.

Minutes:

A motion was made and seconded to approve the minutes of the September 21, 2021, meeting as distributed. Motion passed.

Report of Officers:

Jennifer Lindsey reported back regarding the DOJ Registration for Charitable Trust & Corporation Act/Required Annual Reports information. In speaking with Erica Aitken with Wicks Emmett, Erica indicated that this is the registration that was submitted to the DOJ after receiving the IRS determination letter. The CT-12 is the annual filing report that Wicks Emmett will be filing each year along with the IRS-990-N.

Jennifer provided Erica with the Board of Directors in effect as of 12/31/2020 and reached out to Arthur Smith to provide Erica a copy of the December 31, 2020 bank statement.

Jennifer reported that a copy of “A Guide to Non-Profit Board Service in Oregon” pamphlet was received. She will attach a PDF file of this with the October minutes for each to review.

Treasurer’s Report:

In Arthur Smith’s absence, John Amery indicated an ending balance on August 31, 2021, of \$1,111.79.

Unfinished Business:

None reported.

New Business:

Brewster Whitmire reported that the new NXT on-line locating reporting system is up and running. Noted that the locating ticket process has changed, its more intuitive, the tickets you receive if you click the internet link, look different. Any suggestions or comments, OUNC would be appreciative.

Damage Report:

None reported.

Follow Up:

None reported.

Round Table:

Brewster Whitmire – Wasco Electric Cooperative, Inc.

- New services/Upgrades
- Regular maintenance

Dale McCabe – City of The Dalles Public Works

- Working with Crestline on project on west 1st Street; hit a snag and working with the bureau of recreation and The Dalles Irrigation. Irrigation shut off week of October 11th – so can work with bureau for permitting
- Crews working on 17th Street between Morton and Scott Gayers old property installing new sanitary sewer and water line
- Received council approval to remove house in ROW on east 9th Street – will start work soon then extending utilities in that area
- Contract out to bid for Trevitt Street for utility project running up Trevitt – 10th Street up to 17th Street; bidding out this winter, anticipated start Spring 2022
- Street crews working on crack sealing and prepping for winter
- Water crews finishing up project on 6th Street & Garrison

Ryan Winfree – NW Natural Gas

- Main replacement project 16th Street & Trevitt

John Amery – Aristo Networks/QLife

- South County region future development
- Work near Liberty Street – old Charter building up to 12th Street
- Contract out for bid in January 2022 for project starting by Big Jims up towards Dry Hollow/Brewery Grade; RFP in January, estimated completion March 2022
- Overhead projects: one has been awarded in downtown The Dalles region
- Big Jim's project thru center of region of The Dalles towards Brewery Grade; out for bid, due back relatively soon

With no further business, the meeting was adjourned at 8:20 a.m. Thank you to everyone who was in attendance. The next meeting will be Tuesday, November 16, 2021, and will be held via Zoom/Teleconference.

Respectfully Submitted,

Jennifer Lindsey

Secretary