

OUCC Meeting • Running Y Ranch Resort, Klamath Falls + Zoom

Meeting Minutes -

Meeting Date: June 7, 2022

Call to order:

Scott Gallegos called the meeting to order at 12:30 p.m. and introductions were made. Motion to approve minutes 03.08.22 meeting was made by Kyle Thomas and 2nd by Jeff Brown.

Kitty will post on the OUCC website.

Treasurer's Report:

Current balance: \$65,479.65

--Balance includes \$(zero) 0.00 for yearly assistance funds. \$37,001.31 for Additional Assistance Funds. \$5,363.43 in trailer funds. \$4,845 in Tax Advisor funding and \$8,269.91 in Operating Expenses. Balance based on Ryon's report. One outstanding transactions.

(See Attachment 1 for full report)

-Motion was made to accept the treasurer's report by Alba and 2nd by Kyle T.

P & E Report:

Kitty reported the OUNC online store is fully stocked for summer events.

She mentioned the trailer needs to go in for service.

A motion was made by Kyle to use the trailer funds for service up to \$1,500 and 2nd by Ryon.

Motion approved.

Paul Schmidt will get some quotes. Bryan Baxter recommended 99 West Trailers in Sherwood.

DIRT Report:

Josh Thomas reported he's working with L. Demko so OUNC will update DIRT. Expected Q1 2022 report completed by May; will present at the September meeting. Josh hopes to condense the CGA report. Scott would like to be able to share in the fall, ratio per county. Kitty will share Khryssanne Kerr's (CGA) report following this meeting with members.

Zone Reports

Zone 1-

-Yamhill UCC: no report

-North Coast UCC: Scott reported that KC scheduled a meeting for this council on June 29 at the Astoria Brewery at noon. Wicks Emmett provided paperwork to DOJ for an extension.

-Mid Willamette UCC: no report

-Metro UCC: Scott reported their council meets 4th Wednesday of each month.

- Members gearing up for this year's MUCC Golf Scramble. Registration is now open.

Kitty has Facebook posts out to promote. Council is working on sponsorships.

- Contractor's luncheon scheduled for 3rd Wednesday of November 2022

Zone 2-

-Linn Benton UCC: no report

-East Linn UCC: Joyce Nelsen emailed her report to Kitty and shared

- Linn Benton and East Linn have combined their efforts for the contractor's breakfast in April at the NW Natural Albany facility. Appx 70 people attended.
- Council will set up their 811 table at the Linn County Fair in July.
- next scheduled meeting is June 16th

-Lane UCC: Naomi Schirtcliff reported the council meets the 1st Thursday of each month.

- They had a successful drive thru contractors' breakfast in February 2022.
- Council wants to keep focusing on contractors.

-Lincoln UCC: Lynn Detering reported their council meets 3rd Wednesday each month; 5-7 attending.

- Contractor's dinner in May; appx 70 attended

Zone 3-

-Douglas County UCC: Ryon reported his council meets the 1st Tuesday each month.

- Council provided a contractor's breakfast in April with 80 attendings.
- Council is sponsoring at the Douglas Fairgrounds
- Council is providing their annual sweatshirt giveaway

-South Coast UCC: Tracy Pierce reported the council meets the 2nd Thursday of each month. New officers elected; all NWN employees.

- Council is working hard to get EIN #. Tracy is calling the IRS weekly.
- Council will participate in the Coos County Fair end of July

-Klamath Falls UCC: Michelle Tyree reported they meet quarterly at the Avista office; 3-18 attend.

- Council will be setting up their 811 booth at the Farmers Market
- Michelle reported Avista is over their yearly damages.
- Members will attend the new OR811 Ex Safety Training following this meeting.

-Rogue Basin UCC: Jeff Simas reported they meet quarterly.

- Their council actively pursues contractors to contribute a \$75 yearly fee. These proceeds help support the council's efforts in getting the 811 messages out.
- Pear Blossom Festival is coming up the council will set up their 811 booth
- Central Point – booth set up on June 8th.

Zone 4-

-Hood River UCC: Kitty reported that John Buckley will stay on for the next year as President. John is trying to rebuild the council. Council still needs to submit tax filing info to Wicks Emmett.

-Wasco County UCC: Jennifer Lindsey had reported they meet the 3rd Tuesday of each month.

- The council had the 811 Trailer at their Member Appreciation Picnic.
- Frank Planton with One Call Concepts brought the 811 Corvette to this event.

-Central Oregon UCC: Kyle Thomas reported this council has no participation currently. He hopes to get the group back together taking the previous membership list and reaching out. He reminded members that the upcoming Joint States meeting is a great way to get folks interested in joining a local UCC.

Zone 5-

- Umatilla UCC: Jeff Brown reported they meet monthly at Mac's Bar & Grill; 7-10 attend.
 - Council sponsored Movie in the Parks again this year. An 811 15 second TV spot will play at each movie.
 - Babe Ruth Park has a large 811 banner hanging.
 - Planning a summer construction breakfast
 - Operator Training Conference: Jeff is happy to promote this in his area.

- Union UCC: No Report
- Baker UCC: No Report
- Malheur UCC: No Report

Old Business:

• Taxes:

- Erica Aitken, from Wicks Emmet emailed Kitty an update to members. (See attachment 2)
- Wick/Emmitt will pay councils fees when filing and invoice OUCC for reimbursement.
- Feel free to contact: erica@wicksemmett.com

- FREE VIRTUAL TRAINING CLASSES OFFERD FOR ITICnxt by One Call Concepts
To register, go to: Oregon811.com

New Business:

- Joint States 2022 – Scott reminded members to please mark your calendars to attend this event on Aug.30-Sept1 2022. Eagle Crest Resort is the location.
Kitty asked if each council could provide a gift basket as a giveaway with a \$50 max.
Feel free to contact Kitty if you would like to present or know of someone who would like to present at the JS meeting.

- Josh Thomas – Oregon 811 Excavator Safety Training
 - Josh shared his ppt to the group with a 15-minute overview.
 - Class is a 2-hour training; completion certificate along with 2 CEUs through the CCB
 - July 14th classes held in Portland at the Sheraton.
 - To register, go to: <https://digsafelyoregon.com/event-directory/excavator-safety-training/#register>

Good of the Order:

- Kyle Thomas thanked the OUNC Board Members who attended the meeting.
- Michelle Tyree asked about folks that have put on contractors' breakfasts. Kitty to put her in touch with Joyce Nelsen or Jason Williams.
- Scott reminded members that money left over will be used in the Fall with Alpha Media for digital and radio.
- Scott reminded members that Nominations for 2023 are in September and Elections held in December.
- Raffle for \$25 Amazon Gift Card went to Jeff Brown and Ryan Badker. Congrats!

Next meetings:

- Next Meeting:
 - Joint States Meeting – August 30 – Sept. 1, 2022 Eagle Crest Resort
 - September 13, 2022 – Sheraton, Portland Airport Hotel
 - December 13, 2022 – The Grand Hotel, Salem

Adjourned at 3:15 pm

Submitted by: Kitty O'Keefe on June 15, 2022



OUCC Treasurers Report June 2022

Current Balance

\$65,479.65

The checkbook balances with the statement for May 2022.

There are No outstanding transactions.

The balance above includes the following:

\$(zero) 0.00 – Annual Assistance Funds (see note #1 below)

\$ 37,001.31 – Additional Assistance Funds

\$ 4,845.00 – Tax Advisor Funding (see note #2 below)

\$ 5,363.43 – trailer fund

\$ 10,000.00 – 2022 Joint States fund; and the balance of

\$ 8269.91 – operating expenses, dues collected and miscellaneous expenses.

Note #1 - Annual Dues and the approved \$250 / per Council payment for Tax Assistance have been taken out and moved to the corresponding line item totals.

The Annual Assistance for each Council has been moved into the Additional Assistance line item, and will still be available for the Councils needing their Annual Assistance, and for those requesting Additional Assistance. This move puts all the Assistance Funds into one line item to track expenditures for Media Outreach this year.

Note #2 – Tax Advisor Fund – funds are transferred from Assistance funds as needed for Tax Advisor payments for the Councils.

Respectfully submitted for the Oregon Utility Coordinating Council by
Treasurer Ryon Kershner

6-2-2022

UTILITY COUNCILS 990 TRACKING

Tax Year 2021

Client	501©	FYE	Original Due Date	Extended Due Date (if Extended)	Extended?	Deliverables (FED)	Status	Deliverables (STATE)	Status2	Notes
BAKER COUNTY UTILITIES COORDINATING COUNCIL	501©3	12/31/21	5/15/22		N	990-N	COMPLETE	CT-12	COMPLETE	
CENTRAL OREGON UTILITY COUNCIL	501©3	12/31/21	5/15/22		N	990-N	COMPLETE	N/A	N/A for 2021	Have not registered with DOI. Council may be dissolving??
DOUGLAS COUNTY UTILITY COORDINATING COUNCIL	501©6	12/31/21	5/15/22		N	990-N	COMPLETE	N/A	N/A	501©6 - Not required to file CT-12
EAST LINN UTILITY COORDINATING COUNCIL	501©3	12/31/21	5/15/22		N	990-N	COUNCIL PREPARED	CT-12	COUNCIL PREPARED	Council would like to file on own. Keep on tracking to get copy of filing
HOOD RIVER UTILITY COORDINATING COUNCIL	-	12/31/21	5/15/22		N	990-N	N/A for 2021	CT-12	N/A for 2021	Still need to file IRS 1023-EZ. Council has been non-responsive
KLAMATH UTILITY COORDINATING COUNCIL	501©3	12/31/21	5/15/22		N	990-N	Pending	CT-12	Pending	Pending IRS Determination Ltr - re-submitted 5.6.22
LANE UTILITY COORDINATING COUNCIL	-	12/31/21	5/15/22		N	990-N	N/A for 2021	CT-12	N/A for 2021	Still need to file for exemption. Not elig for 501©3. May need to file as 501©6
LINCOLN UTILITY COORDINATING COUNCIL	501©3	12/31/21	5/15/22		N	990-N	COMPLETE	CT-12	COMPLETE	
LINN-BENTON UTILITY COORDINATING COUNCIL	501©3	12/31/21	5/15/22		N	990-N	COMPLETE	CT-12	COMPLETE	
MALHEUR UTILITY COORDINATING COUNCIL	501©3	12/31/21	5/15/22	11/15/22	Y	990-N	COMPLETE	CT-12	OPEN	Need annual revenue and 2nd & 3rd board member. Extended CT-12. Council would like to dissolve.
METROPOLITAN UTILITY COORDINATING COUNCIL	501©3	12/31/21	5/15/22	11/15/22	Y	990-N	COMPLETE	CT-12	PREPARATION	Just received annual revenue. Need to complete CT-12
MID-WILLAMETTE UTILITY COORDINATING COUNCIL	501©3	12/31/21	5/15/22	11/15/22	Y	990-N	COMPLETE	CT-12	PREPARATION	Just received confirmation of DOI registration. Have until 11/15/22 to file CT-12
NORTH-COAST UTILITY COORDINATING COUNCIL	-	12/31/21	5/15/22		N	990-N	N/A for 2021	CT-12	N/A for 2021	Still need to file IRS 1023-EZ. Council has been non-responsive. Dissolving??
OREGON UTILITIES COORDINATING COUNCIL	501©3	12/31/21	5/15/22	11/15/22	Y	990-N	PREPARATION	CT-12	PREPARATION	Need financial recap spreadsheet
ROGUE BASIN UTILITY COORDINATING COUNCIL	501©3	12/31/21	5/15/22		N	990-N	COMPLETE	CT-12	COMPLETE	
SOUTH COAST UTILITY COORDINATING COUNCIL	-	12/31/21	5/15/22		N	990-N	N/A for 2021	CT-12	N/A for 2021	1023-EZ was rejected. Need to re-apply. Council cannot obtain copy of EIN - waiting on response from IRS.
UMATILLA, MORROW, GILLIAM COUNTY UTILITY COUNCIL	501©3	12/31/21	5/15/22		N	990-N	COMPLETE	CT-12	COMPLETE	
UNION COUNTY UTILITY COORDINATING COUNCIL	501©3	12/31/21	5/15/22		N	990-N	COMPLETE	CT-12	COMPLETE	
WASCO COUNTY UTILITY COORDINATING COUNCIL	501©3	12/31/21	5/15/22		N	990-N	COMPLETE	CT-12	COMPLETE	
YAMHILL UTILITY COORDINATING COUNCIL	501©6	12/31/21	5/15/22		N	990-N	COMPLETE	N/A	N/A	501©6 - Not required to file CT-12